

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held December 3, 2024**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on December 3, 2024. Mayor Todd Alcott called the meeting to order. Commissioner Melinda Hill provided the invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey and Mayor Todd Alcott. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel mentioned the Downtown BGKY Lights Up event on December 6th and the BG-WC Jaycees Christmas parade on December 7th.

He also reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting November 19, 2024.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of November 19, 2024 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2024 – 276

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENTS OF TYAEISHA PAIGE AND JACOB MORRIS TO
THE POSITION OF COMMUNICATIONS DISPATCHER I IN THE
POLICE DEPARTMENT

Summary of Municipal Order No. 2024 – 276 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointments of Tyaeisha Paige and Jacob Morris to Communications Dispatcher I in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 276 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 277

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF ADAM FITZGERALD TO THE POSITION OF POLICE CADET II IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2024 – 277 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointment of Adam Fitzgerald to Police Cadet II in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 277 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 278

MUNICIPAL ORDER APPROVING THE PROMOTION OF JOSHUA MINTON TO THE POSITION OF SIGNAL TECHNICIAN II IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2024 – 278 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Public Works Operations Division Manager Ryan Johnson reviewed and recommended the promotion of Joshua Minton to Signal Technician II in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 278 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 279

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF AN AGREEMENT AS AMENDED WITH MEDBEN RELATING TO EMPLOYEE HEALTH AND THIRD PARTY ADMINISTRATOR (TPA) SERVICES FOR CALENDAR YEAR 2025

Summary of Municipal Order No. 2024 – 279 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the continuation of an agreement as amended with MedBen related to Employee Health and Third Party Administrator (TPA) Services for Calendar Year 2025. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 279 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 280

MUNICIPAL ORDER AUTHORIZING A CONTRACT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH MUUVWELL, LLC OF BOWLING GREEN, KENTUCKY FOR PROFESSIONAL SERVICES FOR AN EMPLOYEE WELLNESS PROGRAM IN AN AMOUNT NOT TO EXCEED \$86,000

Summary of Municipal Order No. 2024 – 280 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Human Resources and Risk Management Director Erin Hulsey reviewed and recommended a contract through noncompetitive negotiations with Muuvwell, LLC for professional services for an employee wellness program in an amount not to exceed \$86,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 280 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 281

MUNICIPAL ORDER APPROVING THE PURCHASE OF EQUIPMENT AND UPFITTING FOR POLICE VEHICLES FROM RIDGENET NETWORK GROUP OF SCIENCE HILL, KENTUCKY IN THE AMOUNT OF \$181,493.08 THROUGH COOPERATIVE PURCHASE UNDER KENTUCKY STATE PRICING CONTRACT

Summary of Municipal Order No. 2024 – 281 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the purchase of equipment and upfitting for eighteen (18) police vehicles from Ridgenet Network Group in the amount of \$181,493.08 through cooperative purchase under Kentucky State Pricing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 281 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 282

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2025-10 FOR FISCAL YEAR 2025 STREET OVERLAY PROJECT FROM SCOTTY'S CONTRACTING & STONE, LLC OF BOWLING GREEN, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$2,000,000

Summary of Municipal Order No. 2024 – 282 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended the approval of Bid #2025-10 for Fiscal Year 2025 street overlay project from Scotty's Contracting & Stone, LLC in an amount not to exceed \$2,000,000. He explained this project would include roughly 11 miles of overlay paving, asphalt repairs and fifty-six (56) handicap ramp replacements. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 282 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 283

MUNICIPAL ORDER APPROVING CONVEYANCE AND AUTHORIZING THE MAYOR TO EXECUTE A QUITCLAIM DEED TO CONVEY APPROXIMATELY 3.42 ACRES OF PROPERTY LOCATED AT 1925 RIVER STREET

Summary of Municipal Order No. 2024 – 283 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the conveyance and authorization of the Mayor to execute a Quitclaim Deed, along with Warren County, to convey approximately 3.42 acres of property located at 1925 River Street to the Bowling Green-Warren County Humane Society. The Bowling Green-Warren County Humane Society Clinic is planning to expand its facility. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 283 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 284

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR CITY MANAGER JEFF MEISEL TO MEET WITH CITY OF HUNTSVILLE LEADERSHIP IN HUNTSVILLE, ALABAMA

Summary of Municipal Order No. 2024 – 284 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of his travel expenses for a City of Huntsville Leadership trip with Senior Management. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 284 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 18

(Second Reading – Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 5 (ANIMALS) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES


Title and summary of Ordinance No. BG2024 – 18 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None
 Ordinance No. BG2024 – 18 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:10 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: December 17, 2024

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson