

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held April 19, 2022**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on April 19, 2022. Mayor Todd Alcott called the meeting to order. An invocation was provided by Commissioner Carlos Bailey, and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS & RECOGNITIONS

Commissioner Carlos Bailey congratulated the Warren Central Boys Basketball team for being named State runner-up.

City Manager Jeffery B. Meisel recognized the Bowling Green Special Olympics coach Holly Vincent and athlete Casey Freeman for competing in the 2022 USA Games to be held June 5-10, 2022 at Walt Disney World in Orlando, Florida.

Commissioner Sue Parrigin acknowledged Mayor Todd Alcott on being inducted into the Warren County Public Schools Hall of Distinguished Alumni.

CITY MANAGER

City Manager Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

Meisel further requested item number 14, Municipal Order No. 2022-76, be withdrawn from the agenda.

APPROVAL OF MINUTES

Regular Meeting March 15, 2022.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of March 15, 2022 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2022 – 63

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF
PAMELA NAPIER TO THE BOWLING GREEN AUDIT COMMITTEE

Summary of Municipal Order No. 2022 – 63 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Mayor Alcott recommended the reappointment of Pamela Napier to the Bowling Green Audit Committee. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 63 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 64

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2022-
28 FOR FISCAL YEAR 2022 SIDEWALKS AND GREENWAYS
PROFESSIONAL SERVICES FROM BACON FARMER WORKMAN
ENGINEERING & TESTING, INC. OF PADUCAH, KENTUCKY IN
THE AMOUNT OF \$97,888

Summary of Municipal Order No. 2022 – 64 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended the bid for Fiscal Year 2022 sidewalks and greenways professional services from Bacon Farmer Workman Engineering & Testing, Inc. in the amount of \$97,888. He stated there were two (2) bids received and the lowest bid was selected. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 64 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 65

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2022-
37 FOR APC UNINTERRUPTIBLE POWER SUPPLY (UPS)
REPLACEMENT FOR THE POLICE DEPARTMENT FROM POWER
SYSTEMS ENGINEERING OF SPRINGHILL, TENNESSEE IN THE
AMOUNT OF \$62,938

Summary of Municipal Order No. 2022 – 65 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the bid for uninterruptible power supply replacement from Power Systems Engineering for the Police Department in the amount of \$62,938, and confirmed the bid would be funded by a Homeland Security Grant. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 65 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 66

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2022-38 FOR CISCO WIRELESS ACCESS POINTS FROM ZONES, LLC OF AUBURN, WASHINGTON IN THE AMOUNT OF \$70,478.48

Summary of Municipal Order No. 2022 – 66 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the bid for Cisco wireless access points from Zones, LLC in the amount of \$70,478.48. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2022 – 66 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 67

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF A CONTRACT FOR AQUATIC CHEMICALS WITH MADISON SWIMMING POOL COMPANY OF GOODLETTSVILLE, TENNESSEE IN THE AMOUNT OF \$71,920

Summary of Municipal Order No. 2022 – 67 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel recommended the continuation of a contract for aquatic chemicals from Madison Swimming Pool Company in the amount of \$71,920 for the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2022 – 67 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 68

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2022-30 FOR WILKINSON TRACE ENTRY CORRIDOR IMPROVEMENTS THROUGH NONCOMPETITIVE NEGOTIATIONS WITH BLUEGRASS LANDSCAPE OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$90,480.04

Summary of Municipal Order No. 2022 – 68 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel explained the importance of landscape improvements to the Wilkinson Trace corridor and recommended the bid through noncompetitive negotiations, after no bids were received, with Bluegrass Landscape in the amount of \$90,480.04. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2022 – 68 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 69

MUNICIPAL ORDER ADOPTING THE 2022 BARREN RIVER REGIONAL MULTI-JURISDICTIONAL MULTI-HAZARD MITIGATION PLAN FOR THE CITY OF BOWLING GREEN, KENTUCKY

Summary of Municipal Order No. 2022 – 69 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel noted the Multi-Jurisdictional Multi-Hazard Mitigation Plan was required in order to be eligible for Federal Emergency Management Agency (FEMA) assistance when natural disasters affect the City and County. Barren River Area Development District (BRADD) Executive Director Eric Sexton made remarks about the plan and mentioned a complete copy was available on the BRADD website. He added the steering committee shall oversee the plan and would review it quarterly. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 69 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 70

MUNICIPAL ORDER AUTHORIZING THE APPROVAL AND SUBMISSION OF FISCAL YEAR 2023 ANNUAL PLAN FOR THE HOUSING CHOICE VOUCHER PROGRAM

Summary of Municipal Order No. 2022 – 70 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel said the public comment period was properly held and recommended approval and submission of the Fiscal Year 2023 Housing Choice Voucher Program Annual Plan. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 70 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 71

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR KENTUCKY COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS COMMUNITY PROJECT FUNDING TO THE KENTUCKY DEPARTMENT FOR LOCAL GOVERNMENT IN AN AMOUNT UP TO \$1,000,000

Summary of Municipal Order No. 2022 – 71 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel recommended the submission of a Kentucky Community Development Block Grant Coronavirus Community Project funding to the Kentucky Department for Local Government (KDLA) in an amount up to \$1,000,000 to be used toward the construction of the new fire station in the Kentucky Transpark. Following a question about the tentative completion date, Fire Chief Justin Brooks confirmed it would tentatively be fall of 2024. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None
Municipal Order No. 2022 – 71 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 72

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE KENTUCKY DIVISION OF EMERGENCY MANAGEMENT FOR KENTUCKY HAZARD MITIGATION GRANT PROGRAM FUNDS IN AN AMOUNT UP TO \$2,560,500 FOR THE CONSTRUCTION OF TORNADO SHELTERS

Summary of Municipal Order No. 2022 – 72 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended the submission of a grant to the Kentucky Division of Emergency Management for Kentucky Hazard Mitigation Grant Program funds in an amount up to \$2,560,500 to be used for the construction of tornado shelters to include: two (2) at Preston Miller Park, two (2) at Lovers Lane Soccer Complex and one (1) at Pedigo Park. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None
Municipal Order No. 2022 – 72 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 73

MUNICIPAL ORDER ACCEPTING THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. FISCAL YEAR 2023 OPERATING BUDGET

Summary of Municipal Order No. 2022 – 73 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended accepting the Inter-Modal Transportation Authority, Inc. Fiscal Year 2023 operating budget. Bowling Green Area Chamber of Commerce Chief Operating Officer Meredith Rozanski reviewed the highlights of the budget and provided project and land updates. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None
Municipal Order No. 2022 – 73 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 74

MUNICIPAL ORDER APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A VEHICLE LEASING AGREEMENT WITH THE BOWLING GREEN FIREFIGHTER'S ASSOCIATION FOR THE LEASE OF A 2022 RED CHEVROLET CORVETTE COUPE IN THE AMOUNT OF ONE DOLLAR (\$1.00)

Summary of Municipal Order No. 2022 – 74 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Fire Chief Justin

Brooks reviewed and recommended the approval of a Vehicle Leasing Agreement with the Bowling Green Firefighter's Association (BGFA) to lease a 2022 red Chevrolet Corvette coupe in the amount of one dollar (\$1.00). The Corvette was purchased by the BGFA through Team Construction, LLC and the vehicle plans to be raffled at the annual Fireman's Ball. Proceeds from the Fireman's Ball will go toward the lien payoff, and additional funds will be designated to the BGFA community events. The BGFA has planned to make customizations and add decals on the Corvette, and the Bowling Green Fire Department plans to house the Corvette at headquarters and utilize it for parades, public relations and education, prevention and recruitment. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2022 – 74 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 75

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR CITY MANAGER JEFF MEISEL TO ATTEND THE KENTUCKY CITY/COUNTY MANAGEMENT ASSOCIATION AND SPALDING UNIVERSITY LOCAL GOVERNMENT SUMMIT IN LOUISVILLE, KENTUCKY

Summary of Municipal Order No. 2022 – 75 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel thanked the Board of Commissioners for the opportunity to attend the summit. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2022 – 75 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 76

MUNICIPAL ORDER AUTHORIZING AND APPROVING A DISADVANTAGED SMALL BUSINESS INCUBATOR AGREEMENT BY AND AMONG THE CITY OF BOWLING GREEN, HOUCHENS INDUSTRIES, INC. AND LIVE THE DREAM DEVELOPMENT, INC.

Municipal Order No. 2022-76 was previously withdrawn from the agenda.

ORDINANCE NO. BG2022 – 15
(First Reading – Non-Binding)
ORDINANCE RENAMING STREET

ORDINANCE APPROVING THE RENAMING OF A PORTION OF SHIVE LANE TO KEN BALE BOULEVARD

Title and summary of Ordinance No. BG2022 – 15 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel explained the recommended renaming would include the section of Shive Lane from the existing roundabout at Ken Bale Boulevard to Middle Bridge Road, as well as the upcoming extension of Shive

Lane and Middle Bridge Road to Lovers Lane. He added Public Works received all necessary information and determined it met all the requirements. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

First Reading of Ordinance No. BG2022 – 15 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 16

(First Reading – Non-Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 4 (ALCOHOLIC BEVERAGE CONTROL) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO CREATE A NEW SUBCHAPTER ESTABLISHING AN ENTERTAINMENT DESTINATION CENTER

Title and summary of Ordinance No. BG2022 – 16 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. Meisel reviewed and recommended the creation of the new subchapter in Chapter 4 (Alcoholic Beverage Control) of the City's Code of Ordinances, establishing an Entertainment Destination Center (EDC) in downtown. It was said once the ordinance had a second reading, the City would then apply for the license with the State, at which time the State has 30 days to approve the application. Meisel indicated the activation date would depend on the approval process, and explained the purpose of the ordinance was to establish and designate boundaries for an EDC. There was a question about making amendments to the boundaries or map, and it was said amendments may be made as needed. Meisel said staff would establish regulations and address the concerns from previous work sessions, such as police support, public restrooms, trash and noise. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

First Reading of Ordinance No. BG2022 – 16 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 17

(First Reading – Non-Binding)

ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 1.561 ACRES OF PROPERTY LOCATED AT 1597 AND 1609 GLASGOW ROAD PRESENTLY OWNED BY MARGIE DUVALL WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS

Title and summary of Ordinance No. BG2022 – 17 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel recommended approval of the consent to annex properties located at 1597 and 1609 Glasgow Road. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

First Reading of Ordinance No. BG2022 – 17 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 12
(Second Reading – Binding)
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 5 (ANIMALS) OF THE CITY
OF BOWLING GREEN CODE OF ORDINANCES

Title and summary of Ordinance No. BG2022 – 12 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. City Attorney Hillary Hightower explained following the first reading, there was a request for some minor amendments to the ordinance in order to provide clarity, and updated copies were provided. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 12 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 13
(Second Reading – Binding)
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION) OF
THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO
INCREASE THE SALARY FOR COMMISSIONERS

Title and summary of Ordinance No. BG2022 – 13 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Commissioner Hill thanked the Mayor for sponsoring the ordinance and reiterated the salary increase for Commissioners would not take effect until January 1, 2023. Commissioner Bailey repeated his concern with a salary increase at this time, and would like to address public safety salary. Commissioner Beasley-Brown wishes to analyze the current budget before making a decision, and she would be in favor of looking at the salary further in the summer, at which time the Mayor could also be included. Commissioner Parrigin indicated the Board of Commissioners' were committed at the annual Strategic Goal Planning Work Session to increase employee wages, which included public safety. Once discussion concluded, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin and Alcott
 Voting Nay: Bailey and Beasley-Brown

Ordinance No. BG2022 – 13 was adopted by majority vote.

ORDINANCE NO. BG2022 – 14
(Second Reading – Binding)
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION) OF
THE CITY OF BOWLING GREEN CODE OF ORDINANCES
RELATED TO WORK SESSIONS

Title and summary of Ordinance No. BG2022 – 14 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Commissioner Beasley-Brown believed the amendment to the work session protocol would decrease

transparency and hinder participation. Commissioner Hill said she had a hard time asking staff to spend countless hours preparing for work sessions when there was not enough support. Commissioner Parrigin encouraged more communication with each other to coordinate possible work session topics. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin and Alcott
Voting Nay: Bailey and Beasley-Brown

Ordinance No. BG2022 – 14 was adopted by majority vote.

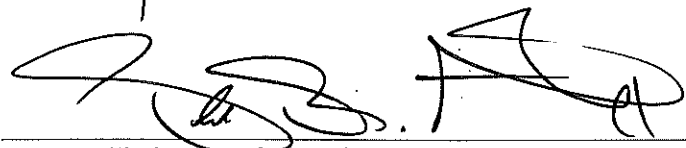
WORK SESSION

Following a brief recess at 6:10 p.m., a work session began at 6:15 p.m. Neighborhood and Community Services Director Brent Childers stated the purpose of the work session was to discuss an e-bike partnership with Western Kentucky University (WKU). He reviewed the advantages of the bike share program, which included: increased opportunities for multi-modal transportation and transportation between WKU campus and downtown, reduced vehicle trips between destinations, first and last mile for public transit, reduced transportation costs for users, and attract talent to grow the overall workforce. Additionally, Childers explained how the service would work with the vendor Wheels, and outlined the safety features on the e-bike, as well as the timeline to implement the agreement and plan. A majority of the Board of Commissioners were in agreement with the partnership and it was said a finalized agreement with WKU and Wheels would be developed and tentatively available in the fall semester.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: May 3, 2022

APPROVED: 

Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson