

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held September 3, 2024**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on September 3, 2024. Mayor Todd Alcott called the meeting to order. Dr. Alex Watkins, Minister of Adult Discipleship & Missions, at First Baptist Church provided the invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill and Mayor Todd Alcott. There was a full quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

City Manager Jeffery B. Meisel announced American Dream TV producers created a mini documentary about Duncan Hines Days and the documentary would be shown at the Capitol Arts on September 6th and later aired on HGTV and Travel Channel.

CITY MANAGER

The City Manager reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

A closed session was requested for the purpose of deliberations on the future acquisition of real property by the City, as publicity would likely affect the value of specific piece of property to be acquired by the City. Motion was made by Hill and seconded by Bailey to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (b). Mayor Alcott called for a roll call vote.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (b) was approved by unanimous vote.

APPROVAL OF MINUTES

Regular Meeting August 20, 2024.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Bailey and seconded by Hill to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of August 20, 2024 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2024 – 199

MUNICIPAL ORDER APPROVING THE CAREER PATH
ADVANCEMENT OF KRISTOPHER KEENAN TO THE POSITION
OF OPERATIONS TECHNICIAN III IN THE PUBLIC WORKS
DEPARTMENT

Summary of Municipal Order No. 2024 – 199 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Public Works Director Andy Souza reviewed and recommended the Career Path Advancement of Kristopher Keenan to Operations Technician III. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 199 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 200

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF BEN
HURT, JUSTIN MEREDITH AND JORDAN WILSON TO THE
POSITION OF ENGINEER IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2024 – 200 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recognized the recent retirements of Chuck Tucker, Billy Meinhardt and Lee Hatcher. Fire Chief Justin Brooks reviewed and recommended the promotions of Ben Hurt, Justin Meredith and Jordan Wilson to Engineer in the Fire Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 200 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 201

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENT OF WESLEY DEWEESE TO THE POSITION OF
PARKS FACILITY MAINTAINER I IN THE PARKS AND
RECREATION DEPARTMENT

Summary of Municipal Order No. 2024 – 201 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Human Resources and Risk Management Director Erin Hulsey reviewed and recommended the appointment of Wesley Deweese to Parks Facility Maintainer I in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 201 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 202

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF KEELY BOWLING AND HUNTER “COLE” CHARLTON TO THE POSITION OF POLICE CADET II IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2024 – 202 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recognized the recent retirement of Residents Against Drugs (RAD) Officer Norman Simpson. Human Resources & Risk Management Director Erin Hulseley reviewed and recommended the appointments of Keely Bowling and Hunter “Cole” Charlton to Police Cadet II in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 202 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 203

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING A PROPOSAL FROM COMMONWEALTH ENGINEERS, INC. OF BOWLING GREEN, KENTUCKY RELATED TO A REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES FOR THE WHISPERING HILLS STORMWATER IMPROVEMENTS, BID #2024-45, IN THE AMOUNT OF \$459,500

Summary of Municipal Order No. 2024 – 203 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended the Request for Qualifications (RFQ) for professional services for the Whispering Hills stormwater improvements, Bid #2024-45, in the amount of \$459,500. The funding was made available with Community Development Block Grant Disaster Recovery (CDBG-DR) funds through the Kentucky Department for Local Government. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 203 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 204

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING A PROPOSAL FROM QK4, INC. OF LOUISVILLE, KENTUCKY RELATED TO A REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES FOR THE SCOTTSVILLE ROAD MULTI-USE PATH, BID #2024-51, IN THE AMOUNT OF \$220,496

Summary of Municipal Order No. 2024 – 204 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the Request for Qualifications (RFQ) for professional services for the Scottsville Road multi-use path, Bid #2024-51, in the amount of \$220,496. Partial funding was made available through a

Carbon Reduction Program grant through the Kentucky Transportation Cabinet. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 204 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 205

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2025-04 FOR THE PURCHASE OF POLICE VEHICLES FROM DON FRANKLIN SOMERSET INC. OF SOMERSET, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$873,744.98

Summary of Municipal Order No. 2024 – 205 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2025-04 for the purchase of police vehicles from Don Franklin Somerset Inc. in an amount not to exceed \$873,744.98. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 205 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 206

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2025-05 FOR THE PURCHASE OF VEHICLES FROM TIM SHORT FORD OF MOREHEAD OF MOREHEAD, KENTUCKY AND MID-TENN FORD TRUCK SALES, INC. OF NASHVILLE, TENNESSEE IN THE TOTAL AMOUNT OF \$389,779.22

Summary of Municipal Order No. 2024 – 206 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2025-05 for the purchase of vehicles from Tim Short Ford and Mid-Tenn Ford Truck Sales, Inc. in the total amount of \$389,779.22. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 206 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 207

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF ROBERT DEANE AND KRISTINA HUDDLESTON TO THE HUMAN RIGHTS COMMISSION

Summary of Municipal Order No. 2024 – 207 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. The reappointments of Robert Deane and Kristina Huddleston to the Human Rights Commission was reviewed and recommended. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 207 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 17
(Second Reading – Binding)
ORDINANCE RELATING TO PROPERTY TAX RATES

ORDINANCE SETTING 2024 PROPERTY TAX RATES, FRANCHISE
TAX RATES AND IMPROVEMENT ASSESSMENT RATES, AND
SETTING FORTH GUIDELINES FOR PAYMENT, PENALTY AND
INTEREST

Title and summary of Ordinance No. BG2024 – 17 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Ordinance No. BG2024 – 17 was adopted by unanimous vote.

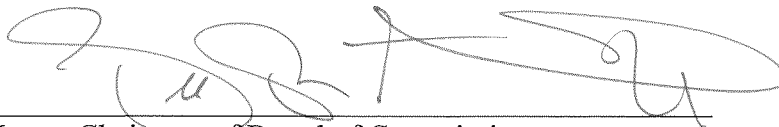
CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 5:15 p.m. in closed session pursuant to KRS 61.810 (1) (b) as previously approved.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:25 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: September 17, 2024

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson