

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held February 15, 2022**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on February 15, 2022. Mayor Todd Alcott called the meeting to order. Cora Morris, a 3rd grader at Plano Elementary School, provided an invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin and Mayor Todd Alcott. Absent: None. There was a full quorum of the Board of Commissioners.

**CITY MANAGER**

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

**APPROVAL OF MINUTES**

Minutes of Special Work Session/Strategic Goal Planning January 28, 2022 and Regular Meeting February 1, 2022.

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Bailey and seconded by Hill to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay: None

Motion to approve the minutes of the Special Work Session/Strategic Goal Planning of January 28, 2022 and regular meeting of February 1, 2022 was approved by unanimous vote.

**REGULAR AGENDA**

**MUNICIPAL ORDER NO. 2022 – 29**

**MUNICIPAL ORDER APPROVING THE PROBATIONARY  
APPOINTMENTS OF OLEND CRABTREE, SHAUN PHILLIPS AND  
MICHAEL SAMEC TO THE POSITION OF PARKS FACILITY  
MAINTAINER I IN THE PARKS AND RECREATION DEPARTMENT**

Summary of Municipal Order No. 2022 – 29 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointments of Olend Crabtree, Shaun Phillips and Michael Samec to the position of Parks Facility Maintainer I. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 29 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 30

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF ANDREW LAFAVERS TO THE POSITION OF SYSTEM ENGINEER I IN THE INFORMATION TECHNOLOGY DEPARTMENT

Summary of Municipal Order No. 2022 – 30 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Andrew LaFavers to System Engineer I in the Information Technology Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 30 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 31

MUNICIPAL ORDER AUTHORIZING ADOPTION OF THE REVISED CITY OF BOWLING GREEN POLICE PROMOTIONAL PROCEDURES

Summary of Municipal Order No. 2022 – 31 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended approval of the revised Police Promotional Procedures. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 31 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 32

MUNICIPAL ORDER APPROVING THE CONTINUATION OF AGREEMENTS FOR LOCAL AND OUT-OF-TOWN CARD FUEL SERVICE WITH VALOR, LLC AND BULK FUEL SUPPLY SERVICE WITH KEY OIL COMPANY

Summary of Municipal Order No. 2022 – 32 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel explained a consortium was originally created to supply card fuel service and bulk fuel supply, and he recommended continuation of the agreements with Valor, LLC and Key Oil Company for a final two (2) year term. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 32 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 33

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2022-33 FOR SOFT DRINK VENDING FROM PEPSICO BEVERAGE SALES, LLC, D/B/A PEPSI BEVERAGES NORTH AMERICA OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$47,714.45

Summary of Municipal Order No. 2022 – 33 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel stated the soft drink bid was based on an evaluated bid, and the criteria included cost, sponsorship and commission. He recommended approval of the bid to Pepsi Beverage North America for a five (5) year term. Commissioner Hill acknowledged the recent contract with Clark Beverage Group and thanked them for the years of business, and she encouraged companies to submit bids to the City and consider bringing forward the best prices. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 33 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 34

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF AN AWARD FOR HOMELAND SECURITY GRANT FUNDS RELATED TO THE CBRNE EQUIPMENT PROJECT THROUGH THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR THE PURCHASE OF AN UNINTERRUPTIBLE POWER SUPPLY FOR THE POLICE DEPARTMENT IN AN AMOUNT OF \$62,800

Summary of Municipal Order No. 2022 – 34 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended acceptance of the grant to purchase an uninterruptible power supply for the Police Department in the amount of \$62,800. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 34 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 35

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF AN AWARD FOR HOMELAND SECURITY GRANT FUNDS RELATED TO THE CBRNE EQUIPMENT PROJECT THROUGH THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR THE PURCHASE OF HAZARDOUS MATERIALS EQUIPMENT FOR THE FIRE DEPARTMENT IN AN AMOUNT UP TO \$16,750

Summary of Municipal Order No. 2022 – 35 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended acceptance of the grant to purchase hazardous materials equipment for the Fire

Department in the amount of \$16,750. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
Voting Nay: None

Municipal Order No. 2022 – 35 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 36

MUNICIPAL ORDER APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT WITH WARREN COUNTY FOR THE LEASE OF HAZ MAT / WMD / TECHNICAL RESCUE TEAM EQUIPMENT IN THE AMOUNT OF ONE DOLLAR (\$1.00)

Summary of Municipal Order No. 2022 – 36 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of the lease agreement with Warren County to lease the haz mat and technical rescue equipment, including a truck and trailer, in the total amount of \$1.00. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
Voting Nay: None

Municipal Order No. 2022 – 36 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 7

(First Reading – Non-Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 1.16 ACRES FROM AG (AGRICULTURE) TO OP-R (OFFICE/PROFESSIONAL - RESIDENTIAL) LOCATED AT 0 GLEN LILY ROAD, PRESENTLY OWNED BY SOUTHERN KENTUCKY FAIR, INC., WITH J.B. BRIDGEMAN AS THE APPLICANT

Title and summary of Ordinance No. BG2022 – 7 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. The rezoning recommendation was unanimous from the City-County Planning Commission and Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
Voting Nay: None

First Reading of Ordinance No. BG2022 – 7 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 8

(First Reading – Non-Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 31.51 ACRES FROM AG (AGRICULTURE) AND RS-1A (SINGLE FAMILY RESIDENTIAL) TO RS-1D (SINGLE FAMILY RESIDENTIAL) LOCATED AT A PORTION OF 0 CLIFFORD WAY AND 0 JULIET

WAY, AND 0 WHITECOTTEN DRIVE, PRESENTLY OWNED BY RIVERS LANDING EDGE, LLC, WITH MARK WILLIAMS AS THE APPLICANT

Title and summary of Ordinance No. BG2022 – 8 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the first and non-binding reading of said Ordinance. The rezoning recommendation was approved by a four (4) to one (1) vote from the City-County Planning Commission and Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
Voting Nay: None

First Reading of Ordinance No. BG2022 – 8 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 37

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING A PRODUCT DEVELOPMENT INITIATIVE GRANT FUNDS FROM THE KENTUCKY ASSOCIATION OF ECONOMIC DEVELOPMENT, KENTUCKY CABINET FOR ECONOMIC DEVELOPMENT, FOR THE INTER-MODAL TRANSPORTATION AUTHORITY, INC.

Summary of Municipal Order No. 2022 – 37 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel explained the Inter-Modal Transportation Authority, Inc. (ITA) applied for Product Development Initiative Grant funds from the Kentucky Association for Economic Development and was awarded \$500,000. It was said the grant funds would be used for infrastructure of the recently acquired property in the Kentucky Transpark. The grant requires a governmental agency to serve as the pass through for the funds, therefore the City agreed to serve as the pass through agency for the ITA. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
Voting Nay: None

Municipal Order No. 2022 – 37, was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 38

MUNICIPAL ORDER AUTHORIZING ADOPTION OF THE STRATEGIC PLAN 2022-2032 FOR THE CITY OF BOWLING GREEN, KENTUCKY

Summary of Municipal Order No. 2022 – 38 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel commented on how the City had been working on the Strategic Plan over the last year and with the assistance of the Kentucky League of Cities (KLC), it was finalized and ready for adoption. KLC Community & Economic Development Manger Tad Long provided a brief summary of the plan and explained it included eight (8) pillars for growth, management and implementation: 1) efficient governance, 2) downtown development, 3) riverfront and greenway development, 4) technology/fiber optic internet infrastructure, 5) housing development, 6) city workforce development, 7) transportation and 8) strong neighborhoods. He added the success of the plan was possible because of the support and participation of the Board of Commissioners, City Manager and staff, as well as citizens. The Board of Commissioners extended

appreciation to Mr. Long and staff at KLC for assisting with the creation of the plan. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 38 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 5  
(Second Reading – Binding)  
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 6.75 ACRES FROM AG (AGRICULTURE) AND HB (HIGHWAY BUSINESS) TO RM-3 (TOWNHOUSE/MULTI-FAMILY RESIDENTIAL) LOCATED AT 216 OLD LOVERS LANE, PRESENTLY OWNED BY BROWNING INVESTORS, LLLP, WITH TCP PROPERTIES, LLC AS THE APPLICANT

Title and summary of Ordinance No. BG2022 – 5 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay: None

Ordinance No. BG2022 – 5 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 6  
(Second Reading – Binding)  
ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 67.069 ACRES OF PROPERTY LOCATED AT THE INTERSECTION OF LOVERS LANE AND MIDDLE BRIDGE ROAD, WITH PROPERTY PRESENTLY OWNED BY BALE OF KENTUCKY LIMITED FAMILY PARTNERSHIP, AND 5.73 ACRES OF RIGHT-OF-WAY, FOR A TOTAL OF 72.799 ACRES WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS

Title and summary of Ordinance No. BG2022 – 6 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay: None

Ordinance No. BG2022 – 6 was adopted by unanimous vote.


PUBLIC COMMENTS

Following the regular agenda, Mayor Alcott opened the floor for any public comments. Eric Tuttle expressed concern with a public performance held during a Pride festival last year, in which he considered obscene and a violation of the City's Code of Ordinances.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: March 1, 2022

APPROVED:   
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson  
City Clerk

*Minutes prepared by City Clerk Ashley Jackson*