



APPROVED BY: _____

DATE: _____

BILL # _____

CITY OF BOWLING GREEN, KY CASH BOND REFUND REQUEST

Any person or business entity required to file a \$275.00 cash bond shall have a minimum of one (1) year and a maximum of two (2) years from the date of bond payment to request a refund of the bond. Upon receipt of the refund request, if all license fee returns are deemed to be filed and paid in full, a refund of the bond will be issued. If at any time during the two year period a return is not filed or the taxes not paid, the bond shall be retained by the City and no portion shall be eligible for a refund. **At the end of the two year period, if no request has been made for a refund, the remaining bond payment shall be forfeited to the City.**

Mail request to: Office of Occupational Business Licenses, PO Box 1410, Bowling Green, KY 42102

CITY ACCOUNT NUMBER: _____

BUSINESS NAME: _____

EMAIL ADDRESS: _____ **Phone** _____

FED ID # _____ **OR SOC SEC #** _____

**START DATE OF BUSINESS
IN BOWLING GREEN:** _____

**END DATE OF BUSINESS
IN BOWLING GREEN:** _____
(IF APPLICABLE)

PLEASE CHECK ONE OF THE FOLLOWING:

- () **ALL BUSINESS ACTIVITY IN BOWLING GREEN HAS ENDED. ALL REQUIRED OCCUPATIONAL LICENSE FEE RETURNS HAVE BEEN FILED WITH THE CITY BY THE REQUIRED DUE DATES. PLEASE CLOSE MY ACCOUNT WITH THE CITY AS OF DATE ABOVE.**
- () **MY BUSINESS HAS REGULAR OR ROUTINE VISITS TO AN ESTABLISHED CUSTOMER BASE WITHIN THE CITY OF BOWLING GREEN. I HAVE PRODUCED SUFFICIENT EVIDENCE OF THIS BY FILING ALL THE REQUIRED OCCUPATIONAL LICENSE FEE RETURNS BY THE REQUIRED DUE DATES FOR A PERIOD OF AT LEAST ONE YEAR.**

MAIL THE CASH BOND REFUND TO ADDRESS BELOW:

Signature of owner/authorized person _____ **Date** _____