MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held September 15, 2026

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on September 15, 2026. Mayor Todd Alcott called the meeting to order. The invocation was provided by Father Christopher Kight, and the National Anthem was sung by Mary Ellen Tanaro Davis and Daria Tanaro Johnson. All present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS & RECOGNTIONS

Kentucky League of Cities (KLC) Director of Government Affairs Gracie Kelly and Government Affairs Associate Emma Wilson presented 2026 Friends of Cities awards to Senators David Givens and Max Wise.

CITY MANAGER

City Manager Jeffery B. Meisel requested the audience to sign up at the back of the Commission Chamber to speak during public comments.

Meisel requested the addition of a late-file item. Motion was made by Beasley-Brown and seconded by Bailey to add Municipal Order No. 2026 – 214 to the end of the agenda.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Motion to add Municipal Order No. 2026 – 214 to the agenda for the consideration was approved by unanimous vote.

APPROVAL OF MINUTES

Regular Meeting September 1, 2026.

Minutes of the above-referenced regular meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Minutes of the regular meeting of September 1, 2026 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2026 – 200

MUNICIPAL ORDER APPROVING THE PROMOTION OF KRISTOPHER KEENAN TO THE POSITION OF CREW LEADER IN THE PUBLIC WORKS DEPARTMENT

*Note: Minutes are a summary of the discussions; a video recording of this entire meeting is maintained by the Office of City Clerk.

Summary of Municipal Order No. 2026 – 200 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Public Works Operations Division Manager Ryan Johnson reviewed and recommended the promotion of Kristopher Keenan to the position of Crew Leader in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 200 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 201

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF HUNTER CORBITT AND JAKE JOHNSON TO THE POSITION OF OPERATIONS MAINTENANCE TECHNICIAN I IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2026 – 201 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointments of Hunter Corbitt and Jake Johnson to the position of Operations Maintenance Technician I in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 201 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 202

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF HUNTER HENBEST, COLLIN KEEN, CHRISTIAN LEWIS, LANDON LOONEY, DALTON ROBERTSON AND SOULATH SAYSANAVONG TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2026 – 202 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointments of Hunter Henbest, Collin Keen, Christian Lewis, Landon Looney, Dalton Robertson and Soulath Saysanavong to the position of Police Officer in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 202 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 203

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF HOLLY SIMPSON TO THE POSITION OF COMMUNICATIONS DISPATCHER II IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2026 – 203 was read by the City Clerk. Motion was made by Bailey and seconded by Parrigin for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointment of Holly Simpson to the position of Communications Dispatcher II in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 203 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 204

MUNICIPAL ORDER APPROVING THE TRANSFER OF ROBBI HAMMOCK TO THE POSITION OF STAFF ACCOUNTANT I IN THE FINANCE DEPARTMENT

Summary of Municipal Order No. 2026 – 204 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Assistant City Manager Katie Schaller-Ward recommended the voluntary transfer of Robbi Hammock to the position of Staff Accountant I in the Finance Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 204 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 205

MUNICIPAL ORDER AUTHORIZING AN AMENDMENT TO THE CONTRACT AND CHANGE ORDER NO. TWO TO THE CONTRACT WITH MKSK, INC. FOR ENGINEERING/DESIGN SERVICES FOR THE RIVERFRONT PARK PROJECT IN THE AMOUNT OF $2,737,285, FOR A TOTAL PROJECT COST NOT TO EXCEED $4,245,885

Summary of Municipal Order No. 2026 – 205 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. At the request of the City Manager, Neighborhood and Community Services Director Brent Childers reviewed and recommended the approval of an amendment to the contract and Change Order No. Two with MKSK, Inc. for completion of design work for Phase III and begin the design work of Phase IV, and to revise the scope of Phases I and II to include additional surveying, design, permitting and signage in the amount of $2,737,285 for a total project cost not to exceed $4,245,885. He explained the completion of Phase I would soon be finalized and a ribbon cutting and groundbreaking was planned for October 28th. Estimated completion of the entire project was scheduled for 2029-3030. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 205 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 206

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2027-02 FOR AN ARTICULATING BOOM LIFT FROM EQUIPMENT DEPOT IN AN AMOUNT NOT TO EXCEED $81,535

Summary of Municipal Order No. 2026 – 206 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the approval of Bid #2027-02 for an articulating boom lift from Equipment Depot in an amount not to exceed $81,535 for the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 206 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 207

MUNICIPAL ORDER APPROVING A CONTRACT WITH DEERE & COMPANY FOR THE PURCHASE OF TWO MOWERS AND A TRACTOR IN THE TOTAL AMOUNT OF $135,819.03 THROUGH SOURCEWELL COOPERATIVE PURCHASING CONTRACT AND KENTUCKY STATE PRICING CONTRACT

Summary of Municipal Order No. 2026 – 207 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of a contract with Deere & Company for the purchase of two (2) mowers and a tractor in the total amount of $135,819.03 through Sourcewell Cooperative Purchasing Contract and Kentucky State Pricing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 207 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 208

MUNICIPAL ORDER APPROVING PRESTON MILLER PARK PLAYGROUND IMPROVEMENTS IN THE AMOUNT OF $285,000 WITH GAMETIME THROUGH OMNIA PARTNERS COOPERATIVE PURCHASING CONTRACT

Summary of Municipal Order No. 2026 – 208 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Preston Miller Park playground improvements in the amount of $285,000 with GameTime through Omnia Partners Cooperative Purchasing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 208 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 209

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2027-05 FOR THE POLICE DEPARTMENT EAST PRECINCT INTERIOR RENOVATION PROJECT FROM WINDSOR CONSTRUCTION IN AN AMOUNT NOT TO EXCEED $595,085.27

Summary of Municipal Order No. 2026 – 209 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of Bid #2027-05 for the Police Department East Precinct interior renovation project from Windsor Construction in an amount not to exceed $595,085.27. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 209 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 210

MUNICIPAL ORDER AUTHORIZING AN AGREEMENT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH ENSAFE, INC. TO PROVIDE THIRD PARTY POST CONSTRUCTION STORMWATER QUALITY INSPECTIONS IN THE AMOUNT OF $150,000

Summary of Municipal Order No. 2026 – 210 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the agreement through noncompetitive negotiations with Ensafe, Inc. to provide third party post construction stormwater quality inspections in the amount of $150,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 210 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 211

MUNICIPAL ORDER APPROVING THE PURCHASE OF TURNOUT GEAR FROM 911 FLEET & FIRE EQUIPMENT IN THE AMOUNT OF $90,825 THROUGH COOPERATIVE PURCHASE UNDER KENTUCKY STATE PRICING CONTRACT

Summary of Municipal Order No. 2026 – 211 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel requested approval to purchase turnout gear from 911 Fleet & Fire Equipment in the amount of $90,825 through cooperative purchase under Kentucky State Pricing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 211 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 212

MUNICIPAL ORDER APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND THE COMMONWEALTH OF KENTUCKY, DEPARTMENT OF MILITARY AFFAIRS, KENTUCKY DIVISION OF EMERGENCY MANAGEMENT REGARDING THE KENTUCKY URBAN SEARCH AND RESCUE PROGRAM SERVICES

Summary of Municipal Order No. 2026 – 212 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of a Memorandum of Agreement between the City, Commonwealth of Kentucky, Department of Military Affairs, Kentucky Division of Emergency Management regarding the Kentucky Urban Search and Rescue Program services for the Bowling Green Fire Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 212 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 213

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF SEMIR NAILOVIC TO THE CITY-COUNTY BOARD OF ADJUSTMENTS

Summary of Municipal Order No. 2026 – 213 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Mayor Alcott recommended the appointment of Semir Nailovic to the City-County Board of Adjustments. He explained the appointment was filling an unexpired term of Elaine Price and he thanked her for the years of service to the board. With no further discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 213 was approved by unanimous vote.

ORDINANCE NO. BG2026 – 15
(Second Reading – Binding)
ORDINANCE RELATING TO PROPERTY TAX RATES

ORDINANCE SETTING 2026 PROPERTY TAX RATES, FRANCHISE TAX RATES AND IMPROVEMENT ASSESSMENT RATES, AND SETTING FORTH GUIDELINES FOR PAYMENT, PENALTY AND INTEREST

Title and summary of Ordinance No. BG2026 – 15 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Ordinance No. BG2026 – 15 was adopted by a unanimous vote.

ORDINANCE NO. BG2026 – 16
As Amended
(Second Reading – Binding)
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 21 (PUBLIC INFRASTRUCTURE, RIGHTS-OF-WAY AND STORMWATER) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO ADD SUBCHAPTER 21-7 (PEDESTRIAN SAFETY IN RIGHTS-OF-WAY)

Title and summary of Ordinance No. BG2026 – 16 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Commissioner Parrigin made remarks about the importance of pedestrian safety and expressed gratitude to everyone who helped prioritize it on a state level, as well as City staff and Kentucky League of Cities (KLC) for the preparation of the ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Ordinance No. BG2026 – 15 (As Amended) was adopted by a unanimous vote.

MUNICIPAL ORDER NO. 2026 – 214

MUNICIPAL ORDER AUTHORIZING APPLICATION FOR AN ECONOMIC DEVELOPMENT GRANT FROM THE KENTUCKY ECONOMIC DEVELOPMENT FINANCE AUTHORITY FOR THE BENEFIT OF TYSON PROCESSING SERVICES, INC. IN THE AMOUNT OF $250,000, ACCEPTING THE GRANT IF AWARDED, AND APPROVING EXECUTION OF A GRANT AGREEMENT AND OTHER NECESSARY DOCUMENTS

Summary of Municipal Order No. 2026 – 214 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of the application for an Economic Development Grant from the Kentucky Economic Development Finance Authority for Tyson Processing Services, Inc. in the amount of $250,000, accepting the grant if awarded, and approving execution of a grant agreement and other necessary documents. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2026 – 214 was approved by unanimous vote.

PUBLIC COMMENTS

Mayor Alcott opened the floor for any public comments. Akisha Townsend Eaton spoke about National Preparedness Month and explained she assisted with a recent study related to equitable disaster response to pet owners impacted by the 2021 tornados.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 7:00 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: October 20, 2026

APPROVED: _____
Mayor, Chairman of Board of Commissioners

ATTEST: _____
City Clerk

Minutes prepared by City Clerk Ashley Jackson