

AGENDA
BOARD OF COMMISSIONERS
CITY OF BOWLING GREEN, KENTUCKY
REGULAR MEETING - CITY HALL
June 17, 2025, 4:30 p.m.

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE

ROLL CALL

AWARDS & RECOGNITIONS

CITY MANAGER COMMENTS

APPROVAL OF MINUTES Regular Meeting June 3, 2025

ITEMS FOR CONSIDERATION:

Municipal Orders require one reading and vote

1. Municipal Order No. 2025 – 134 Municipal Order approving amendments to the Administrative Personnel Policy and Procedures Manual

2. Municipal Order No. 2025 – 135 Municipal Order approving the promotions of Elvonna “Jenea” Lowe to the position of Office Associate II in the Police Department; Cortney Bourland, Laura Mann and Lenora McLaughlin to the position of Administrative Assistant in the Police Department; Karen McGee to the position of Administrative Assistant in the Parks and Recreation Department; Theresa Hendrick and Angela McCarley to the position of Administrative Assistant in the Human Resources and Risk Management Department, and Buffy Watt to the position of Administrative Assistant in the Fire Department

3. Municipal Order No. 2025 – 136 Municipal Order authorizing and approving coverage by North River/Crum & Forster for employee health care specific stop-loss insurance coverage for Fiscal Year 2026

(Agenda-June 17, 2025)

4. Municipal Order No. 2025 – 137 Municipal Order authorizing insurance premium payments to the Kentucky League of Cities Insurance Services for insurance coverages of General Liability, Public Officials Liability, Law Enforcement Liability, Automobile Liability and Physical Damage, Property, and Workers' Compensation for Fiscal Year 2026
5. Municipal Order No. 2025 – 138 Municipal Order authorizing and accepting Bid #2025-42 for demolition and sinkhole repair contract from Scott & Ritter, Inc. in an amount not to exceed \$230,000
6. Municipal Order No. 2025 – 139 Municipal Order authorizing the purchase of Titleist golf products for CrossWinds and Paul Walker Golf Courses and Hobson Golf Course and Driving Range through noncompetitive negotiations with Titleist in an amount not to exceed \$100,000
7. Municipal Order No. 2025 – 140 Municipal Order authorizing the purchase of concessions for Russell Sims Aquatic Center through noncompetitive negotiations with Performance Foodservice in an amount up to \$58,000
8. Municipal Order No. 2025 – 141 Municipal Order authorizing the purchase of replacement parts for the Public Works Department Fleet Division through noncompetitive negotiations with various vendors in the total amount of \$222,000
9. Municipal Order No. 2025 – 142 Municipal Order authorizing the purchase of fire apparatus replacement parts, warranty work and factory recalls for the Public Works Department Fleet Division through a sole source from Atlantic Emergency Solutions in the amount of \$55,000
10. Municipal Order No. 2025 – 143 Municipal Order authorizing the purchase of tires with Best One Fleet Service of Bowling Green and Ziegler Tire & Supply Company in the total amount not to exceed \$70,000 through cooperative purchase under Kentucky State Pricing Contract
11. Municipal Order No. 2025 – 144 Municipal Order authorizing the submission of a grant application for funding through the Fiscal Year 2025 Law Enforcement Mental Health and Wellness Act Program from the U.S. Department of Justice in an amount up to \$200,000

(Agenda-June 17, 2025)

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| 12. Municipal Order No. 2025 – 145 | Municipal Order authorizing the submission of a grant application for funding through the 2024 Staffing for Adequate Fire and Emergency Response (SAFER) Grant from the U.S. Department of Homeland Security in an amount up to \$1,827,304.19 |
| 13. Municipal Order No. 2025 – 146 | Municipal Order authorizing the submission of a grant application for funding through the 2024 Fire Prevention and Safety Program from the U.S. Department of Homeland Security in an amount up to \$43,333.33 |
| 14. Municipal Order No. 2025 – 147 | Municipal Order authorizing the submission and acceptance of a grant with the Federal Transit Administration for Federal Fiscal Year 2024 Transportation Assistance under the Section 5307 and 5339 Programs, and further approving State matching funds |
| 15. Ordinance No. BG2025 – 9
(First Reading – Non-Binding) | ORDINANCE ANNEXING RIGHT-OF-WAY BY CONSENT
Ordinance annexing a total of approximately 7.09 acres of right-of-way located on Freeport Road, with property presently owned by Warren County, with said territory being contiguous to existing City limits |
| 16. Ordinance No. BG2025 – 10
(First Reading – Non-Binding) | ORDINANCE ANNEXING PROPERTY BY CONSENT
Ordinance annexing a total of approximately 0.5117 acre of property located at 0 Old Barren River Road, with property presently owned by Covington Farms Development, LLC, with said territory being contiguous to existing City limits |
| 17. Municipal Order No. 2025 – 148 | Municipal Order approving amendments to the City of Bowling Green Manual of Purchasing Policies and Procedures |
| 18. Municipal Order No. 2025 – 149 | Municipal Order approving appropriations for specified eligible agencies for Fiscal Year 2026 |
| 19. Municipal Order No. 2025 – 150 | Municipal Order authorizing the Housing Authority of Bowling Green to retain the City’s portion of the Payment in Lieu of Taxes (PILOT) for the 2024 tax year in the total amount of \$33,803.73 |

(Agenda-June 17, 2025)

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| 20. Ordinance No. BG2025 – 11
(First Reading – Non-Binding) | ORDINANCE RELATING TO BUDGET AMENDMENT
Ordinance approving Amendment Number Four to the City of Bowling Green, Kentucky Annual Operating Budget for Fiscal Year 2025 |
| 21. Ordinance No. BG2025 – 12
(First Reading – Non-Binding) | ORDINANCE RENAMING STREET
Ordinance approving the renaming of White Court to Abraham Avenue |
| 22. Ordinance No. BG2025 – 13
(First Reading – Non-Binding) | ORDINANCE AMENDING CODE OF ORDINANCES
Ordinance amending Chapter 17 (Personnel Policies) to remove Subchapter 17-4 (Workforce Recruitment and Outreach Committee) of the City of Bowling Green Code of Ordinances |
| 23. Municipal Order No. 2025 – 151 | Municipal Order approving the appointment of Saša Mandrapa and reappointments of Tim Knipp and Leon Volkert to the Bowling Green Area Convention and Visitors Bureau |
| 24. Municipal Order No. 2025 – 152 | Municipal Order approving the appointments of Ben Bruni and Kenan Mujkanovic to the City of Bowling Green Code Enforcement and Nuisance Board |
| 25. Municipal Order No. 2025 – 153 | Municipal Order approving the appointment of Donna Harmon to the Bowling Green Municipal Utilities Board |
| 26. Ordinance No. BG2025 – 7
(Second Reading – Binding) | ORDINANCE ADOPTING ANNUAL CITY BUDGET
Ordinance adopting the City of Bowling Green, Kentucky Annual Operating Budget for Fiscal Year beginning July 1, 2025 and ending June 30, 2026, by estimating revenues and appropriating funds for the operation of city government |
| 27. Ordinance No. BG2025 – 8
(Second Reading – Binding) | ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULES
Ordinance amending the Classification/Pay Schedules “G” for General Classified, “F” for Fire, “P” for Police, “D” for Department Head / Management and “U” for Unclassified Part-Time Employees, and authorizing pay increases for Fiscal Year 2026 |

(Agenda-June 17, 2025)

PUBLIC COMMENTS

NEXT SCHEDULED MEETING July 1, 2025

ADJOURNMENT