

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held SEPTEMBER 4, 2018**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on September 4, 2018. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Police Chaplain Joe Causey, and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin, Commissioner Rick Williams and Mayor Bruce Wilkerson. Absent: Commissioner Joe W. Denning. There was a quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel had no comments at this time.

APPROVAL OF MINUTES

Minutes of Regular Meeting August 21, 2018

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Parrigin and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of August 21, 2018 was approved by unanimous vote.

REGULAR AGENDA

**ORDINANCE NO. BG2018 - 36
(Second Reading)**

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULES

**ORDINANCE AMENDING THE CLASSIFICATION/PAY
SCHEDULES "G" FOR GENERAL CLASSIFIED AND "D" FOR
DEPARTMENT HEAD / MANAGEMENT EMPLOYEES OF THE
CITY OF BOWLING GREEN FOR FISCAL YEAR 2019**

Title and summary of Ordinance No. BG2018 - 36 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Ordinance No. BG2018 - 36 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 37
(Second Reading)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 2.01 ACRES FROM AG (AGRICULTURE) AND RS-1A (SINGLE FAMILY RESIDENTIAL) TO RS-1A (SINGLE FAMILY RESIDENTIAL) LOCATED AT 0 GREENVIEW LANE, PRESENTLY OWNED BY SANDRA FRANKLIN

Title and summary of Ordinance No. BG2018 - 37 was read by the City Clerk. Motion was made by Williams and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Ordinance No. BG2018 - 37 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 38
(Second Reading)
ORDINANCE RELATING TO PROPERTY TAX RATES

ORDINANCE SETTING 2018 PROPERTY TAX RATES, FRANCHISE TAX RATES AND IMPROVEMENT ASSESSMENT RATES, AND SETTING FORTH GUIDELINES FOR PAYMENT, PENALTY AND INTEREST

Title and summary of Ordinance No. BG2018 - 38 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Ordinance No. BG2018 - 38 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 169

MUNICIPAL ORDER APPROVING THE PROMOTION OF T. LANDRY SPEARS TO THE POSITION OF BUILDING MAINTENANCE MECHANIC IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2018 - 169 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Mr. Meisel indicated a recent retirement created an opportunity for promotion. Public Works Director Greg Meredith reviewed and recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 169 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 170

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF HUNTER HARRIS TO THE POSITION OF BROADCAST SPECIALIST IN THE OFFICE OF CITY MANAGER

Summary of Municipal Order No. 2018 - 170 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel explained the position has been vacant since October 2017. Human Resources Director Erin Hulsey reviewed and recommended the appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 170 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 171

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF SABINA HUSIC TO THE HUMAN RIGHTS COMMISSION

Summary of Municipal Order No. 2018 - 171 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson recommended the appointment. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 171 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 172

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF HUDA MELKY AND APPOINTMENTS OF BROOKE JUSTICE AND INDIA UNSELD TO THE WORKFORCE RECRUITMENT AND OUTREACH COMMITTEE

Summary of Municipal Order No. 2018 - 172 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson recommended the reappointment and appointments. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 172 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 173

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-02 FOR FISCAL YEAR 2019 STREET OVERLAY FROM SCOTTY'S CONTRACTING AND STONE, LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$2,240,271.18

Summary of Municipal Order No. 2018 - 173 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel recommended the bid award and explained it was over budget, however there was carryover and fund balance available to complete 18 miles and 60 handicap replacements. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 173 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 174

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-63 FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR FISCAL YEAR 2019 SLOAN CONVENTION CENTER CAPITAL PROJECTS FROM BRANDSTETTER CARROLL, INC. OF LEXINGTON, KENTUCKY IN THE AMOUNT OF \$51,500

Summary of Municipal Order No. 2018 - 174 was read by the City Clerk. Motion was made by Williams and seconded by Parrigin for consideration of said Municipal Order. Meisel explained the bid is scheduled for approval by the Convention Center Corporation Board at a later date. He reviewed and recommended the bid award. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 174 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 175

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-04 FOR FISCAL YEAR 2019 STORMWATER MITIGATION PROGRAM PROFESSIONAL SERVICES FROM BACON/FARMER/WORKMAN ENGINEERING & TESTING, INC. OF PADUCAH, KENTUCKY IN THE AMOUNT OF \$27,968

Summary of Municipal Order No. 2018 - 175 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel recommended the bid award to provide topographic survey, detailed hydraulic analysis of existing conditions, and a development of construction plans and cost estimates to improve the drainage at Rodeo Lane/McCausland Avenue and Kenton Street. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 175 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 176

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-11 FOR FULL SERVICE DESIGN FOR POLICE EVIDENCE STORAGE BUILDING FROM BRANDSTETTER CARROLL, INC. OF LEXINGTON, KENTUCKY IN THE AMOUNT OF \$42,000

Summary of Municipal Order No. 2018 - 176 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel recommended the bid award to include ten (10) unconditioned garage bays and a minimum of 1,500 square feet of conditioned space. Public Works Director Greg Meredith remarked the building would be aesthetically pleasing. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 176 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 177

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-16 FOR KEREIAKES PARK LIGHTING PROJECT FROM STEWART RICHEY ELECTRICAL OF BOWLING GREEN, KENTUCKY, AND FURTHER AUTHORIZING THE DIRECT PURCHASE OF MATERIALS AND SUPPLIES FROM MUSCO SPORTS LIGHTING, LLC, FOR A TOTAL PROJECT AMOUNT OF \$254,415

Summary of Municipal Order No. 2018 - 177 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel reviewed and recommended the bid award and direct purchase of materials and supplies from Musco. Parks and Recreation Director Brent Belcher responded to questions about the existing lighting and confirmed due to the age, it would not be suitable for reuse at any other City location. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 177 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 178

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH MOTOROLA SOLUTIONS OF SCHAUMBURG, ILLINOIS THROUGH MOBILE COMMUNICATIONS OF BOWLING GREEN, INC. OF BOWLING GREEN, KENTUCKY UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF SEVENTY-THREE (73) MOBILE RADIOS IN THE TOTAL AMOUNT OF \$264,616.24

Summary of Municipal Order No. 2018 - 178 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel recommended the purchase of seventy-three (73) mobile radios and said this purchase would allow the Police Department to reach its full complement of radios. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 178 was approved by unanimous vote

MUNICIPAL ORDER NO. 2018 - 179

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A GRANT THROUGH THE 2017 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) PROGRAM FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY, FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) IN THE AMOUNT UP TO \$1,272,277

Summary of Municipal Order No. 2018 - 179 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel expressed appreciation and congratulations to Grants Coordinator Nick Cook, Fire Chief Jason Colson and Fire Department staff for the preparation and submission of the grant. He added the City will receive an average of 62% in personnel costs for nine (9) firefighters over a three (3) year period. Meisel also reviewed the grant funds will supplement 75% of the salary for all nine (9) firefighters the first year, 75% the second year, and 35% the third year. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 179 was approved by unanimous vote

MUNICIPAL ORDER NO. 2018 - 180

MUNICIPAL ORDER AUTHORIZING SUBMISSION OF A LAND AND WATER CONSERVATION FUND OUTDOOR RECREATION LEGACY PARTNERSHIP PROGRAM GRANT APPLICATION TO THE NATIONAL PARK SERVICE IN THE AMOUNT OF \$750,000 FOR BOWLING GREEN RIVERFRONT AREA IMPROVEMENTS

Summary of Municipal Order No. 2018 - 180 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. At the request of the City Manager, Neighborhood and Community Services Director Brent Childers explained the need for this grant application, which considers revitalization of the Bowling Green riverfront area to offer outdoor recreation opportunities that are either limited or unavailable in Bowling Green and the addition of a boat ramp, fishing platform, boulder park, disc golf and site furnishings. He expressed the need to partner with the community, and described the competitive nature of the grant program and how it favors projects that exceed a 1:1 match, therefore he recommended matching funds in the amount of \$1,500,000 resulting in a 2:1 match. Mr. Childers indicated if this grant was awarded it would greatly assist with Phase I of the Parks Master Plan. Commissioners Nash and Williams

commended the local property owners and City for investing in such an opportunity. Meisel reported this would be a multi-year funded project to try and avoid issuing any debt on the project. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 180 was approved by unanimous vote

MUNICIPAL ORDER NO. 2018 - 181

MUNICIPAL ORDER AUTHORIZING AND DIRECTING THE
MAYOR TO ENTER INTO GRANT AGREEMENTS FOR SELECT
NEIGHBORHOOD ACTION PROGRAM (SNAP) GRANTS WITH
VARIOUS NEIGHBORHOODS

Summary of Municipal Order No. 2018 - 181 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Neighborhood Services Coordinator Karen Foley reviewed the application and evaluation process for the 20th year of the program. She recommended funding for seven (7) applications totaling \$33,170.36. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 181 was approved by unanimous vote

ORDINANCE NO. BG2018 - 39

(First Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING
1.799 ACRES FROM GB (GENERAL BUSINESS) TO LI (LIGHT
INDUSTRIAL) LOCATED AT 140 HUNTER COURT, PRESENTLY
OWNED BY ROSE VALLEY BANQUET HALL, LLC

Title and summary of Ordinance No. BG2018 - 39 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for first reading of said Ordinance. Mayor Wilkerson stated this rezoning was unanimously recommended for approval by the City-County Planning Commission. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

First reading of Ordinance No. BG2018 - 39 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 182

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH KOBE ALUMINUM AUTOMOTIVE
PRODUCTS, LLC

Summary of Municipal Order No. 2018 - 182 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed the incentive agreement related to the expansion of Kobe Aluminum Automotive Products, LLC in the South Industrial Park which is estimated to create 112 new jobs and provide a capital investment of \$55 million. She outlined the incentive program which provides up to 1% return of the withholdings from the creation of new jobs to maximize the 3% credit from the State, making the job development incentive worth approximately \$522,640 over a ten (10) year period. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 182 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 40

(First Reading)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTERS 2 (ADMINISTRATION), 18 (OCCUPATIONAL LICENSE FEES AND TAXES) AND 25 (CODE OF ETHICS) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO REFLECT CHANGES IN ORGANIZATIONAL STRUCTURE

Title and summary of Ordinance No. BG2018 - 40 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for first reading of said Ordinance. Meisel said this was a clean-up to reflect recent changes in organizational structure and recommended approval. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2018 - 40 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 183

MUNICIPAL ORDER ADOPTING MODERN AND ACCURATE LEGAL DESCRIPTION OF TERRITORY PREVIOUSLY ANNEXED BY ORDINANCE NO. BG97-30

Summary of Municipal Order No. 2018 - 183 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel explained this is a clean-up related to a previously approved annexation located in the Greystone area between Nashville Road and Russellville Road, and the Secretary of State recommends the adoption of modern and accurate legal descriptions. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 183 was approved by unanimous vote.

PUBLIC COMMENTS

Following a brief recess at the conclusion of the regular agenda, Mayor Wilkerson opened the floor for any public comments about items not included on the agenda. Jeremy McFarland spoke in support of the fairness ordinance. Jennifer Morlan requested an additional homeless shelter, fraud department for Police, a cleaner water system, and suicide prevention class. She also expressed support for a fairness ordinance.

ADJOURNMENT

Once all discussion concluded and there being no further business to come before the Board of Commissioners, at approximately 5:25 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: September 26, 2018

APPROVED: Bruce Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson