

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held March 7, 2023**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on March 7, 2023. Mayor Todd Alcott called the meeting to order. An invocation was provided by Rev. Melanie Samuels-Black, and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel thanked all City employees who responded to the recent wind storm which occurred on March 3rd, and explained due to the abundance of debris the City Public Works Department would be assisting with pick-up and disposal. More detailed information would be available to residents soon. Also, Scott Waste could be notified to pick-up small debris at the curb.

He further reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting February 21, 2023.

Minutes of the above-referenced meeting was distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Parrigin to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of February 21, 2023 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2023 – 39

**MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENTS OF MICHAEL CHAMBLESS AND HANNAH
WHITSON TO THE POSITION OF POLICE CADET II IN THE
POLICE DEPARTMENT**

Summary of Municipal Order No. 2023 – 39 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointments of Michael Chambless and Hannah Whitson to Police Cadet II in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 39 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 40

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF KYLE WILLIAMSON TO THE POSITION OF ELECTRICAL INSPECTOR IN THE NEIGHBORHOOD AND COMMUNITY SERVICES DEPARTMENT

Summary of Municipal Order No. 2023 – 40 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointment of Kyle Williamson to the position of Electrical Inspector in the Neighborhood and Community Services Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 40 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 41

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF TANNER SOUTH TO THE POSITION OF GOLF PROFESSIONAL IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2023 – 41 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Tanner South to the position of Golf Professional in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 41 was approved by unanimous vote.

ORDINANCE NO. BG2023 – 4
(First Reading – Non-Binding)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULES

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULES “F” FOR FIRE AND “P” FOR POLICE OF THE CITY OF BOWLING GREEN FOR FISCAL YEAR 2023

Title and summary of Ordinance No. BG2023 – 4 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. City Manager Meisel stated the amendment to the classification/pay schedules stemmed from discussions the Board of Commissioners had at the Strategic Goal Planning meeting in January. Human Resources Director Erin Hulsey reviewed and recommended the amendments to the Classification/Pay Schedules for Fire and

Police to increase the starting salaries in order to assist with recruitment and retention efforts. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

First Reading of Ordinance No. BG2023 – 4 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 42

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING ANNUAL ONBASE CONTENT MANAGEMENT SOFTWARE MAINTENANCE THROUGH A SOLE SOURCE FROM IMAGESOFT, INC. OF ROYAL OAK, MICHIGAN IN THE AMOUNT OF \$54,943.29

Summary of Municipal Order No. 2023 – 42 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of OnBase Content Management Software maintenance through a sole source with ImageSoft, Inc. in the amount of \$54,943.29. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2023 – 42 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 43

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF A CONTRACT WITH U.S. BANK TO PROVIDE BANKING SERVICES FOR AN ADDITIONAL YEAR

Summary of Municipal Order No. 2023 – 43 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel explained the City had a banking services contract with U.S. Bank for a five (5) year period, with the option of one (1) year renewals for up to three (3) years. He added the City was satisfied with the services and recommended the renewal. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2023 – 43 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 44

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING NEGOTIATIONS AFTER SEALED BIDDING FOR BID #2023-33 FOR THE CONSTRUCTION OF FIRE STATION 8 FROM SUNBELT CONSTRUCTION, INC. OF BOWLING GREEN, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$4,160,000

Summary of Municipal Order No. 2023 – 44 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2023-33 for construction of Fire Station 8 located in the Kentucky Transpark with Sunbelt Construction, Inc. in an amount not to exceed \$4,160,000. He stated the bid was

over budget and the City went into negotiations after sealed bidding to find ways to decrease the costs. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 44 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 45

MUNICIPAL ORDER EXPRESSING THE DESIRE AND INTENT OF THE CITY OF BOWLING GREEN TO FINANCE COSTS RELATED TO THE CONSTRUCTION AND RECONSTRUCTION OF TWO FIRE STATIONS IN AN AMOUNT UP TO \$10,000,000 .

Summary of Municipal Order No. 2023 – 45 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel explained the item was necessary to express desire and intent to possibly finance costs related to the construction and reconstruction of two (2) fire stations in an amount up to \$10,000,000. It was said the financing may be necessary due to inflated construction costs, and was being considered as a safety net in the event the City was unable to fund the projects with available cash. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 45 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 46

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR FUNDING THROUGH THE 2022 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY IN AN AMOUNT UP TO \$4,876,380

Summary of Municipal Order No. 2023 – 46 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval to apply for a grant for funding through the 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Grant from the U.S. Department of Homeland Security in an amount up to \$4,876,380. The funding would be used toward the payroll costs for fifteen (15) firefighters over a three (3) year period. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 46 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 47

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A 2023 GRANT APPLICATION TO THE KENTUCKY 911 SERVICES BOARD FOR EMERGENCY COMMUNICATIONS RECORDING EQUIPMENT IN AN AMOUNT UP TO \$386,740.26

Summary of Municipal Order No. 2023 – 47 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval to apply for a 2023 grant application to the Kentucky 911 Services Board for emergency communications recording equipment in an amount up to \$386,470.26, and there was said to be no local match. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 47 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 48

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A 2023 GRANT APPLICATION TO THE KENTUCKY 911 SERVICES BOARD FOR 911 SYSTEM PHONE DISPATCH CONSOLE EQUIPMENT IN AN AMOUNT UP TO \$45,675

Summary of Municipal Order No. 2023 – 48 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval to apply for a 2023 grant application to the Kentucky 911 Services Board for 911 system phone dispatch console equipment in an amount up to \$45,675, which would include a local match. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 48 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 49

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF AN AMENDED AWARD AND CONTRACT FOR THE KENTUCKY COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS COMMUNITY PROJECT FUND FROM THE KENTUCKY DEPARTMENT FOR LOCAL GOVERNMENT IN THE AMOUNT OF \$1,500,000

Summary of Municipal Order No. 2023 – 49 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. It was said by Meisel the City received previous funding for the project and additional funding was made available. He recommended approval to accept the amended award and contract for the Kentucky Community Development Block Grant Coronavirus Community Project Fund from the Kentucky Department for Local Government in the amount of \$1,500,000 for Fire Station 8 at the Kentucky Transpark. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 49 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 50

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF AN AMENDED AWARD AND CONTRACT FOR KENTUCKY COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS HOUSING FUNDING FROM THE KENTUCKY DEPARTMENT FOR LOCAL GOVERNMENT IN THE AMOUNT OF \$1,500,000

Summary of Municipal Order No. 2023 – 50 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. It was said by Meisel the City received previous funding for the project and additional funding was made available. He recommended approval to accept the amended award and contract for the Kentucky Community Development Block Grant Coronavirus Community Project Fund from the Kentucky Department for Local Government in the amount of \$1,500,000 for an affordable housing project. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 50 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 51

MUNICIPAL ORDER AUTHORIZING ACCEPTANCE OF A GRANT AND AN AGREEMENT FROM THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET FOR TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDS IN THE AMOUNT OF \$1,600,000 FOR THE COLLEGE STREET PEDESTRIAN BRIDGE REHABILITATION PROJECT

Summary of Municipal Order No. 2023 – 51 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended acceptance of a grant and an agreement from the Commonwealth of Kentucky Transportation Cabinet for Transportation Alternatives Program (TAP) funds for the College Street Pedestrian Bridge Rehabilitation Project in the amount of \$1,600,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 51 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 52

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF AN AWARD AND CONTRACT FOR HOMELAND SECURITY GRANT FUNDS THROUGH THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR THE PURCHASE OF SECURITY SURVEILLANCE EQUIPMENT FOR THE INFORMATION TECHNOLOGY DEPARTMENT IN THE AMOUNT OF \$109,526

Summary of Municipal Order No. 2023 – 52 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and

recommended acceptance of a grant and contract from Homeland Security Grant funds through the Kentucky Office of Homeland Security for the purchase of security surveillance equipment for the Information Technology (IT) Department in the amount of \$109,526, and there was said to be no local match. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 52 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 53

MUNICIPAL ORDER APPROVING AND AUTHORIZING THE
MAYOR TO EXECUTE LEASE AGREEMENTS FOR UNITS
LOCATED AT 319 E 10TH AVENUE

Summary of Municipal Order No. 2023 – 53 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel explained the City recently purchased the property at 319 E 10th Avenue, and recommended the City continue the lease agreements with the four (4) commercial and residential tenants. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 53 was approved by unanimous vote.

ORDINANCE NO. BG2023 – 3
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.166
ACRE FROM RM-3 (TOWNHOUSE/MULTI-FAMILY RESIDENTIAL)
TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 1301
INDIANOLA STREET PRESENTLY OWNED BY PORTALES
RENTALS, LLC

Title and summary of Ordinance No. BG2023 – 3 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Ordinance No. BG2023 – 3 was adopted by unanimous vote.

PUBLIC COMMENTS

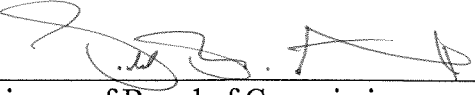
Following the regular agenda, Mayor Alcott opened the floor for any public comments. Jennifer Morlan spoke about homelessness.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:00 p.m., Mayor Alcott declared this meeting adjourned.

(Minutes-Board of Commissioners-March 7, 2023)

ADOPTED: March 21, 2023

APPROVED: 

Mayor, Chairman of Board of Commissioners

ATTEST: 

City Clerk

Minutes prepared by City Clerk Ashley Jackson