

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held January 3, 2023**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on January 3, 2023. Mayor Todd Alcott called the meeting to order. All present recited the Pledge of Allegiance and the Mayor provided the invocation. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

**CITY MANAGER**

City Manager Jeffery B. Meisel recognized and congratulated Finance Accounting Technician Jean Hurt for her 65 years of service at the City.

Bowling Green Municipal Utilities (BGMU) General Manager Mark Iverson provided a report of recent Winter Storm Elliott and the effects caused on local infrastructure. He explained the polar vortex temperatures, along with other variables, caused a necessary deployment of the Emergency Load Curtailment Program (ELCP), which included interruptible power outages lasting short periods of time. It was said the Tennessee Valley Authority (TVA) worked closely with BGMU during the weather event and TVA plans to make necessary enhancements to lessen and/or prevent power outage occurrences in the future.

Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

**APPROVAL OF MINUTES**

Regular Meeting December 20, 2022.

Minutes of the above-referenced meeting was distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Motion to approve the minutes of the regular meeting of December 20, 2022 was approved by unanimous vote.

**REGULAR AGENDA**

**MUNICIPAL ORDER NO. 2023 – 1**

**MUNICIPAL ORDER ELECTING SUE PARRIGIN AS MAYOR PRO  
TEM**

Summary of Municipal Order No. 2023 – 1 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott recommended

Commissioner Sue Parrigin to be elected as Mayor Pro Tem. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay: None

Municipal Order No. 2023 – 1 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 2

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF COMMISSIONER CARLOS BAILEY TO THE BOWLING GREEN AUDIT COMMITTEE AND HOUSING AUTHORITY OF BOWLING GREEN

Summary of Municipal Order No. 2023 – 2 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Mayor Alcott recommended the appointment of Commissioner Carlos Bailey to the Bowling Green Audit Committee and Housing Authority of Bowling Green. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay: None

Municipal Order No. 2023 – 2 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 3

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF COMMISSIONER DANA BEASLEY-BROWN TO THE BARREN RIVER DISTRICT HEALTH BOARD AND JOB DEVELOPMENT INCENTIVE PROGRAM COMMITTEE

Summary of Municipal Order No. 2023 – 3 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott recommended the appointment of Commissioner Dana Beasley-Brown to the Barren River District Health Board and Job Development Incentive Program Committee. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay: None

Municipal Order No. 2023 – 3 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 4

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF COMMISSIONER MELINDA HILL TO THE BOWLING GREEN MUNICIPAL UTILITIES BOARD AND JOB DEVELOPMENT INCENTIVE PROGRAM COMMITTEE

Summary of Municipal Order No. 2023 – 4 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott recommended the appointment of Commissioner Melinda Hill to the Bowling Municipal Utilities Board

and Job Development Incentive Program Committee. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
Voting Nay: None

Municipal Order No. 2023 – 4 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 5

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF COMMISSIONER SUE PARRIGIN TO THE BOWLING GREEN-WARREN COUNTY DRUG TASK FORCE AND WARREN COUNTY DOWNTOWN ECONOMIC DEVELOPMENT AUTHORITY, INC.

Summary of Municipal Order No. 2023 – 5 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott recommended the appointment of Commissioner Sue Parrigin to the Bowling Green-Warren County Drug Task Force and Warren County Downtown Economic Development Authority, Inc. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
Voting Nay: None

Municipal Order No. 2023 – 5 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 6

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-29 FOR CISCO NETWORK SWITCHES FROM TRACE3, LLC OF IRVINE, CALIFORNIA IN THE AMOUNT OF \$107,358.90

Summary of Municipal Order No. 2023 – 6 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2023-29 for Cisco network switches from Trace3, LLC in the amount of \$107,358.90. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
Voting Nay: None

Municipal Order No. 2023 – 6 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 7

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-28 FOR EQUIPMENT AND UP-FITTING FOR POLICE VEHICLES FROM DANA SAFETY SUPPLY, INC. OF NASHVILLE, TENNESSEE IN THE AMOUNT OF \$86,187.20

Summary of Municipal Order No. 2023 – 7 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2023-28 for equipment and up-fitting for police vehicles from Dana Safety Supply, Inc. in the amount of \$86,187.20. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
Voting Nay: None  
Municipal Order No. 2023 – 7 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 8

MUNICIPAL ORDER ACCEPTING THE INTER-MODAL  
TRANSPORTATION AUTHORITY, INC. FINANCIAL STATEMENTS  
ENDING JUNE 30, 2022

Summary of Municipal Order No. 2023 – 8 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended acceptance of the Inter-Modal Transportation Authority, Inc. Financial Statements ending June 30, 2022. Bowling Green Area Chamber of Commerce Chief Operating Officer/Chief Financial Officer Meredith Rozanski thanked the City for all its support and provided an overview of the latest activity in the Kentucky Transpark. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
Voting Nay: None  
Municipal Order No. 2023 – 8 was approved by unanimous vote.

ORDINANCE NO. BG2023 – 1  
(First Reading – Non-Binding)  
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER TWO TO THE  
CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING  
BUDGET FOR FISCAL YEAR 2023

Title and summary of Ordinance No. BG2023 – 1 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel recommended approval of Amendment Number Two of the Annual Operating Budget for Fiscal Year 2023. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
Voting Nay: None  
First Reading of Ordinance No. BG2023 – 1 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 63  
(Second Reading – Binding)  
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.5712  
ACRE FROM MHP (MOBILE HOME PARK) AND LI (LIGHT  
INDUSTRIAL) TO LI (LIGHT INDUSTRIAL) LOCATED AT 0 KEN  
BALE BOULEVARD PRESENTLY OWNED BY READ STREET  
INVESTMENTS, LLC

Title and summary of Ordinance No. BG2022 – 63 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Ordinance No. BG2022 – 63 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 64  
(Second Reading – Binding)  
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 16.21  
ACRES FROM AG (AGRICULTURE) TO RM-3  
(TOWNHOUSE/MULTI-FAMILY RESIDENTIAL) LOCATED AT 0  
RUSSELLVILLE ROAD, PRESENTLY OWNED BY WABUCK  
DEVELOPMENT COMPANY, INC.

Title and summary of Ordinance No. BG2022 – 64 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Ordinance No. BG2022 – 64 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 65  
(Second Reading – Binding)  
ORDINANCE READOPTING AND AMENDING COMPREHENSIVE PLAN

ORDINANCE READOPTING AND AMENDING THE BOWLING  
GREEN / WARREN COUNTY FOCUS 2030 COMPREHENSIVE  
PLAN AS RECOMMENDED BY THE CITY-COUNTY PLANNING  
COMMISSION

Title and summary of Ordinance No. BG2022 – 65 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Beasley-Brown, Hill, Parrigin, Bailey and Alcott  
                          Voting Nay:   None

Ordinance No. BG2022 – 65 was adopted by unanimous vote.

PUBLIC COMMENTS

Following the regular agenda, Mayor Alcott opened the floor for any public comments. Jennifer Morlan suggested an improvement to the public transportation system and discussed the possibilities of metro government and grant opportunities.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: January 17, 2023

APPROVED:   
Mayor, Chairman of Board of Commissioners

ATTEST:   
City Clerk

*Minutes prepared by City Clerk Ashley Jackson*