

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held February 6, 2024**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on February 6, 2024. Mayor Todd Alcott called the meeting to order. Commissioner Melinda Hill provided the invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Melinda Hill, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown and Mayor Todd Alcott. Absent: Commissioner Sue Parrigin. There was a quorum of the Board of Commissioners.

**CITY MANAGER**

The City Manager reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

**APPROVAL OF MINUTES**

Regular Meeting January 16, 2024 and Special Work Session/Strategic Goal Planning January 17, 2024.

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Motion to approve the minutes of the regular meeting of January 16, 2024 and Special Work Session/Strategic Goal Planning meeting of January 17, 2024 was approved by unanimous vote.

**REGULAR AGENDA**

**MUNICIPAL ORDER NO. 2024 – 17**

**MUNICIPAL ORDER APPROVING THE PROBATIONARY  
APPOINTMENTS OF JIMMY BLAKE AND DUSTYN BROOKS TO  
THE POSITION OF PARKS FACILITY MAINTAINER I IN THE  
PARKS AND RECREATION DEPARTMENT**

Summary of Municipal Order No. 2024 – 17 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointments of Jimmy Blake and Dustyn Brooks to Parks Facility Maintainer I in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2024 – 17 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 18

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF ROB EVANS TO THE POSITION OF CITY SURVEYOR IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2024 – 18 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointment of Rob Evans to City Surveyor in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2024 – 18 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 19

MUNICIPAL ORDER AUTHORIZING ADOPTION OF THE REVISED CITY OF BOWLING GREEN FIRE PROMOTIONAL PROCEDURES

Summary of Municipal Order No. 2024 – 19 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the approval of the revised Fire Promotional Procedures, as well as the next Municipal Order No. 2024-20 related to the same amendment to the Police Promotional Procedures. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2024 – 19 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 20

MUNICIPAL ORDER AUTHORIZING ADOPTION OF THE REVISED CITY OF BOWLING GREEN POLICE PROMOTIONAL PROCEDURES

Summary of Municipal Order No. 2024 – 20 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Since this item was previously discussed, Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2024 – 20 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 21

MUNICIPAL ORDER APPROVING AMENDED AND RESTATED WORKFORCE COORDINATOR AGREEMENT AMONG THE CITY OF BOWLING GREEN, WARREN COUNTY AND BOWLING GREEN AREA CHAMBER OF COMMERCE

Summary of Municipal Order No. 2024 – 21 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel and Bowling Green Area Chamber of Commerce Chief Operating Officer/Chief Financial Officer Meredith Rozanski reviewed and recommended the continued Workforce Coordinator Agreement between the City, County and Bowling Green Area Chamber of Commerce. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2024 – 21 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 22

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2024-24 FOR AUDITING SERVICES FROM CHERRY BEKAERT LLP OF LEXINGTON, KENTUCKY BEGINNING WITH FISCAL YEAR 2023/2024 AND EXTENDING THROUGH FISCAL YEAR 2027/2028

Summary of Municipal Order No. 2024 – 22 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2024-24 for auditing services from Cherry Bekaert LLP through Fiscal Year 2027/2028. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2024 – 22 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 23

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2024-17 FOR CROSSWINDS BACKUP BOOSTER PUMP PROJECT FROM SCOTT & RITTER, INC. OF BOWLING GREEN, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$125,120

Summary of Municipal Order No. 2024 – 23 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2024-17 for CrossWinds backup booster pump project from Scott & Ritter, Inc. in an amount not to exceed \$125,120. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2024 – 23 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 24

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION AND ACCEPTANCE OF GRANT FUNDS FROM THE 2024 GM ON MAIN STREET GRANT PROGRAM IN THE AMOUNT OF \$50,000

Summary of Municipal Order No. 2024 – 24 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended the submission and acceptance of grant funds from the 2024 General Motors (GM) on Main Street Grant Program in the amount of \$50,000. Downtown Development Coordinator Telia Butler explained the grant funds would be used for downtown placemaking initiative, which would include traffic signal cabinet wraps, crosswalk art and wayfinding wall maps. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2024 – 24 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 25

MUNICIPAL ORDER APPROVING CONSTRUCTION AND  
ACCEPTING MAINTENANCE OF MAGNOLIA HILLS  
SUBDIVISION SECTIONS 1 AND 2

Summary of Municipal Order No. 2024 – 25 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval and acceptance of construction and maintenance of roadway and associated sidewalk and storm sewer of Magnolia Hills Subdivision Sections 1 and 2. It was said the specifications met all standards by the City-County Planning Commission and City Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2024 – 25 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 3

(First Reading – Non-Binding)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER TWO TO THE  
CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING  
BUDGET FOR FISCAL YEAR 2024

Title and summary of Ordinance No. BG2024 – 3 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel recommended approval of Budget Amendment Number Two. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

First Reading of Ordinance No. BG2024 – 3 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 1

(Second Reading – Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 1.267  
ACRES FROM AG (AGRICULTURE) AND HB (HIGHWAY

BUSINESS) TO HB (HIGHWAY BUSINESS) LOCATED AT 1110 AND A PORTION OF 1100 THREE SPRINGS ROAD PRESENTLY OWNED BY FLEA LAND, INC.

Title and summary of Ordinance No. BG2024 – 1 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Bailey, Beasley-Brown and Alcott  
Voting Nay: None

Ordinance No. BG2024 – 1 was adopted by unanimous vote.

ORDINANCE NO. BG2024 – 2  
(Second Reading – Binding)  
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 1.58 ACRES FROM PUD (PLANNED UNIT DEVELOPMENT) TO HB (HIGHWAY BUSINESS) LOCATED ON THE PROPERTY ABUTTING THE SOUTH END OF MIDSUMMER STREET PRESENTLY OWNED BY GREENHILLS DEVELOPMENT PARTNERS, LLC

Title and summary of Ordinance No. BG2024 – 2 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Bailey, Beasley-Brown and Alcott  
Voting Nay: None

Ordinance No. BG2024 – 2 was adopted by unanimous vote.


PUBLIC COMMENTS

Mayor Alcott opened the floor for any public comments. Robert Lionshield spoke in support of child seats on GoBG Transit.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:00 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: February 20, 2024

APPROVED:   
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson  
City Clerk

Minutes prepared by City Clerk Ashley Jackson