

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held September 19, 2023**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on September 19, 2023. Mayor Todd Alcott called the meeting to order. Lead Pastor Dr. Steve Ayers of Hillvue Heights Church provided the invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

The City Manager reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

AWARDS AND RECOGNITIONS

Mayor Todd Alcott recognized the health improvements of Police Officer Matt Davis.

City Manager Jeffery B. Meisel acknowledged and congratulated Environmental Manager Matt Powell for being named the 2023 Mitigation Manager of the Year by the Kentucky Association of Mitigation Managers.

APPROVAL OF MINUTES

Regular Meeting September 5, 2023.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Beasley-Brown and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of September 5, 2023 was approved by unanimous vote.

REGULAR AGENDA

ORDINANCE NO. BG2023 – 26

(Second Reading – Binding)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULE

**ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULE
“G” FOR GENERAL CLASSIFIED EMPLOYEES OF THE CITY OF
BOWLING GREEN FOR FISCAL YEAR 2024**

Title and summary of Ordinance No. BG2023 – 26 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Ordinance No. BG2023 – 26 was adopted by a unanimous vote.

MUNICIPAL ORDER NO. 2023 – 207

MUNICIPAL ORDER APPROVING THE PROMOTION OF KENNY WOODS TO THE POSITION OF FACILITIES MAINTENANCE TECHNICIAN II IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2023 – 207 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Public Works Director Andy Souza recommended the promotion of Kenny Woods to Facilities Maintenance Technician II in the Public Works Department. He explained there was an administrative error and the promotion was actually effective July 1, 2023 with the approved budget and Classification/Pay Schedule. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 207 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 208

MUNICIPAL ORDER APPROVING THE PROMOTION OF CHAD DOUGHTY TO THE POSITION OF ASSISTANT CITY ENGINEER IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2023 – 208 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Public Works Director Andy Souza reviewed and recommended the promotion of Chad Doughty to Assistant City Engineer in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 208 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 209

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF CAMERON LEVIS TO THE POSITION OF RECREATION MANAGER AND PETE SAMIOS TO THE POSITION OF SPORTS AND WELLNESS MANAGER IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2023 – 209 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources & Risk Management Director Erin Hulsey reviewed and recommended the promotions of Cameron Levis

to Recreation Manager and Pete Samios to Sports and Wellness Manager in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 209 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 210

MUNICIPAL ORDER APPROVING THE PROMOTION OF COREY MAHANEY TO THE POSITION OF ENGINEER IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2023 – 210 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Fire Chief Justin Brooks reviewed and recommended the promotion of Corey Mahaney to Engineer in the Fire Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 210 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 211

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF ELVIS BAJRAMOVIC, KAYLA BRADLEY, SHAWN KWASNY, JACOB OWENS, JEFFRY SCHLABACH, NATHAN SMITH AND TANNER WOOLRIDGE TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2023 – 211 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Human Resources & Risk Management Director Erin Hulsey reviewed and recommended the appointments of Elvis Bajramovic, Kayla Bradley, Shawn Kwasny, Jacob Owens, Jeffry Schlabach, Nathan Smith and Tanner Woolridge to Police Officer in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 211 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 212

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF MCKENNA TABOR TO THE POSITION OF CODE COMPLIANCE OFFICER IN THE NEIGHBORHOOD AND COMMUNITY SERVICES DEPARTMENT

Summary of Municipal Order No. 2023 – 212 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources & Risk Management Director Erin Hulsey reviewed and recommended the appointment of McKenna

Tabor to Code Compliance Officer in the Neighborhood and Community Services Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 212 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 213

MUNICIPAL ORDER ACCEPTING AND RATIFYING ACTIONS OF CITY OFFICIALS IN EXECUTING A GRANT AGREEMENT AMONG THE BOWLING GREEN-WARREN COUNTY REGIONAL AIRPORT BOARD, THE CITY OF BOWLING GREEN, WARREN COUNTY AND THE FEDERAL AVIATION ADMINISTRATION FOR DESIGN OF A RUNWAY REHABILITATION PROJECT

Summary of Municipal Order No. 2023 – 213 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel recommended the grant agreement between the City, Bowling Green-Warren County Regional Airport Board, Warren County and the Federal Aviation Administration (FAA) for design of a runway rehabilitation project. He explained the City would be responsible for 2.5% or the amount of \$6,733. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 213 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 214

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION FOR THE RECONNECTING COMMUNITIES AND NEIGHBORHOODS GRANT IN AN AMOUNT UP TO \$11,000,000

Summary of Municipal Order No. 2023 – 214 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended submission of an application for reconnecting communities and neighborhoods grant to the U.S. Department of Transportation in an amount up to \$11,000,000. He explained the project would include a roundabout at the intersection of Old Barren River Road and Victoria Street, including modifications to the roadway from Victoria Street to Clay Street to increase safety. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 214 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 215

MUNICIPAL ORDER APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT WITH GIPSON, L.L.C. RELATED TO THE LEASE OF A PORTION OF CITY

SIDEWALK AT THE DUSTY BOOT LOCATED AT 927 COLLEGE STREET

Summary of Municipal Order No. 2023 – 215 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of a sidewalk lease with Gipson, L.L.C. to lease a portion of City sidewalk at the Dusty Boot located at 927 College Street. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 215 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 216

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2024-03 FOR POOL PAINTING PROJECT FROM CHARLIE IRWIN PAINTING, LLC OF FRANKLIN, TENNESSEE IN AN AMOUNT NOT TO EXCEED \$229,191

Summary of Municipal Order No. 2023 – 216 was read by the City Clerk. Motion was made by Parrigin and seconded by Alcott for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2024-03 for pool painting project from Charlie Irwin Painting, LLC in an amount not to exceed \$229,191. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 216 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 217

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH SOURCEWELL COOPERATIVE PURCHASING CONTRACT WITH ENTERPRISE FLEET MANAGEMENT OF ST. LOUIS, MISSOURI FOR FLEET MANAGEMENT SERVICES

Summary of Municipal Order No. 2023 – 217 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. At the request of the City Manager, Public Works Director Andy Souza reviewed and recommended approval of a contract with Enterprise Fleet Management for fleet management services through a Sourcewell Cooperative Purchasing Contract. Enterprise Fleet Management Senior Fleet Consultant Catherine Blazer and Client Strategy Manager Justin Newberry made a presentation on the City's cost savings in maintenance, fuel and resale, planning analysis, as well as how Enterprise believes a contract with them would result in less stress and happier employees. Following discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 217 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 218

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH BOYD COMPANY OF BOWLING GREEN, KENTUCKY UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF A MINI EXCAVATOR IN THE AMOUNT OF \$217,571

Summary of Municipal Order No. 2023 – 218 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of a contract through cooperative purchase with Boyd Company under Kentucky State Pricing Contract for the purchase of a mini excavator in the amount of \$217,571. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 218 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 219

MUNICIPAL ORDER AUTHORIZING A CHANGE ORDER TO THE CONTRACT WITH SCOTT, MURPHY & DANIEL OF BOWLING GREEN, KENTUCKY FOR FIRE STATION #5 AND TRAINING CENTER CONSTRUCTION PROJECT IN THE AMOUNT OF \$707,653, FOR A TOTAL PROJECT COST OF \$16,708,963

Summary of Municipal Order No. 2023 – 219 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of a change order for Fire Station #5 and Training Center construction project in the amount of \$707,653 with Scott, Murphy & Daniel, bringing the total project cost to \$16,708,963. Public Works Director Andy Souza stated the reason for the change order was due to sinkholes forming on the construction site, and following extensive reviews from a geotechnical firm, it was determined to be in the best interest of the City to change from a traditional slab foundation to a micropile foundation. It was said a micropile foundation was a proactive and preventative approach to secure the structure and ensure safety. Public Works Environmental Compliance Coordinator Nick Lawhon also has knowledge in geology, so he reviewed the situation and formed a report. There were questions to Architectural/Engineering Firm Brandstetter Carroll, Inc. on how the sinkholes were missed from the specifications, and representatives from Brandstetter Carroll, Inc. was present and explained sinkholes were noted in the original geotechnical report they had completed, but not to the magnitude of what was found. They accepted responsibility of the error and apologized. However, it was said the change order would cost the City less now rather than if it would have been put in the original bid specifications. Commissioner Hill explained she would be voting no for the change order, as it was a mistake by Brandstetter Carroll, Inc. and the City should not be responsible for the costs. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: Hill

Municipal Order No. 2023 – 219 was approved by a majority vote.

ORDINANCE NO. BG2023 – 28
(First Reading – Non-Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION) AND CHAPTER 11 (FINANCE, TAXATION AND ECONOMIC DEVELOPMENT) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES

Title and summary of Ordinance No. BG2023 – 28 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel recommended approval of the proposed amendments to Chapter 2 (Administration) and Chapter 11 (Finance, Taxation and Economic Development) of the City of Bowling Green Code of Ordinances. He stated it was clean-up in Chapter 2 and a necessary amendment in Chapter 11 following the 2016 bond issue for the original Kentucky Transpark area being paid in full. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2023 – 28 was approved by a unanimous vote.

MUNICIPAL ORDER NO. 2023 – 220

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR COMMISSIONER SUE PARRIGIN TO ATTEND AN ANNEXATION TASK FORCE MEETING IN FRANKFORT, KENTUCKY

Summary of Municipal Order No. 2023 – 220 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Commissioner Parrigin reviewed and recommended approval for her travel to attend an Annexation Task Force meeting with Kentucky League of Cities in Frankfort, Kentucky. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 220 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 221

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF CONNIE PITTMAN AND CLARA VERST TO THE BOWLING GREEN COMMUNITY TREE ADVISORY BOARD

Summary of Municipal Order No. 2023 – 221 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Mayor Alcott reviewed and recommended the reappointments of Connie Pittman and Clara Verst to the Bowling Green Community Tree Advisory Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 221 was approved by unanimous vote.

ORDINANCE NO. BG2023 – 27
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 12 ACRES FROM AG (AGRICULTURE) AND RM-4 (MULTI-FAMILY RESIDENTIAL) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 372, 376, 378, 380 AND 384 PASCOE BOULEVARD, 3030 CAVE SPRINGS AVENUE, 1320, 1324 AND 1329 SUN WAY PRESENTLY OWNED BY CAVE SPRINGS PROPERTY, LLC

Title and summary of Ordinance No. BG2023 – 27 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Ordinance No. BG2023 – 27 was adopted by a unanimous vote.


PUBLIC COMMENTS

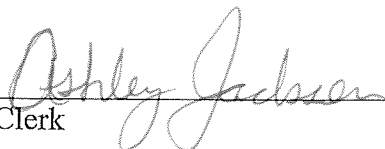
Following the regular agenda, Mayor Alcott opened the floor for any public comments. Matthew Ashley spoke about The Gideons International. Brian Fishback made remarks about local businesses and zoning districts, and suggested call centers in Bowling Green.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:20 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: October 17, 2023

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson