

**MINUTES of SPECIAL MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held May 5, 2020**

The Board of Commissioners of the City of Bowling Green, Kentucky met in special session via Lifesize video teleconference due to the Coronavirus (COVID-19) pandemic at 2:00 p.m. on May 5, 2020. Mayor Bruce Wilkerson called the meeting to order and called the roll, and the following members were present: Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin, Commissioner Dana Beasley-Brown and Mayor Bruce Wilkerson. Absent: Commissioner Joe W. Denning. There was a quorum of the Board of Commissioners.

**APPROVAL OF MINUTES**

Minutes of Special Meeting April 21, 2020.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Wilkerson and seconded by Parrigin to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Nash, Parrigin, Beasley-Brown and Wilkerson  
                  Voting Nay: None

Motion to approve the minutes of the special meeting of April 21, 2020 was approved by unanimous vote.

**SPECIAL AGENDA**

**MUNICIPAL ORDER NO. 2020 - 59**

**MUNICIPAL ORDER APPROVING THE PROMOTION OF JOSH MINTON TO THE POSITION OF SENIOR PARKS FACILITY MAINTAINER IN THE PARKS AND RECREATION DEPARTMENT**

Summary of Municipal Order No. 2020 - 59 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the promotion of Josh Minton to Senior Parks Facility Maintainer. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Nash, Parrigin, Beasley-Brown and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2020 - 59 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2020 - 60**

**MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF SABRINA DURBIN TO THE POSITION OF OFFICE ASSOCIATE IN THE FIRE DEPARTMENT**

Summary of Municipal Order No. 2020 - 60 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended

the probationary appointment of Sabrina Durbin to Office Associate. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Nash, Parrigin, Beasley-Brown and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2020 – 60 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2020 – 61**

**MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF CHRIS KENDALL TO THE POSITION OF GOLF PROFESSIONAL IN THE PARKS AND RECREATION DEPARTMENT**

Summary of Municipal Order No. 2020 – 61 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the probationary appointment of Chris Kendall to Golf Professional. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Nash, Parrigin, Beasley-Brown and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2020 – 61 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2020 – 62**

**MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF HILLARY HIGHTOWER TO THE POSITION OF CITY ATTORNEY IN THE LAW DEPARTMENT**

Summary of Municipal Order No. 2020 – 62 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel mentioned the upcoming retirement of City Attorney Gene Harmon, and reviewed and recommended the probationary appointment of Hillary Hightower to City Attorney. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Nash, Parrigin, Beasley-Brown and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2020 – 62 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2020 – 63**

**MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF MARY PHOENIX MCCUBBIN TO THE UNIVERSITY DISTRICT REVIEW COMMITTEE**

Summary of Municipal Order No. 2020 – 63 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Mayor Wilkerson reviewed and recommended the reappointment of Mary Phoenix McCubbin to the University District Review Committee. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Beasley-Brown and Wilkerson  
                  Voting Nay: None  
Municipal Order No. 2020 – 63 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 64

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF JOY HUNT TO THE BOWLING GREEN-WARREN COUNTY REGIONAL AIRPORT BOARD

Summary of Municipal Order No. 2020 – 64 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Mayor Wilkerson reviewed and recommended the appointment of Joy Hunt to the Airport Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Beasley-Brown and Wilkerson  
                  Voting Nay: None  
Municipal Order No. 2020 – 64 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 65

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2020-49 FOR PC DESKTOP AND WORKSTATION REPLACEMENT FROM HPI INTERNATIONAL OF BROOKLYN, NEW YORK IN THE AMOUNT OF \$392,070.10

Summary of Municipal Order No. 2020 – 65 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid for PC desktop and workstation replacement to HPI International. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Beasley-Brown and Wilkerson  
                  Voting Nay: None  
Municipal Order No. 2020 – 65 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 66

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2020-51 FOR FISCAL YEAR 2020 CONVENTION CENTER INTERIOR IMPROVEMENTS FROM SUNBELT CONSTRUCTION, INC. OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$841,000

Summary of Municipal Order No. 2020 – 66 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid for Fiscal Year 2020 Convention Center interior improvements from Sunbelt Construction and said construction would begin soon. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Beasley-Brown and Wilkerson  
                          Voting Nay: None  
Municipal Order No. 2020 – 66 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2020 – 67**

**MUNICIPAL ORDER APPROVING THE YEAR 17 ANNUAL ACTION PLAN OF THE CONSOLIDATED PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUNDING AND AUTHORIZING ITS SUBMISSION TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

Summary of Municipal Order No. 2020 – 67 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel explained a public hearing was held and the City anticipated funding in the amount of \$654,826 from Housing and Urban Development (HUD) for Fiscal Year 2021. He further said there was funds available in the current fiscal year budget to assist with neighborhood improvements in Census Tracts 103.3 and 103.4. The Year 17 Annual Action Plan was outlined and included \$740,000 for new affordable housing opportunities, about \$283,000 for pedestrian improvements located at Johnson Drive and Dennis Way, as well as \$95,000 for administrative costs and \$50,000 agency funding to Bowling Green Human Rights Commission for Fair Housing Education & Outreach Program and facility ADA improvements. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Beasley-Brown and Wilkerson  
                          Voting Nay: None  
Municipal Order No. 2020 – 67 was approved by unanimous vote.

**ORDINANCE NO. BG2020 – 6**

**(Second Reading – Binding)**

**ORDINANCE REZONING REAL ESTATE**

**ORDINANCE REZONING TRACTS OF LAND CONTAINING 1.9174 ACRES FROM GB (GENERAL BUSINESS) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 0 WORTH WAY, PRESENTLY OWNED BY BAKER & HILLIARD, INC. AND RUSSELL & FRANCES HEARD WITH HILLVIEW PLACE, LLC AS THE APPLICANT (SECOND READING – BINDING)**

Title and summary of Ordinance No. BG2020 – 6 was read. Motion was made by Wilkerson and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Wilkerson stated the recommendation was unanimous from the City-County Planning Commission. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Beasley-Brown and Wilkerson  
                          Voting Nay: None  
Ordinance No. BG2020 – 6 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 2:30 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: May 19, 2020

APPROVED: Brian Wilkerson  
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson  
City Clerk

*Minutes prepared by City Clerk Ashley Jackson*