

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held November 21, 2023**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on November 21, 2023. Mayor Todd Alcott called the meeting to order. Youth Minister T.J. Renfro of First Baptist Church provided the invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

City Manager Jeffery B. Meisel recognized Recreation Division Manager Cameron Levis for recently being named President Elect for the Kentucky Recreation and Parks Society (KRPS). Meisel also congratulated the Neighborhood and Community Services Department and Downtown Development Division on receiving ten (10) Traverse Awards from the Kentucky Travel Industry Association for marketing and event building efforts.

CITY MANAGER

City Manager Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

Meisel introduced Buddy Steen of Central Region Ecosystem for Arts, Technology, and Entrepreneurship (CREATE) to provide an update on the past year's accomplishments. Mr. Steen provided a brief report and stated a survey was sent to regional ecosystem leaders, including City and County governments, Western Kentucky University, and various others. The survey was about the ecosystem's alignment and averaged a 4.2 out of 5, and he planned to continue the survey annually. It was further reported 183 new opportunities and jobs were created, 21 startups created or in the process of being created, \$63 million has been invested in regional companies and anticipated annual City withholdings generated should be between \$120,000 and \$170,000.

APPROVAL OF MINUTES

Regular Meeting November 7, 2023.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Beasley-Brown to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of November 7, 2023 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2023 – 261

MUNICIPAL ORDER APPROVING THE PROMOTION OF MADISON DUNCAN TO THE POSITION OF ADAPTIVE RECREATION SUPERVISOR IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2023 – 261 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Recreation Division Manager Cameron Levis reviewed and recommended the promotion of Madison Duncan to the position of Adaptive Recreation Supervisor in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 261 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 262

MUNICIPAL ORDER APPROVING THE CAREER PATH ADVANCEMENT OF DOUG HOOTS TO THE POSITION OF OPERATIONS TECHNICIAN II IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2023 – 262 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the career path advancement of Doug Hoots to Operations Technician II in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 262 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 263

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A GRANT THROUGH THE 2023 COMMUNITY ORIENTED POLICING SERVICES (COPS) HIRING PROGRAM FROM THE U.S. DEPARTMENT OF JUSTICE IN THE AMOUNT OF \$500,000

Summary of Municipal Order No. 2023 – 263 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended acceptance of a grant through the 2023 Community Oriented Policing Services (COPS) Hiring Program from the U.S. Department of Justice in the amount of \$500,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 263 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 264

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE KENTUCKY DIVISION OF EMERGENCY MANAGEMENT FOR KENTUCKY HAZARD MITIGATION GRANT PROGRAM FUNDS IN AN AMOUNT UP TO \$1,086,750 FOR THE CONSTRUCTION OF TORNADO SHELTERS

Summary of Municipal Order No. 2023 – 264 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended the submission of a grant application to the Kentucky Division of Emergency Management for Kentucky Hazard Mitigation Grant Program funds in an amount up to \$1,086,750 for the construction of tornado shelters. It was mentioned we had already received a grant for five (5) tornado shelters. Grants Manager Nick Cook confirmed the City was working with the State and hopefully construction would start soon. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 264 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 265

MUNICIPAL ORDER AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO GRANT AGREEMENTS FOR FLEXIBLE NEIGHBORHOOD GRANTS WITH VARIOUS ORGANIZATIONS

Summary of Municipal Order No. 2023 – 265 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of the Flexible Neighborhood Grants with Indian Ridge Condo Homeowners Association for \$1,000, Pine Grove Homeowners Association for \$4,500 and ReTree BG for \$7,500. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 265 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 266

MUNICIPAL ORDER APPROVING AN ENERGY SAVINGS CONTRACT WITH TRANE, U.S. INC. OF LOUISVILLE, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$2,772,000 THROUGH OMNIA PARTNERS COOPERATIVE PURCHASING CONTRACT

Summary of Municipal Order No. 2023 – 266 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of an emergency savings contract with Trane, U.S. Inc. through Omnia Partners Cooperative Purchasing Contract in an amount not to exceed \$2,772,000. It was said this would be the third energy savings agreement with Trane, and the contract included HVAC replacements and parks lighting, along with other improvement projects, with a guaranteed price savings of \$1,621,378. Following some discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
Voting Nay: None
Municipal Order No. 2023 – 266 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 267

MUNICIPAL ORDER AUTHORIZING CHANGE ORDER NO. TWO TO THE CONTRACT WITH SCOTT, MURPHY & DANIEL OF BOWLING GREEN, KENTUCKY FOR FIRE STATION #5 AND TRAINING CENTER CONSTRUCTION PROJECT IN THE AMOUNT OF \$900,000, FOR A TOTAL PROJECT COST OF \$17,608,963

Summary of Municipal Order No. 2023 – 267 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval of Change Order No. Two to the contract with Scott, Murphy & Daniel for Fire Station #5 and Training Center construction project in the amount of \$900,000, for a total project cost of \$17,608,963. He explained the project included a 30,000 square foot building, and said City staff was conservative on the initial cost and the total never included a 10% contingency, which should have been built into the project. The recommendation for a \$900,000 change order would provide the City with the 10% contingency and include the funding needed to add in a specialized sock for each micropile hole to help reduce the amount of cement grout needed. Public Works Director Andy Souza and Scott, Murphy & Daniel Project Manager Mike Walker explained the karst situation on the property in further detail and was confident the change in technique with the sock would allow the process to be successfully completed and construction could start sooner. The total change order to be issued to Scott, Murphy & Daniel would total \$242,309, with the remainder \$657,691 serving as a contingency for any future needs related to the project. Commissioners Hill, Beasley-Brown and Bailey expressed concern and interest in the City Attorney and City staff working together with architectural firm Brandstetter Carroll to cover costs the City incurred due to the architects negligence and/or costs that exceeded the approved amount. Commissioner Hill explained she supported the Police and Fire Departments, however she would be voting no, just as she did on the first change order. Hill would like the City to hold architects and engineers accountable for its actions and believed the residents of Bowling Green should not be responsible for Brandstetter Carroll's mistakes. Commissioners Bailey and Beasley-Brown explained they wanted to see more protections in place to prevent this from happening in the future and was in favor of the change order, contingent upon the City Attorney and staff collaborating with Brandstetter Carroll to pursue any lost costs. Following discussion, Mayor Alcott asked for a roll call vote.

ROLL CALL: Voting Yea: Beasley-Brown, Parrigin, Bailey and Alcott
Voting Nay: Hill

Municipal Order No. 2023 – 267 was approved by a majority vote.

ORDINANCE NO. BG2023 – 34
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 10.45 ACRES FROM HB (HIGHWAY BUSINESS) AND LI (LIGHT INDUSTRIAL) TO LI (LIGHT INDUSTRIAL) LOCATED AT 6449 NASHVILLE ROAD PRESENTLY OWNED BY J.G.L. PROPERTIES, LLC

Title and summary of Ordinance No. BG2023 – 34 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel explained the rezoning was a unanimous recommendation from the City-County Planning Commission. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2023 – 34 was approved by a unanimous vote.

ORDINANCE NO. BG2023 – 31
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF ABANDONED CSX RAILROAD RIGHT-OF-WAY FROM HI (HEAVY INDUSTRIAL) TO RM-3 (TOWNHOUSE/MULTI-FAMILY RESIDENTIAL) AND LI (LIGHT INDUSTRIAL) LOCATED ALONG BARRY STREET BETWEEN VETERANS MEMORIAL LANE AND NUGENT STREET PRESENTLY OWNED BY ST. JOSEPH CATHOLIC CHURCH OF BOWLING GREEN, INC.

Title and summary of Ordinance No. BG2023 – 31 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Ordinance No. BG2023 – 31 was adopted by a unanimous vote.

ORDINANCE NO. BG2023 – 32
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND CONTAINING 0.9876 ACRE FROM HB (HIGHWAY BUSINESS) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 5421 SCOTTSVILLE ROAD PRESENTLY OWNED BY SOUTHERN COMFORT APARTMENTS, LLC

Title and summary of Ordinance No. BG2023 – 32 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Ordinance No. BG2023 – 32 was adopted by a unanimous vote.

ORDINANCE NO. BG2023 – 33
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 1.008 ACRES FROM HB (HIGHWAY BUSINESS) TO LI (LIGHT INDUSTRIAL) LOCATED AT 55 PARKER AVENUE PRESENTLY OWNED BY JOSH PAYNE AND MAH ENTERPRISES, LLC

Title and summary of Ordinance No. BG2023 – 33 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Ordinance No. BG2023 – 33 was adopted by a unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:55 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: December 5, 2023

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson