

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held June 7, 2022**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on June 7, 2022. Mayor Todd Alcott called the meeting to order. An invocation was provided by Shake Rag Barbershop owner Chris Page and all present recited the Pledge of Allegiance. Assistant City Clerk Hope Spiller called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting May 17, 2022.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Bailey and seconded by Hill to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of May 17, 2022 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2022 – 99

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENTS OF KRISTY BASHAM, JONATHAN DANIEL,
CONNOR GRAVES AND THOMAS HAYSE TO THE POSITION OF
PARKS FACILITY MAINTAINER I IN THE PARKS AND
RECREATION DEPARTMENT

Summary of Municipal Order No. 2022 – 99 was read by the Assistant City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointments to Facility Maintainer I in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 99 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 100

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING NEGOTIATIONS AFTER SEALED BIDDING FOR BID #2022-49 FOR SMALLHOUSE ROAD MULTI-USE PATH CONSTRUCTION FROM INFINITY PIPELINE, INC. OF BOWLING GREEN, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$695,888

Summary of Municipal Order No. 2022 – 100 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the bid for Smallhouse Road multi-use path construction from Infinity Pipeline, Inc. in the amount not to exceed \$695,888. Following a question regarding road closures, Public Works Director Greg Meredith confirmed there could be lane closures. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 100 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 101

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2022-53 FOR CONCRETE FROM GARROTT BROTHERS CONTINUOUS MIX, INC. OF BOWLING GREEN, KENTUCKY BASED ON UNIT PRICES

Summary of Municipal Order No. 2022 – 101 was read by the Assistant City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended the bid for concrete from Garrott Brothers Continuous Mix, Inc. based on unit pricing. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 101 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 102

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2022-54 FOR POLICE BALLISTIC WEAR FROM CMS UNIFORMS & EQUIPMENT, INC. OF NASHVILLE, TENNESSEE BASED ON UNIT PRICES

Summary of Municipal Order No. 2022 – 102 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended the bid for ballistic wear from CMS Uniforms & Equipment, Inc. based on unit pricing. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 102 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 103

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR FUNDING THROUGH THE 2022 COMMUNITY ORIENTED POLICING SERVICES (COPS) HIRING PROGRAM FROM THE U. S. DEPARTMENT OF JUSTICE IN AN AMOUNT UP TO \$500,000

Summary of Municipal Order No. 2022 – 103 was read by the Assistant City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the submission of an application for funding through the 2022 COPS Hiring Program from the U.S. Department of Justice in an amount up to \$500,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 103 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 104

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE U. S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE FOR THE PURCHASE OF BULLETPROOF VESTS FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$15,510

Summary of Municipal Order No. 2022 – 104 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended the submission of an application for an application to the U.S. Department of Justice, Bureau of Justice Assistance for bulletproof vests for the Police Department in the amount of \$15,510. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 104 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 105

MUNICIPAL ORDER APPROVING THE YEAR 19 ANNUAL ACTION PLAN OF THE CONSOLIDATED PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUNDING AND AUTHORIZING ITS SUBMISSION TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Summary of Municipal Order No. 2022 – 105 was read by the Assistant City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended the Year 19 Annual Action Plan of the Consolidated Plan for CDBG Entitlement funding and authorizing the submission to the U.S. Department of Housing and Urban Development (HUD). Neighborhood and Community Services Director Brent Childers briefly reviewed improvements made to neighborhoods since the City began applying for CDBG Entitlement funding. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None
Municipal Order No. 2022 – 105 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 106

MUNICIPAL ORDER APPROVING AMENDMENTS TO THE ADMINISTRATIVE PERSONNEL POLICY AND PROCEDURES MANUAL FOR CITY EMPLOYEES

Summary of Municipal Order No. 2022 – 106 was read by the Assistant City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel recommended the approval of the amendments to the Administrative Personnel Policy and Procedures Manual for City employees. Human Resources Director Erin Hulseley explained the recommended revisions included the addition of a paid holiday (Presidents’ Day), extended take home vehicle boundaries, the addition of pregnancy and parental leave, as well as other revisions. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None
Municipal Order No. 2022 – 106 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 107

MUNICIPAL ORDER APPROVING REVISIONS TO THE RISK MANAGEMENT MANUAL FOR THE CITY OF BOWLING GREEN, KENTUCKY

Summary of Municipal Order No. 2022 – 107 was read by the Assistant City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended the approval of the amendments to the Risk Management Manual. In addition, Safety and Risk Manager David Weisbrodt highlighted training opportunities offered to all City employees. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None
Municipal Order No. 2022 – 107 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 108

MUNICIPAL ORDER AUTHORIZING INSURANCE PREMIUM PAYMENTS TO THE KENTUCKY LEAGUE OF CITIES INSURANCE SERVICES FOR INSURANCE COVERAGES OF GENERAL LIABILITY, PUBLIC OFFICIALS LIABILITY, LAW ENFORCEMENT LIABILITY, AUTOMOBILE LIABILITY AND PHYSICAL DAMAGE, PROPERTY, AND WORKERS’ COMPENSATION FOR FISCAL YEAR 2023

Summary of Municipal Order No. 2022 – 108 was read by the Assistant City Clerk. Motion was made by Bailey and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval of the insurance premium payments to the Kentucky League of Cities (KLC) for

various insurance coverages and workers' compensation for Fiscal Year 2023. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2022 – 108 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 109

MUNICIPAL ORDER AUTHORIZING AND APPROVING
COVERAGE BY SUN LIFE FOR EMPLOYEE HEALTH CARE
SPECIFIC STOP-LOSS INSURANCE COVERAGE FOR FISCAL
YEAR 2023

Summary of Municipal Order No. 2022 – 109 was read by the Assistant City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended approval to continue employee health care specific stop-loss insurance coverage for Fiscal Year 2023 with Sun Life. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2022 – 109 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 110

MUNICIPAL ORDER APPROVING REVISIONS TO THE
EMPLOYEE MEDICAL BENEFIT PLAN FOR THE CITY OF
BOWLING GREEN RELATED TO THE MEDICAL, DENTAL AND
VISION BENEFIT PLANS

Summary of Municipal Order No. 2022 – 110 was read by the Assistant City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel recommended the approval of the revisions to the Employee Medical Benefit Plan related to medical, dental and vision benefit plans. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2022 – 110 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 111

MUNICIPAL ORDER APPROVING THE PURCHASE OF
PROPERTIES AT 136 AND 140 STATE STREET AND 533 E. 2ND
AVENUE OWNED BY THE MOSES FAMILY AND AUTHORIZING
THE MAYOR AND OTHER AUTHORIZED CITY OFFICIALS TO
EXECUTE THE REAL ESTATE SALE AND PURCHASE
AGREEMENT, DEED AND ALL OTHER NECESSARY
DOCUMENTS

Summary of Municipal Order No. 2022 – 111 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel

recommended the approval of the purchase of properties at 136 and 140 State Street and 533 E. 2nd Avenue, and further authorizing City Officials to execute the Real Estate Sale and Purchase Agreement, deed and all necessary documents. Neighborhood and Community Services Director Brent Childers briefly reviewed the history of the properties and stated these properties would transition to affordable housing after restoration. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 111 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 112

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF
LLOYD FERGUSON TO THE CITY-COUNTY BOARD OF
ADJUSTMENTS

Summary of Municipal Order No. 2022 – 112 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Mayor Alcott reviewed and recommended the reappointment of Lloyd Ferguson to the City-County Board of Adjustments. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 112 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 113

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF
JOHNSTON BOYD AND BRIAN LOWDER TO THE BOWLING
GREEN HISTORIC PRESERVATION BOARD

Summary of Municipal Order No. 2022 – 113 was read by the Assistant City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Mayor Alcott reviewed and recommended the reappointments of Johnston Boyd and Brian Lowder to the Bowling Green Historic Preservation Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 113 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 114

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF
CYLETHA SMITH TO THE HOUSING AUTHORITY OF BOWLING
GREEN

Summary of Municipal Order No. 2022 – 114 was read by the Assistant City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott reviewed and recommended the reappointment of Cyletha Smith to the Housing Authority of Bowling Green. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None
Municipal Order No. 2022 – 114 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 115

MUNICIPAL ORDER AUTHORIZING AND APPROVING PREMIUM PAY FOR EXISTING ESSENTIAL CITY EMPLOYEES THROUGH THE AMERICAN RESCUE PLAN ACT (ARPA) LOCAL FISCAL RECOVERY FUNDS IN AN AMOUNT NOT TO EXCEED \$2.2 MILLION

Summary of Municipal Order No. 2022 – 115 was read by the Assistant City Clerk. Motion was made by Bailey and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended the approval of the premium pay for existing essential City employees through ARPA Local Fiscal Recovery Funds in an amount not to exceed \$2.2 million. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None
Municipal Order No. 2022 – 115 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 23

(First Reading – Non-Binding)

ORDINANCE ADOPTING ANNUAL CITY BUDGET

ORDINANCE ADOPTING THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023, BY ESTIMATING REVENUES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT

Title and summary of Ordinance No. BG2022 – 23 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel reviewed and recommended approval of the Annual Operating Budget for Fiscal Year beginning July 1, 2022 and ending June 30, 2023. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None
First Reading of Ordinance No. BG2022 – 23 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 24

(First Reading – Non-Binding)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULES

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULES “G” FOR GENERAL CLASSIFIED, “F” FOR FIRE, “P” FOR POLICE, “D” FOR DEPARTMENT HEAD / MANAGEMENT AND “U” FOR UNCLASSIFIED PART-TIME EMPLOYEES, AND AUTHORIZING PAY INCREASES FOR FISCAL YEAR 2023

Title and summary of Ordinance No. BG2022 – 24 was read by the Assistant City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the first and non-binding reading of said Ordinance. Human Resources Director Erin Hulsey reviewed and recommended approval of the amended Classification Pay Schedules for General Classified full-time employees, Fire, Police, Department Head/Management and Unclassified part-time employees. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

First Reading of Ordinance No. BG2022 – 24 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 21
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 33.41 ACRES FROM AG (AGRICULTURE) AND R-E (RESIDENTIAL ESTATE) TO LI (LIGHT INDUSTRIAL) LOCATED AT 1597 AND 1609 GLASGOW ROAD AND 233 SUNNYSIDE-GOTTS ROAD, PRESENTLY OWNED BY MARGIE DUVALL

Title and summary of Ordinance No. BG2022 – 21 was read by the Assistant City Clerk. Motion was made by Bailey and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Ordinance No. BG2022 – 21 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 22
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.34 ACRE FROM RM-2 (TWO-FAMILY RESIDENTIAL) TO RS-1D (SINGLE FAMILY RESIDENTIAL) LOCATED AT 1201 CABELL DRIVE, PRESENTLY OWNED BY HUNTER MORROW

Title and summary of Ordinance No. BG2022 – 22 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Ordinance No. BG2022 – 22 was adopted by unanimous vote.

PUBLIC COMMENTS

Following the regular agenda, Mayor Alcott opened the floor for any public comments. Brian Fishback expressed concern with preserving neighborhoods, specifically the Shake Rag Historic District.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:15 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: _____

APPROVED: _____
Mayor, Chairman of Board of Commissioners

ATTEST: _____
City Clerk

Minutes prepared by Assistant City Clerk Hope Spiller