

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held April 21, 2026**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on April 21, 2026. Mayor Todd Alcott called the meeting to order. An invocation was provided by Bridget Kirk Gross of Christian Family Radio, and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel requested the audience to sign up at the back of the Commission Chamber to speak during public comments.

Meisel also requested the postponement of Ordinance No. BG2026-6 for further review and said it was expected to appear back on the agenda at a future meeting.

APPROVAL OF MINUTES

Special Meeting April 2, 2026.

Minutes of the above-referenced special meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Hill to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Minutes of the special meeting of April 2, 2026 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2026 – 89

MUNICIPAL ORDER APPROVING AMENDED AND RESTATED
WORKFORCE COORDINATOR AGREEMENT AMONG THE CITY
OF BOWLING GREEN, WARREN COUNTY AND BOWLING GREEN
AREA CHAMBER OF COMMERCE

Summary of Municipal Order No. 2026 – 89 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended approval of the Amended and Restated Workforce Coordinator Agreement between the City, County and Bowling Green Area Chamber of Commerce with the City and County each contributing \$35,000 annually, for an additional two (2) years. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 89 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 90

MUNICIPAL ORDER AUTHORIZING AND APPROVING A
WORKFORCE PARTICIPATION PROJECT AGREEMENT BETWEEN
THE CITY OF BOWLING GREEN, WARREN COUNTY AND
CROWDSOUTH, LLC

Summary of Municipal Order No. 2026 – 90 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval of the Workforce Participation Project Agreement between the City, County and CrowdSouth with the City and County each contributing \$180,000 annually, for an additional year. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 90 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 91

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH STUPP BRIDGE COMPANY

Summary of Municipal Order No. 2026 – 91 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Assistant City Manager Katie Schaller-Ward reviewed the incentive agreement for an expansion of Stupp Bridge Company which was estimated to create 15 new jobs with a total capital investment estimated at \$2.7 million. It was also mentioned the City’s 1% withholding credit to the company was estimated to be worth approximately \$81,000 over a ten (10) year period. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 91 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 92

MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A
CERTIFICATE OF APPROVAL FOR THE ISSUANCE OF BONDS BY
THE KENTUCKY BOND DEVELOPMENT CORPORATION FOR THE
BENEFIT OF COLLEGIATE HOUSING FOUNDATION, INC. AND ITS
AFFILIATES

Summary of Municipal Order No. 2026 – 92 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Assistant City Manager Katie Schaller-Ward explained the Kentucky Bond Development Corporation (KBDC) was approached by Western Kentucky University (WKU) for the Collegiate Housing Foundation, Inc. and its affiliates, to serve as the issuer of the bonds for some financing. The Kentucky League of Cities (KLC) agreed to be the insurer, with the City of Plum Springs serving as the sponsor city. Since the project was located within the City of Bowling Green’s jurisdiction, the mayor was required to sign a Certificate of Approval for the

issuance of bonds by KBDC. Schaller-Ward noted there would be no financial responsibility to the city. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2026 – 92 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 93

MUNICIPAL ORDER AUTHORIZING AND APPROVING REVISIONS
TO THE HOUSING CHOICE VOUCHER PROGRAM
ADMINISTRATIVE PLAN

Summary of Municipal Order No. 2026 – 93 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel recommended the approval of revisions to the Housing Choice Voucher Program Administrative Plan. Neighborhood and Community Services Department Director Brent Childers made remarks and reported the city had 750 total housing vouchers. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2026 – 93 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 94

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2026-46 FOR FIRE DEPARTMENT EQUIPMENT FROM VARIOUS VENDORS AND ATLANTIC EMERGENCY SOLUTIONS THROUGH NONCOMPETITIVE NEGOTIATIONS IN AN AMOUNT NOT TO EXCEED \$200,000

Summary of Municipal Order No. 2026 – 94 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of Bid #2026-46 for Fire Department equipment from various vendors for certain product groups, and for the product groups that received no bids, the equipment was recommended to be purchased from Atlantic Emergency Solutions through noncompetitive negotiations, all for a total amount not to exceed \$200,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2026 – 94 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 95

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING
NEGOTIATIONS AFTER SEALED BIDDING FOR BID #2026-07 FOR
PRO SHOP RECONSTRUCTION AT PAUL WALKER GOLF COURSE
FROM SUNBELT CONSTRUCTION, INC. IN AN AMOUNT NOT TO
EXCEED \$3,026,041

Summary of Municipal Order No. 2026 – 95 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended negotiations after sealed bidding for Bid #2026-07 for pro shop reconstruction at Paul Walker Golf Course from Sunbelt Construction, Inc. in an amount not to exceed \$3,026,041. It was said the construction was expected to take approximately 43 weeks to be completed. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 95 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 96

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2026-45 FOR DRAINAGE BASIN CONSTRUCTION PROJECT FROM SCOTT & RITTER, INC. IN AN AMOUNT NOT TO EXCEED \$217,441

Summary of Municipal Order No. 2026 – 96 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of Bid #2026-45 for drainage basin construction project from Scott & Ritter, Inc. in an amount not to exceed \$217,441. Following some comments, it was reported the project should be completed by October. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 96 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 97

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2026-49 FOR SLOAN CONVENTION CENTER LED SIGN REPLACEMENT PROJECT FROM SIGNATURE SIGNS, INC. IN AN AMOUNT NOT TO EXCEED \$138,536.03

Summary of Municipal Order No. 2026 – 97 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2026-49 for the Sloan Convention Center LED sign replacement project from Signature Signs, Inc. in an amount not to exceed \$138,536.03. He further clarified the project would replace the current LED sign at Scottsville Road and Wilkinson Trace and the addition of a new LED sign at the front of the parking lot of the convention center. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 97 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 98

MUNICIPAL ORDER AUTHORIZING A CHANGE ORDER TO THE CONTRACT WITH ATLANTIC EMERGENCY SOLUTIONS FOR FIRE APPARATUS REPLACEMENT PARTS, WARRANTY WORK

AND FACTORY RECALLS IN THE AMOUNT OF \$27,500, FOR A
TOTAL COST NOT TO EXCEED \$82,500

Summary of Municipal Order No. 2026 – 98 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval of a change order to the contract with Atlantic Emergency Solutions for fire apparatus replacement parts, warranty work and factory recalls for the Public Works Fleet Division in the amount of \$27,500, for a total cost not to exceed \$82,500. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 98 was approved by unanimous vote.

ORDINANCE NO. BG2026 – 7
(First Reading – Non-Binding)
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER THREE TO
THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL
OPERATING BUDGET FOR FISCAL YEAR 2026

Title and summary of Ordinance No. BG2026 – 7 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. Meisel reviewed and recommended approval of Amendment Number Three to the City of Bowling Green Annual Operating Budget for Fiscal Year 2026. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2026 – 7 was approved by unanimous vote.

ORDINANCE NO. BG2026 – 4
(Second Reading – Binding)
ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 1.2039 ACRES OF PROPERTY LOCATED
AT 1933 MORGANTOWN ROAD, WITH PROPERTY PRESENTLY
OWNED BY TWO THIRTY ONE REAL ESTATE, LLC, WITH SAID
TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS

Title and summary of Ordinance No. BG2026 – 4 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Ordinance No. BG2026 – 4 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:15 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: May 5, 2026

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson