

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held December 21, 2021**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on December 21, 2021. Prior to the meeting, there was an invocation given by Head Pastor of State Street Baptist Church Rev. Courtney Warren in the City Hall lobby. Mayor Todd Alcott called the meeting to order and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill and Mayor Todd Alcott. Absent: None. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

Mayor Alcott expressed his gratitude to all the local agencies, churches, City and County officials and staff, and community members for responding during the recent tornado event. He stated for any assistance or information please visit www.wearebgstrong.com.

Meisel requested the addition of two (2) late-filed items for consideration by the Board. Motion was made by Hill and seconded by Bailey to add Ordinance Nos. BG2021-51 and 52 to the end of the regular agenda. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Motion to add Ordinance Nos. BG2021-51 and 52 to the agenda was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Regular Meeting December 7, 2021.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Hill to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of December 7, 2021 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2021 – 217

MUNICIPAL ORDER APPROVING THE PROMOTION OF MICHAEL JONKER TO THE POSITION OF POLICE SERGEANT IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2021 – 217 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel explained a vacancy recently opened for Police Sergeant and he thanked Jake Forrester for his years of service with the Police Department. Police Chief Michael Delaney reviewed and recommended the promotion of Michael Jonker to Police Sergeant. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 217 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 218

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF JEFFREY STEIN AND APPOINTMENTS OF JIMMY BECKHAM AND DONNA HARMON TO THE CITY OF BOWLING GREEN BOARD OF ETHICS

Summary of Municipal Order No. 2021 – 218 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Mayor Alcott reviewed and recommended the reappointment of Jeffrey Stein and appointments of Jimmy Beckham and Donna Harmon to the Board of Ethics. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 218 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 219

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF SUE PARRIGIN, ERIC WALKER AND RICK WILSON TO SERVE ON THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. BOARD OF DIRECTORS, AND AUTHORIZING THE SUBMISSION OF REAPPOINTMENTS TO THE WARREN COUNTY JUDGE EXECUTIVE

Summary of Municipal Order No. 2021 – 219 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott recommended the reappointments of Sue Parrigin, Eric Walker and Rick Wilson to the Inter-Modal Transportation Authority, Inc. Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 219 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 220

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF AN AGREEMENT WITH MEDBEN RELATING TO EMPLOYEE HEALTH AND THIRD PARTY ADMINISTRATOR (TPA) SERVICES FOR CALENDAR YEAR 2022

Summary of Municipal Order No. 2021 – 220 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval of the continuation of services with MedBen, and Human Resources Director Erin Hulsey reviewed the agreement with MedBen for employee health and Third Party Administrator (TPA) services. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 220 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 221

MUNICIPAL ORDER RATIFYING EXECUTION OF DECLARATION OF A LOCAL STATE OF EMERGENCY RELATED TO THE TORNADO EVENT ON DECEMBER 11, 2021

Summary of Municipal Order No. 2021 – 221 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the ratification of execution of the Declaration of a Local State of Emergency related to the tornado event on December 11th. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 221 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 222

MUNICIPAL ORDER APPROVING ACTIONS OF THE CITY MANAGER AND ACCEPTING THE EMERGENCY PURCHASE OF DISASTER DEBRIS MONITORING SERVICES AND FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) REIMBURSEMENT TRACKING FOR THE TORNADO EVENT FROM TETRA TECH, INC.

Summary of Municipal Order No. 2021 – 222 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval of the emergency purchase for disaster debris monitoring services and Federal Emergency Management Agency (FEMA) reimbursement tracking from Tetra Tech, Inc. in the amount of

\$1,074,348 to assist with monitoring and tracking efforts from the recent tornado event. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 222 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 223

MUNICIPAL ORDER APPROVING ACTIONS OF THE CITY
MANAGER AND ACCEPTING THE EMERGENCY PURCHASE OF
DISASTER DEBRIS COLLECTION AND DISPOSAL SERVICES FOR
THE TORNADO EVENT FROM CROWDERGULF, LLC

Summary of Municipal Order No. 2021 – 223 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended approval of the emergency purchase for disaster debris collection and disposal services from CrowderGulf, LLC in the amount of \$3,964,950 to assist with storm clean-up efforts from the recent tornado event. Public Works Director Greg Meredith responded to a question regarding the need to request assistance from an outside business due to the volume and size of debris, and Environmental Manager Matt Powell responded to a question related to the disposal process. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 223 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 224

MUNICIPAL ORDER ACCEPTING THE INTER-MODAL
TRANSPORTATION AUTHORITY, INC. FINANCIAL STATEMENTS
ENDING JUNE 30, 2021

Summary of Municipal Order No. 2021 – 224 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended acceptance of the Inter-Modal Transportation Authority, Inc. Financial Statements ending June 30, 2021. Bowling Green Area Chamber of Commerce Chief Operating Officer Meredith Rozanski remarked the audit was clean and thanked the City and County for the support. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 224 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 225

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF AN
AWARD FOR KENTUCKY COMMUNITY DEVELOPMENT BLOCK
GRANT CORONAVIRUS HOUSING FUNDING FROM THE
KENTUCKY DEPARTMENT FOR LOCAL GOVERNMENT IN THE
AMOUNT OF \$1,000,000

Summary of Municipal Order No. 2021 – 225 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of an award for Kentucky Community Development Block Grant Coronavirus Housing funding from the Kentucky Department for Local Government in the amount of \$1,000,000. The funding will be used for affordable housing in partnership with Live the Dream. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 225 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 47
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 55.91 ACRES FROM PUD (PLANNED UNIT DEVELOPMENT) TO LI (LIGHT INDUSTRIAL) LOCATED AT 0 PORTER PIKE, PRESENTLY OWNED BY SOUTHERN KENTUCKY LAND, LLC WITH HOLLEY PERFORMANCE PRODUCTS, INC. AS THE APPLICANT

Title and summary of Ordinance No. BG2021 – 47 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. The rezoning recommendation was unanimous from the City-County Planning Commission and Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2021 – 47 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 48
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND CONTAINING 9.86 ACRES FROM HB (HIGHWAY BUSINESS) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 0 COOKSEY LANE, PRESENTLY OWNED BY THE HUB AT LOVERS LANE, LLC

Title and summary of Ordinance No. BG2021 – 48 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. The rezoning recommendation was unanimous from the City-County Planning Commission and Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2021 – 48 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 49
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 3.8993 ACRES FROM HB (HIGHWAY BUSINESS) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 0 THAMES VALLEY WAY, PRESENTLY OWNED BY THAMES VALLEY PROPERTY, LLC

Title and summary of Ordinance No. BG2021 – 49 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. The rezoning recommendation was unanimous from the City-County Planning Commission. Following a question, City-County Planning Commission Executive Director Ben Peterson confirmed no structures would be built on the floodplain area. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2021 – 49 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 226

MUNICIPAL ORDER ACCEPTING AND ADOPTING THE BOWLING GREEN FIRE DEPARTMENT POLICY AND PROCEDURES MANUAL DATED NOVEMBER 2021

Summary of Municipal Order No. 2021 – 226 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of the amended Bowling Green Fire Department Policy and Procedures Manual. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 226 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 50

(First Reading – Non-Binding)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER TWO TO THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2022

Title and summary of Ordinance No. BG2021 – 50 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel recommended approval of Amendment Number Two of the Annual Operating Budget for Fiscal Year 2022. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2021 – 50 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 227

MUNICIPAL ORDER APPROVING PARTICIPATION IN OPIOID LITIGATION SETTLEMENT AND AUTHORIZING THE MAYOR TO

EXECUTE MASTER SETTLEMENT AGREEMENTS WITH OPIOID DISTRIBUTORS MCKESSON, CARDINAL HEALTH, AND AMERISOURCEBERGEN AND MANUFACTURER JANSSEN, AND FURTHER AUTHORIZING THE MAYOR TO EXECUTE A PARTICIPATING GOVERNMENT ALLOCATION AGREEMENT

Summary of Municipal Order No. 2021 – 227 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. At the request of the City Manager, City Attorney Hillary Hightower reviewed and recommended approval to participate in the Opioid Litigation Settlement and authorize the Mayor to execute the Master Settlement Agreements with opioid distributors and manufacturer, as well as execute a Participating Government Allocation Agreement. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2021 – 227 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 228

MUNICIPAL ORDER APPROVING GIFT CARD DONATIONS TO THE CITY OF BOWLING GREEN FOR HOUSING CHOICE VOUCHER RECIPIENTS IMPACTED BY THE TORNADO EVENT FROM BOWLING GREEN/WARREN COUNTY IMPACT FUNDS

Summary of Municipal Order No. 2021 – 228 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended approval of the donated twenty (20) \$500 gift cards to the City from a group designated as Bowling Green/Warren County Impact Funds, which the gift cards shall be used for Housing Choice Voucher recipients impacted by the recent tornado event. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2021 – 228 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 46

(Second Reading – Binding)

ORDINANCE APPROVING MUTUAL AID AGREEMENT

ORDINANCE APPROVING A MUTUAL AID AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND WARREN COUNTY SHERIFF'S OFFICE

Title and summary of Ordinance No. BG2021 – 46 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Ordinance No. BG2021 – 46 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 229

MUNICIPAL ORDER APPROVING EMERGENCY RESPONSE COST SHARING AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND WARREN COUNTY

Summary of Municipal Order No. 2021 – 229 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of the Emergency Response Cost Sharing Agreement between the City and County in response to the recently approved emergency purchases for clean-up debris efforts and tracking and monitoring debris, as well as the rental and responsibility of the old Sears building at the Greenwood Mall being used as a disaster relief facility. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 229 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 51

(Emergency – Binding)

EMERGENCY ORDINANCE AMENDING PROPERTY TAX DEADLINE

EMERGENCY ORDINANCE AMENDING ORDINANCE NO. BG2021-36 TO PROVIDE FOR A NEW PROPERTY TAX DEADLINE

Title and summary of Ordinance No. BG2021 – 51 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the emergency and binding reading of said Ordinance. Meisel reviewed and recommended approval to amend Ordinance No. BG2021-36 to extend the property tax deadline ninety (90) days with a new deadline of March 31, 2022, due to the recent tornado event, and Bowling Green Independent School District was in agreement. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Ordinance No. BG2021 – 51 was adopted by unanimous vote.

ORDINANCE NO. BG2021 – 52

(First Reading – Non-Binding)

ORDINANCE CREATING INTERLOCAL MEMORANDUM OF UNDERSTANDING

ORDINANCE APPROVING AN INTERLOCAL MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY, CITY OF BOWLING GREEN, AND INTER-MODAL TRANSPORTATION AUTHORITY, INC. RELATED TO THE ACQUISITION OF ADDITIONAL REAL PROPERTY FOR THE EXPANSION OF THE KENTUCKY TRANSPARK

Title and summary of Ordinance No. BG2021 – 52 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel explained additional land was necessary for continued development in the Kentucky Transpark, and without issuing any new debt, the City and County agreed to share the cost of \$6 million each to acquire

442 acres and enter into an Interlocal Memorandum of Understanding with the Inter-Modal Transportation Authority, Inc. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2021 – 52 was approved by unanimous vote.


PUBLIC COMMENTS

Following the regular agenda, Mayor Alcott opened the floor for any public comments. Dewayne Conner spoke as a board member for Room in the Inn and shared the number of individuals displaced without housing due to homelessness and the recent tornado event. Public Affairs Specialist Tauheedam Mateen of the U.S. Small Business Administration Officer of Disaster Assistance made remarks about business assistance provided to those affected by the tornado.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:45 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: January 4, 2022

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson