MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held November 3, 2026

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on November 3, 2026. Mayor Todd Alcott called the meeting to order. Commissioner Carlos Bailey provided the invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS & RECOGNTIONS

Commissioner Sue Parrigin recognized the Another Way Program through Goodwill Kentucky and congratulated them on the success of the program and for recently receiving a donated 15 passenger van.

City Manager Jeffery B. Meisel recognized the Finance Department for receiving the Distinguished Budget Presentation Award and Outstanding Achievement in Popular Annual Financial Reporting for the 15th consecutive year from the Government Finance Officers Association (GFOA). The Finance Department and staff were acknowledged.

CITY MANAGER

Meisel requested the audience to sign up at the back of the Commission Chamber to speak during public comments.

He also requested a closed session for discussions which might lead to the discipline or dismissal of an employee without restricting the employees right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret. Action may follow. Motion was made by Hill and seconded by Parrigin to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (f). Mayor Alcott called for a roll call vote.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (f) was approved by unanimous vote.

APPROVAL OF MINUTES

Regular Meeting October 20, 2026.

Minutes of the above-referenced regular meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Parrigin to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Minutes of the regular meeting of October 20, 2026 was approved by unanimous vote.

*Note: Minutes are a summary of the discussions; a video recording of this entire meeting is maintained by the Office of City Clerk.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2026 – 241

MUNICIPAL ORDER APPROVING THE PROMOTION OF LINDA LAN TO THE POSITION OF COMMUNICATIONS DISPATCHER II IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2026 – 241 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Police Chief Michael Delaney reviewed and recommended the promotion of Linda Lan to the position of Communications Dispatcher II in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2026 – 241 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 242

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF TREVOR CLINE TO THE POSITION OF CIVIL ENGINEER II AND DARA PRICE TO THE POSITION OF CONSTRUCTION COORDINATOR II IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2026 – 242 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. City Engineer Kyle Hunt reviewed and recommended the promotions of Trevor Cline to the position of Civil Engineer II and Dara Price to the position of Construction Coordinator II in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2026 – 242 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 243

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF TANNER HAUCK TO THE POSITION OF LANDSCAPE GARDENER I IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2026 – 243 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Landscape Manager Jay Dougherty reviewed and recommended the appointment of Tanner Hauck to the position of Landscape Gardner I in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2026 – 243 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 244

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF JORDAN STEENBERGEN TO THE POSITION OF PARKS FACILITY MAINTAINER I IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2026 – 244 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointment of Jordan Steenbergen to the position of Parks Facility Maintainer I in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2026 – 244 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 245

MUNICIPAL ORDER ACCEPTING THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE PERIOD ENDED JUNE 30, 2026 AS PREPARED BY THE DEPARTMENT OF FINANCE AND AUDITED BY CHERRY BEKAERT LLP

Summary of Municipal Order No. 2026 – 245 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel explained the Fiscal Year 2026 audit was complete and thanked the Finance Department for all its work on the report. City Internal Auditor Deborah Jenkins introduced Audit Committee Chair Barry Pruitt. Mr. Pruitt recommended approval based on the Audit Committee's recommendation and said Cherry Bekaert LLP confirmed it was a good audit with no findings and an excellent outcome, proving the City to be accountable and demonstrating stewardship. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2026 – 245 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 246

MUNICIPAL ORDER APPROVING CONVEYANCE OF CITY RIGHT-OF-WAY ON FAIRVIEW AVENUE AT KEREIAKES PARK TO THE KENTUCKY TRANSPORTATION CABINET AND AUTHORIZING THE MAYOR TO EXECUTE THE DEED AND MEMORANDUM OF UNDERSTANDING

Summary of Municipal Order No. 2026 – 246 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval to convey City right-of-way on Fairview Avenue at Kereiakes Park to the Kentucky Transportation Cabinet (KYTC) for the appraised value of $36,800. The project would allow KYTC to add turning lanes,

which was much needed in that area. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2026 – 246 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 247

MUNICIPAL ORDER APPROVING THE PURCHASE OF TURNOUT GEAR FROM 911 FLEET & FIRE EQUIPMENT IN THE AMOUNT OF $87,620 THROUGH COOPERATIVE PURCHASE UNDER KENTUCKY STATE PRICING CONTRACT

Summary of Municipal Order No. 2026 – 247 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the approval to purchase twenty (20) sets of turnout gear from 911 Fleet & Fire Equipment in the amount of $87,620 through cooperative purchase under Kentucky State Pricing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2026 – 247 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 248

MUNICIPAL ORDER APPROVING MICROSOFT LICENSING FOR CAD HARDWARE REPLACEMENT IN THE AMOUNT OF $124,336.96 WITH SHI INTERNATIONAL CORP THROUGH OMNIA PARTNERS COOPERATIVE PURCHASING CONTRACT

Summary of Municipal Order No. 2026 – 248 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the approval of Microsoft licensing for CAD hardware replacement in the amount of $124,336.96 with SHI International Corp through Omnia Partners Cooperative Purchasing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2026 – 248 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 249

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2027-12 FOR FISCAL YEAR 2027 STREET OVERLAY PROJECT FROM SCOTTY'S CONTRACTING & STONE, LLC IN AN AMOUNT NOT TO EXCEED $2,460,787.07

Summary of Municipal Order No. 2026 – 249 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the approval of Bid #2027-12 for Fiscal Year 2027 street overlay project from Scotty's

Contracting & Stone, LLC in an amount not to exceed $2,460,787.07. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2026 – 249 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 250

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2027-13 FOR WEST RIVERVIEW DRIVE RESURFACING FROM SCOTTY'S CONTRACTING & STONE, LLC IN AN AMOUNT NOT TO EXCEED $176,896.46

Summary of Municipal Order No. 2026 – 250 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the approval of Bid #2027-13 for West Riverview Drive resurfacing from Scotty's Contracting & Stone, LLC in an amount not to exceed $176,896.46. It was further said the city received Kentucky Transportation Cabinet Local Area Road Program (LARP) funding in the amount of $221,00 to assist with the resurfacing. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2026 – 250 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 251

MUNICIPAL ORDER AUTHORIZING AN AMENDMENT TO THE CONTRACT AND CHANGE ORDER WITH SCOTT, MURPHY & DANIEL, LLC FOR THE GUARANTEED MAXIMUM PRICE FOR PHASE II OF THE RIVERFRONT PARK PROJECT IN THE AMOUNT OF $12,071,358.75, AND FURTHER AUTHORIZING DIRECT PURCHASES FROM VARIOUS VENDORS IN THE AMOUNT OF $1,496,421.73, FOR A TOTAL PROJECT COST NOT TO EXCEED $14,552,445.58

Summary of Municipal Order No. 2026 – 251 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the approval to amend the contract and change order with Scott, Murphy & Daniel, LLC for the Guaranteed Maximum Price for Phase II of the Riverfront Park project in the amount of $12,071,358.75 and further authorizing direct purchases from various vendors in the amount of $1,496,421.73, for a total project cost not to exceed $14,552,445.58. Neighborhood and Community Services Director Brent Childers provided an overview and explained the heavy engineering on the property since it was an old landfill. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2026 – 251 was approved by unanimous vote.

ORDINANCE NO. BG2026 – 17
(Second Reading – Binding)
ORDINANCE RENAMING STREET

ORDINANCE APPROVING THE RENAMING OF A PORTION OF COLLETT LANE TO MS. BETTY NATCHER ALLEY

Title and summary of Ordinance No. BG2026 – 17 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Ordinance No. BG2026 – 17 was adopted by unanimous vote.

ORDINANCE NO. BG2026 – 18
(Second Reading – Binding)
ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

ORDINANCE APPROVING THE CLOSING OF UNIMPROVED RIGHT-OF-WAY LOCATED NORTH OF SCOTT STREET AND WEST OF AND ADJACENT TO 835 SCOTT STREET

Title and summary of Ordinance No. BG2026 – 18 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Ordinance No. BG2026 – 18 was adopted by unanimous vote.

ORDINANCE NO. BG2026 – 19
(Second Reading – Binding)
ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

ORDINANCE APPROVING THE CLOSING OF UNIMPROVED RIGHTS-OF-WAY LOCATED ON NUGENT STREET AND BARRY STREET AND AN UNNAMED ALLEY SOUTH OF NUGENT STREET

Title and summary of Ordinance No. BG2026 – 19 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Ordinance No. BG2026 – 19 was adopted by unanimous vote.

CLOSED SESSION

Following a brief recess, the Board of Commissioners met at approximately 5:20 p.m. in closed session pursuant to KRS 61.810 (1) (f) as previously approved.

RECONVENE IN OPEN SESSION

Once all discussion concluded in closed session, the Board of Commissioners reconvened in open session at approximately 6:15 p.m. to consider action. Motion was made by Hill and seconded by Parrigin to add Municipal Order No. 2026 – 252 to the agenda for consideration. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Motion to add Municipal Order No. 2026 – 252 to the agenda was approved by unanimous vote.

LATE-FILE

MUNICIPAL ORDER NO. 2026 – 252

MUNICIPAL ORDER APPROVING THE TERMINATION OF KIRSTEN HOMER IN THE HUMAN RESOURCES DEPARTMENT

Summary of Municipal Order No. 2026 – 252 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Kirsten Homer made remarks regarding her termination, and once all discussion concluded, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2026 – 252 was approved by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:25 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: November 17, 2026

APPROVED: _____
Mayor, Chairman of Board of Commissioners

ATTEST: _____
City Clerk

Minutes prepared by City Clerk Ashley Jackson