

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held FEBRUARY 4, 2020**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on February 4, 2020. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Commissioner Sue Parrigin and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Joe W. Denning, Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

PUBLIC HEARING

Grants Coordinator Nick Cook conducted a public hearing for the purpose of obtaining citizen views of housing, fair housing and community development needs in Bowling Green, development of proposed activities, and review of past program performance for the Community Development Block Grant (CDBG) Year 17 Annual Action Plan. He reviewed the Annual Action Plan objectives, the process for drafting and approving the Year 17 Plan, and previously funded activities. Mr. Cook explained funds would be used for the Neighborhood Improvements Program (NIP) in the BG Reinvestment Area specifically Census Block Groups 103.3 and 103.4. He reported the City anticipates to receive approximately \$600,000 for Fiscal Year 2021 funding. It was also said written comments were due by February 19, 2020. With no comments from the public during the hearing, the public hearing was closed.

AWARDS AND RECOGNITIONS

City Manager Jeffery B. Meisel announced the City received the Distinguished Budget Presentation Award for the Fiscal Year 2020 budget from the Government Finance Officers Association (GFOA) for the 8th consecutive year. He congratulated the Finance Department staff on receiving this achievement.

Mr. Meisel also recognized Deputy Police Chief Michael Delaney as a 2020 honoree at the Black Achievers Banquet presented by the Martin Luther King Jr. Planning Committee.

CITY MANAGER

City Manager Meisel had no further comments at this time.

APPROVAL OF MINUTES

Minutes of Regular Meeting January 21, 2020 and Special Work Session/Strategic Goal Planning January 27, 2020.

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Beasley-Brown to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

*Note: Minutes are a summary of the discussions; a video recording of this entire meeting is maintained by the Office of City Clerk.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of January 21, 2020 and special Work Session/Strategic Goal Planning of January 27, 2020 were approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2020 - 14

MUNICIPAL ORDER APPROVING THE PROMOTION OF
COURTENAY HOWELL TO THE POSITION OF
ENVIRONMENTAL COMPLIANCE INSPECTOR IN THE PUBLIC
WORKS DEPARTMENT

Summary of Municipal Order No. 2020 - 14 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Public Works Director Greg Meredith reviewed and recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 - 14 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 15

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENTS OF TEVIN BRYANT-BARKSDALE AND POE
MEH TO THE POSITION OF POLICE OFFICER IN THE POLICE
DEPARTMENT

Summary of Municipal Order No. 2020 - 15 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Deputy Police Chief Penny Bowles reviewed and recommended the appointments. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 - 15 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 16

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF
JOHN SIMMS TO THE URBAN GROWTH DESIGN REVIEW
BOARD

Summary of Municipal Order No. 2020 - 16 was read by the City Clerk. Motion was made by Denning and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson reviewed and recommended the reappointment. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
Voting Nay: None
Municipal Order No. 2020 - 16 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 17

MUNICIPAL ORDER WAIVING FEES RELATED TO THE USE OF
CIRCUS SQUARE PARK BY SKY SCIENCE FESTIVAL, INC. FOR
THE SKY SCIENCE FESTIVAL ON APRIL 24 AND 25, 2020

Summary of Municipal Order No. 2020 - 17 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson explained it was the final year to waive the fees for the SKy Science Festival and in the future the event would be designated as a non-profit organization and provided a 50% rental discount. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
Voting Nay: None
Municipal Order No. 2020 - 17 was approved by unanimous vote.

ORDINANCE NO. BG2020 - 2

(First Reading)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER TWO TO
THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL
OPERATING BUDGET FOR FISCAL YEAR 2020

Title and summary of Ordinance No. BG2020 - 2 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for first reading of said Ordinance. Meisel recommended approval of the second budget amendment for Fiscal Year 2020. Commissioner Nash inquired about the possibility of additional information being included in the budget amendment summary which appears on the agenda. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
Voting Nay: None
First reading of Ordinance No. BG2020 - 2 was approved by unanimous vote.

CHANGE IN ORDER OF AGENDA

ORDINANCE NO. BG2020 - 1

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND
CONTAINING 83.41 ACRES FROM AG (AGRICULTURE) AND GB
(GENERAL BUSINESS) TO RS-1B (SINGLE FAMILY
RESIDENTIAL), RM-4 (MULTI-FAMILY RESIDENTIAL), HB
(HIGHWAY BUSINESS) AND LI (LIGHT INDUSTRIAL) LOCATED

AT 6309 RUSSELLVILLE ROAD, PRESENTLY OWNED BY
FRANK T. WHEELER ESTATE C/O VIKKI W. HARRIS, WITH
MIRSAD ALIC AS THE APPLICANT

Title and summary of Ordinance No. BG2020 - 1 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Ordinance No. BG2020 - 1 was adopted by unanimous vote.

RESUME REGULAR AGENDA

ORDINANCE NO. BG2020 - 3

(First Reading)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION),
SUBCHAPTER 2-2 (BOARD OF COMMISSIONERS) OF THE CITY
OF BOWLING GREEN CODE OF ORDINANCES

Title and summary of Ordinance No. BG2020 - 3 was read by the City Clerk. Motion was made by Nash and seconded by Beasley-Brown for first reading of said Ordinance. As the sponsor of the ordinance, Commissioner Nash explained the first amendment relates to an administrative change pursuant to statute regarding the filing deadline to run for elected office, and the second amendment relates to how the Board of Commissioners vote on the first reading of an ordinance. He further explained State law only requires a vote on the second reading. In addition, he believed the first reading should provide notice to the public and allow for the Board of Commissioners to seek input from citizens. Nash also thought voting on the first reading caused an appearance the Board of Commissioners already made a decision on the topic and were not considering public input. He encouraged allowing time for public input before making a final decision and believed public participation would enhance the quality of the Commissioners action. Commissioner Beasley-Brown stated in her experience citizens were confused on the Board of Commissioners voting on the first reading and she would support the amendment to be more transparent by allowing time between the first reading and second reading to make a decision. Commissioner Parrigin commented on the importance of transparency and citizens knowing a Commissioner's position at first reading. She was in favor of keeping the ordinance language as is and voting on the first and second readings. In addition, there was conversation about introducing more topics at work sessions. Commissioner Beasley-Brown suggested discussing the topic related to the first reading of ordinances at an upcoming work session. Motion was made by Nash and seconded by Denning to table Ordinance No. BG2020-3 and plan for further discussion at the next regular Board of Commissioners meeting during a work session. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
 Voting Nay: Wilkerson

Motion to table Ordinance No. BG2020 - 3 was approved by a majority vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:45 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: February 18, 2020

APPROVED: Bruce Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson