

**MINUTES of SPECIAL MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held January 19, 2021**

The Board of Commissioners of the City of Bowling Green, Kentucky met in special session via Lifesize video teleconference due to the Coronavirus (COVID-19) pandemic at 4:30 p.m. on January 19, 2021. Mayor Todd Alcott called the meeting to order. He further read a quote by Martin Luther King Jr. "The time is always right to do what is right." An invocation was given by Rev. John Lee of Mt. Zion Baptist Church and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeff Meisel requested a closed session for the purpose of discussions of proposed litigation on behalf of the City. Motion was made by Parrigin and seconded by Hill to convene in closed session following the special meeting pursuant to KRS 61.810 (1) (c). Mayor Alcott called for a roll call vote.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (c) was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Special Meeting January 5, 2021.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Parrigin to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Motion to approve the minutes of the special meeting of January 5, 2021 was approved by unanimous vote.

SPECIAL AGENDA

MUNICIPAL ORDER NO. 2021 - 16

**MUNICIPAL ORDER APPROVING THE PROMOTION OF BRIAN
SCOTT TO THE POSITION OF ELECTRICAL INSPECTOR AND
APPOINTMENT OF JEFFREY ADAMS TO THE POSITION OF
BUILDING INSPECTOR IN THE NEIGHBORHOOD AND
COMMUNITY SERVICES DEPARTMENT**

Summary of Municipal Order No. 2021 – 16 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. At the request of the City Manager, Human Resources Director Erin Hulsey reviewed and recommended the promotion of Brian Scott to Electrical Inspector and appointment of Jeffrey Adams to Building Inspector in the Neighborhood and Community Services Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 16 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 17

MUNICIPAL ORDER APPROVING THE TRANSFER OF JOSH LIVINGSTON TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2021 – 17 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. At the request of the City Manager, Human Resources Director Erin Hulsey reviewed and recommended the transfer of Josh Livingston from the position of Firefighter to the position of Police Officer. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 17 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 18

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF CAMERON WALLACE TO THE POSITION OF FIREFIGHTER IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2021 – 18 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. At the request of the City Manager, Human Resources Director Erin Hulsey reviewed and recommended the probationary appointment of Cameron Wallace to Firefighter. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 18 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 19

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF SUE PARRIGIN TO THE CONTRACTORS LICENSING BOARD

Summary of Municipal Order No. 2021 – 19 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott recommended the appointment of Commissioner Parrigin to serve on the Contractors Licensing Board

to replace past Mayor Bruce Wilkerson. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Bailey and Alcott
 Voting Nay: None
 Abstaining: Parrigin

Municipal Order No. 2021 – 19 was approved by majority vote.

MUNICIPAL ORDER NO. 2021 – 20

MUNICIPAL ORDER AUTHORIZING RENEWAL OF BID #2017-37 FOR POLICE DEPARTMENT UNIFORMS FROM CMS UNIFORMS & EQUIPMENT COMPANY, INC. OF NASHVILLE, TENNESSEE, GALLS, LLC OF LEXINGTON, KENTUCKY AND NAT'S OUTDOOR SPORTS OF BOWLING GREEN, KENTUCKY

Summary of Municipal Order No. 2021 – 20 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the renewal for Police Department uniforms from CMS Uniforms & Equipment Company, Inc., Galls, LLC and Nat's Outdoor Sports for an additional and final year. He also mentioned the uniform bid would require a rebid next year. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 20 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 21

MUNICIPAL ORDER APPROVING AN AMENDED AGREEMENT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH HDR ENGINEERING, INC. FOR RIGHT-OF-WAY ACQUISITION RELATED TO WEST END GREENWAY AND INTERSECTION IMPROVEMENTS IN THE AMOUNT OF \$145,058, FOR A TOTAL PROJECT AMOUNT OF \$278,353

Summary of Municipal Order No. 2021 – 21 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of an amended agreement with HDR Engineering, Inc. for right-of-way acquisition related to the West End Greenway and intersection improvements. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 21 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 - 22
(As Amended)

MUNICIPAL ORDER APPROVING AN AMENDMENT TO THE BG CARES SMALL BUSINESS GRANT PROGRAM WITH SMALL BUSINESSES WHO QUALIFY FOR ECONOMIC RELIEF

Summary of Municipal Order No. 2021 - 22 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval of an amendment to the BG CARES Small Business Grant Program guidelines for small businesses who qualify for economic relief. He explained the amendments included an increase in allocation funding to \$15,000 for businesses with 26-50 full-time equivalents, \$7,500 for businesses with 6-25 full-time equivalents and \$2,500 for businesses with 1-5 full-time equivalents. It was further said any business that previously applied and received funding, would not need to reapply in order to take advantage of the increased funding. There was discussion about the small businesses qualifications and impacts, and once discussion concluded, it was unanimously agreed upon by the Board of Commissioners to amend the allocation funding to better assist smaller businesses. A motion was made by Bailey and seconded by Beasley-Brown to amend the allocations to \$3,000 for businesses with 1-5 full-time equivalents, \$7,000 for businesses with 6-25 full-time equivalents, and continue with the same distribution for the 26-50 full-time equivalents at \$15,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
Voting Nay: None

Municipal Order No. 2021 - 22 (As Amended) was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 - 23

MUNICIPAL ORDER ACCEPTING A DONATION FROM THE BOWLING GREEN-WARREN COUNTY REGIONAL AIRPORT FOR A COMPAIR JET AIRPLANE TO THE CITY OF BOWLING GREEN FIRE DEPARTMENT

Summary of Municipal Order No. 2021 - 23 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Deputy Fire Chief Rob Gilliam reviewed and recommended approval to accept the donation of a decommissioned CompAir Jet from the Bowling Green-Warren County Regional Airport for the Fire Department to utilize for training purposes. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
Voting Nay: None

Municipal Order No. 2021 - 23 was approved by unanimous vote.

ORDINANCE NO. BG2021 - 1
(Second Reading - Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 0.8932 ACRE FROM GB (GENERAL BUSINESS) TO RM-4 (MULTI-

FAMILY RESIDENTIAL) LOCATED AT 0, 615 AND 631 CHESTNUT STREET AND 0, 524 AND 526 EAST 7TH AVENUE, PRESENTLY OWNED BY NEW MILLENNIUM REAL ESTATE, LLC C/O STEVE SUTTON

Title and summary of Ordinance No. BG2021 - 1 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Ordinance No. BG2021 - 1 was adopted by unanimous vote.


CLOSED SESSION

The Board of Commissioners met at approximately 5:55 p.m. in closed session pursuant to KRS 61.810 (1) (c).

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: February 2, 2021

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson