

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held September 21, 2021**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on September 21, 2021. Mayor Todd Alcott called the meeting to order. An invocation was given by Evan Davis of Boy Scout Troop 705 and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Sue Parrigin, Commissioner Melinda Hill and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

**CITY MANAGER**

Lorri Hare, Director of the Bowling Green-Warren County Humane Society, provided a brief update of the Community Cat Program. She explained over the last 18 months the trial program was successful and reviewed some statistics. It was reported from July 1, 2019 through June 30, 2020 the total cat intake was 4,684 and from July 1, 2020 through June 30, 2021 the total cat intake was 4,768. Ms. Hare further reported the euthanasia numbers were the lowest the facility had seen since the program started, and additionally, a staff person was designated to oversee and focus on the program.

City Manager Jeffery B. Meisel had no further comments.

**APPROVAL OF MINUTES**

Minutes of Regular Meeting September 7, 2021.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
                          Voting Nay:   None

Motion to approve the minutes of the regular meeting of September 7, 2021 was approved by unanimous vote.

**REGULAR AGENDA**

**MUNICIPAL ORDER NO. 2021 – 161**

**MUNICIPAL ORDER APPROVING THE PROMOTION OF DENISE  
GILLAND TO THE POSITION OF FLEET MANAGER IN THE  
PUBLIC WORKS DEPARTMENT**

Summary of Municipal Order No. 2021 – 161 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Public Works Director Greg Meredith reviewed and recommended the promotion of Denise Gilland to Fleet Manager in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
                          Voting Nay: None  
Municipal Order No. 2021 – 161 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 162

MUNICIPAL ORDER APPROVING THE PROMOTION OF DONNITA WEEKS TO THE POSITION OF INFORMATION TECHNOLOGY DIRECTOR IN THE INFORMATION TECHNOLOGY DEPARTMENT

Summary of Municipal Order No. 2021 – 162 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. City Manager Meisel reviewed and recommended the promotion of Donnita Weeks to Information Technology Director in the Information Technology Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
                          Voting Nay: None  
Municipal Order No. 2021 – 162 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 163

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF JENNIFER BROOKS TO THE POSITION OF HOUSING SUPPORT SPECIALIST IN THE NEIGHBORHOOD AND COMMUNITY SERVICES DEPARTMENT

Summary of Municipal Order No. 2021 – 163 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Human Resources Director Erin Hulseley reviewed and recommended the appointment of Jennifer Brooks to Housing Support Specialist in the Neighborhood and Community Services Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
                          Voting Nay: None  
Municipal Order No. 2021 – 163 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 164

MUNICIPAL ORDER APPROVING REVISIONS TO THE EMPLOYEE MEDICAL BENEFIT PLAN FOR EMPLOYEES OF THE CITY OF BOWLING GREEN RELATED TO THE PRESCRIPTION PLAN

Summary of Municipal Order No. 2021 – 164 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the revision to the Employee Medical Benefit Plan related to the Prescription Plan. He outlined the proposal would consist of utilizing a program in partnership with RX Help Centers to provide funding for specialty prescriptions, and save the City approximately \$1.3 million. It was further said the revision would not result in any employee being unable to obtain specialty prescriptions, nor include an increase in employee premiums. Following some questions, Human Resources Director Erin

Hulsey stated no employee should see a delay or denial in obtaining specialty medications, and emphasized the program was designed to be an alternative way to receive funding. Meisel explained if the program did not work properly, the City would take an alternate plan of action and he mentioned the specialty prescriptions currently affect approximately 14 of 1,400 participants in the City's health plan. Commissioners Bailey and Beasley-Brown voiced concerns regarding the unknowns of a new program and plan changes during a pandemic. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin, Hill and Alcott  
                          Voting Nay: Bailey and Beasley-Brown  
Municipal Order No. 2021 – 164 was approved by majority vote.

MUNICIPAL ORDER NO. 2021 – 165

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF  
CYLETHA SMITH TO THE HOUSING AUTHORITY OF BOWLING  
GREEN

Summary of Municipal Order No. 2021 – 165 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Mayor Alcott reviewed and recommended the appointment of Cyletha Smith to the Housing Authority of Bowling Green. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
                          Voting Nay: None  
Municipal Order No. 2021 – 165 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 166

MUNICIPAL ORDER APPROVING CONTRACTS THROUGH  
COOPERATIVE PURCHASE WITH AT&T OF CONYERS, GEORGIA  
AND MOTOROLA SOLUTIONS, INC. OF CHICAGO, ILLINOIS  
UNDER KENTUCKY STATE PRICING CONTRACT FOR THE  
PURCHASE OF AT&T PHONES AND MOTOROLA RADIO  
EQUIPMENT IN THE TOTAL AMOUNT OF \$186,409

Summary of Municipal Order No. 2021 – 166 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of the cooperative purchase for AT&T phones and Motorola radio equipment with AT&T and Motorola Solutions, Inc. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
                          Voting Nay: None  
Municipal Order No. 2021 – 166 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 167

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING A GRANT  
AGREEMENT AMONG THE BOWLING GREEN-WARREN  
COUNTY REGIONAL AIRPORT BOARD, THE CITY OF BOWLING  
GREEN, WARREN COUNTY AND THE FEDERAL AVIATION

ADMINISTRATION FOR THE RECONSTRUCT AND REHABILITATE TERMINAL APRON CONSTRUCTION PROJECT

Summary of Municipal Order No. 2021 – 167 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel explained the Airport received a grant to reconstruct and rehabilitate the terminal apron construction project, and he recommended approval of the grant agreement between the City, County, Bowling Green-Warren County Regional Airport and the Federal Aviation Administration (FAA). Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
Voting Nay: None

Municipal Order No. 2021 – 167 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 40  
(First Reading – Non-Binding)

ORDINANCE PROVIDING ISSUANCE OF WATER AND SEWER REVENUE BONDS

ORDINANCE OF THE CITY OF BOWLING GREEN, KENTUCKY, AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF ITS CITY OF BOWLING GREEN, KENTUCKY WATER AND SEWER REFUNDING REVENUE BONDS, SERIES 2021 TO REFINANCE AND REFUND THE OUTSTANDING CITY OF BOWLING GREEN, KENTUCKY WATER AND SEWER REVENUE BONDS, SERIES 2011 AND THE OUTSTANDING CITY OF BOWLING GREEN, KENTUCKY WATER AND SEWER REVENUE BONDS, SERIES 2012

Title and summary of Ordinance No. BG2021 – 40 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel stated Bowling Green Municipal Utilities (BGMU) was created as a separate entity, however the City approves the bond issuances, utility rates and appointments to the BGMU Board. He recommended approval of the Water and Sewer Revenue Bonds in an effort to refinance at a lower interest rate. Mayor Alcott added it was the first reading and due to time constraints, a special meeting was scheduled for September 23<sup>rd</sup> to have the second reading. He asked for further discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Bailey, Beasley-Brown, Parrigin and Alcott  
Voting Nay: None

First Reading of Ordinance No. BG2021 – 40 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 168

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE KENTUCKY TRANSPORTATION CABINET FOR TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDS IN AN AMOUNT UP TO \$1,600,000

Summary of Municipal Order No. 2021 – 168 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended the submission of the grant application to the Kentucky Transportation Cabinet for TAP funds to

rehabilitate the College Street pedestrian bridge, with the City responsible for 20% matching funds. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
                          Voting Nay: None

Municipal Order No. 2021 – 168 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 169

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE KENTUCKY TRANSPORTATION CABINET FOR TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDS IN AN AMOUNT UP TO \$400,795

Summary of Municipal Order No. 2021 – 169 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended the submission of the grant application to the Kentucky Transportation Cabinet for TAP funds to install a greenway extension on the Creekwood Greeway to close the gap between Jennings Creek Elementary and Warren Elementary, with the City responsible for 20% matching funds. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
                          Voting Nay: None

Municipal Order No. 2021 – 169 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 170

MUNICIPAL ORDER APPROVING FISCAL YEARS 2021/2022 THROUGH 2024/2025 CAPITAL IMPROVEMENT PROGRAM (CIP) FOR THE CITY OF BOWLING GREEN, KENTUCKY

Summary of Municipal Order No. 2021 – 170 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of the Capital Improvement Program (CIP) for Fiscal Years 2021/2022, including multi years through Fiscal Years 2024/2025. In addition, he indicated there would be no new debt issued on any of the proposed projects, and all projects are preliminary. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
                          Voting Nay: None

Municipal Order No. 2021 – 170 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 171

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF DR. MARTHA SALES TO SERVE ON THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. BOARD OF DIRECTORS, AND AUTHORIZING THE SUBMISSION OF NOMINATION TO THE WARREN COUNTY JUDGE EXECUTIVE

Summary of Municipal Order No. 2021 – 171 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott

reviewed and recommended the appointment of Dr. Martha Sales to the Inter-Modal Transportation Authority, Inc. Board of Directors. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
                      Voting Nay: None

Municipal Order No. 2021 – 171 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 37  
(Second Reading – Binding)  
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 5.02 ACRES FROM HB (HIGHWAY BUSINESS) TO LI (LIGHT INDUSTRIAL) LOCATED AT 0 NASHVILLE ROAD, PRESENTLY OWNED BY BISHOP LAND SALES, LLC

Title and summary of Ordinance No. BG2021 – 37 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
                      Voting Nay: None

Ordinance No. BG2021 – 37 was adopted by unanimous vote.

ORDINANCE NO. BG2021 – 38  
(Second Reading – Binding)  
ORDINANCE RENAMING STREET

ORDINANCE APPROVING THE RENAMING OF A PORTION OF BENSON AVENUE TO PRO PARK AVENUE

Title and summary of Ordinance No. BG2021 – 38 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
                      Voting Nay: None

Ordinance No. BG2021 – 38 was adopted by unanimous vote.

ORDINANCE NO. BG2021 – 39  
(Second Reading – Binding)  
ORDINANCE EXPRESSING INTENT TO DE-ANNEX PROPERTY

ORDINANCE EXPRESSING THE INTENT OF THE CITY OF BOWLING GREEN TO DE-ANNEX APPROXIMATELY 8.32 ACRES LOCATED AT THE INTERSECTION OF OLD RICHARDSVILLE ROAD AND KY HIGHWAY 185, AS REQUESTED BY THE BOWLING GREEN MOOSE LODGE 356

Title and summary of Ordinance No. BG2021 – 39 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Bailey, Beasley-Brown, Parrigin, Hill and Alcott  
                  Voting Nay: None

Ordinance No. BG2021 –39 was adopted by unanimous vote.

PUBLIC COMMENTS

Following the regular agenda, Mayor Alcott opened the floor for any public comments. Susan Feathers discussed climate change in Bowling Green. Eric Tuttle requested more information from the City on the planned uses of the American Rescue Plan Act (ARPA) funding. Mayor Alcott explained the City was waiting on a final determination of how the funds could be spent and a work session was planned for a future date to discuss further.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:00 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: October 19, 2021

APPROVED:   
Mayor, Chairman of Board of Commissioners

ATTEST:   
City Clerk

Minutes prepared by City Clerk Ashley Jackson