

ADMINISTRATIVE APPEALS BOARD

Duties: Review matters brought before the board by affected parties in accordance with applicable city ordinances.

Membership: Five members appointed by the Mayor to serve a three-year term.

Meetings: Meet only on demand.

Mission Statement: It is the mission of the Administrative Appeals Board for the City of Bowling Green to provide a venue for the review of such matters brought before the board by affected parties in accordance with applicable city ordinances. Upon request, the Administrative Appeals Board shall meet, review relevant information, hear available testimony, and expeditiously provide to affected parties a written ruling that shall be rendered by an impartial board comprised of citizens from the City of Bowling Green. Said ruling shall affirm, overturn or refer back to the appropriate governmental department, agency or board for further study any request for review assigned to the Administrative Appeals Board by city ordinance.

AIRPORT BOARD

Duties: Exercising full power and authority to manage and control the airport, making such rules and regulations concerning the use of same, and other charges the board deems necessary.

Membership: Ten members appointed jointly by the Mayor and County Judge Executive to serve four-year terms.

Meetings: Monthly on the second Tuesday at 4:00 p.m. at the Bowling Green-Warren County Regional Airport's FBO Terminal Building, 1000 Woodhurst Street, second floor conference room.

Mission Statement: It is the mission of the Airport Board to provide, operate and develop premier air transportation facilities to serve the Bowling Green-Warren County region and to deliver superior standards of customer service and excellence while maintaining the highest levels of safety, security, convenience and efficiency.

AUDIT COMMITTEE

Duties: Provide independent oversight to approve annual assessment of risk presented by Internal Auditor's Office, approve annual audit plan based on assessment of risk, review quarterly internal audit progress towards approved audit plan, recommend selection and retention of external auditor and ensure proper rotation of external partner or firm as mandated by any applicable statute or regulation and review annual financial statement audit and recommend approval to the Board of Commissioners.

Membership: Five voting members and One Ex-Officio (non-voting member) appointed by the Mayor and approved by the City Board of Commissioners of which their terms are staggered. All subsequent appointments shall be for a term of two (2) years.

Meetings: First Monday of January, April, July and October at 3:30 p.m. in City Hall Commission Chamber.

Mission Statement: (None available)

BOARD OF ADJUSTMENTS

Duties: Hear and decide variances to the dimensional requirements set forth in the Zoning Ordinance, hear and decide conditional use permits, hear and decide special exceptions for certain uses within zoning districts, and hear and decide appeals from any order, requirement, decision or action of any zoning enforcement officer with respect to the enforcement of the Zoning Ordinance/Resolution.

Membership: Seven members – four appointed by the Mayor and three appointed by the County Judge Executive to serve a four-year term.

Meetings: Monthly on the fourth Thursday at 7:00 p.m. in the City Hall Commission Chamber.

Mission Statement: (None available)

BARREN RIVER AREA AGENCY COUNCIL ON AGING

Duties: Provide information, guidance, advice and support to the Area Agency in planning, developing, coordinating and administering services to older persons, serving as a critical link between the Agency and the local elderly community.

Membership: The council is made up of a broad cross-section of society, with at least 50% of the members being elderly persons. The city makes one appointment to the council to serve a two-year term.

Meetings: Quarterly on the third Wednesday at 10:00 a.m. in the BRADD Conference Center.

Mission Statement: The aging council is a voluntary group of citizens and appointed representatives who provide information, guidance, advice and support to the Barren River Area Agency on Aging to plan, develop, coordinate and administer services to older persons. The council members also serve as advocates for the local elderly communities throughout the BRADD ten-county area.

BARREN RIVER DISTRICT BOARD OF HEALTH

Duties: Oversee activities of the Barren River District Health Department.

Membership: Membership consists of county judges, Bowling Green Mayor, five physicians, three nurses, two dentists, two engineers, two veterinarians, one optometrist, one pharmacist and three consumers.

Meetings: Quarterly on a Monday at 5:00 p.m., specific date set by board chair and director.

Mission Statement: It is the mission of the Barren River District Board of Health to promote and protect personal and community health through the prevention of disease, injury and disability.

BOARD OF ETHICS

Duties: Investigate complaints, issue orders and advisory opinions, control and maintain financial statements for those required to file, and enforce the city's Code of Ethics policy for all who fall under its jurisdiction.

Membership: Five members appointed by the Mayor to serve two-year terms and three alternates to serve the term of the Mayor.

Meetings: Monthly on the fourth Tuesday at 3:30 p.m. in City Hall.

Mission Statement: The mission of the Board of Ethics generally is to uphold the highest possible standards of integrity in city government and to aid the officials and employees of Bowling Green in maintaining these standards so that each will conduct himself/herself in a manner that will preserve public confidence in city government and respect for the office/position represented.

BOWLING GREEN AREA CONVENTION AND VISITORS BUREAU

Duties: Promote convention and tourist activities within the city and county.

Membership: Seven members appointed by the Mayor and County Judge Executive to serve three-year terms.

Meetings: Monthly on the second Monday at 4:00 p.m. at the tourism office.

Mission Statement: It is the mission of the Bowling Green Area Convention and Visitors Bureau to promote tourist and convention activity in Bowling Green and Warren County as directed by KRS 91A.350.

BOWLING GREEN CODE ENFORCEMENT BOARD

Duties: Determine whether a code violation was committed, and if so, impose fine, remedy or both – done by a quasi-judicial board hearing citizen appeals.

Membership: Five members appointed by the Mayor for three-year terms.

Meetings: Monthly on the fourth Tuesday at 5:00 p.m. in the City Hall Commission Chamber.

Mission Statement: (None available)

BOWLING GREEN ENTERPRISE COMMUNITY, INC.

Duties: Administer Enterprise Community grant funds as outlined in the Strategic Plan.

Membership: Fifteen members to include one elected official, eight elected at the annual public forum and six appointed by Mayor from a list provided by the Service Provider Council to serve three-year terms.

Meetings: Monthly on the fourth Thursday at 6:00 p.m. in the City Hall Commission Chamber.

Mission Statement: (None available)

BOWLING GREEN FIRE DEPARTMENT BURN VICTIM BOARD OF ADVISORS

Duties: Provide assistance to citizens of Bowling Green that have received serious burn injuries as a result of fires within the community.

Membership: Three members appointed by the Mayor to serve two-year terms.

Meetings: Special called meetings on an as needed basis.

Mission Statement: (None available)

BOWLING GREEN MUNICIPAL UTILITIES

Duties: Acquire, administer, maintain and operate all of Bowling Green's electric, water and wastewater plants and facilities, as well as deliver fiber optics infrastructure connectivity for commercial consumers' availability and accessibility.

Membership: Five members, four of whom are appointed by the Mayor to serve four-year terms and one member who is a City Commissioner who serves the term of his office.

Meetings: Monthly on the second Monday at 7:00 p.m. in the City Hall Commission Chamber.

Mission Statement: The purpose and desire of Bowling Green Municipal Utilities is to provide consumers with reliable high speed data services, and safe and reliable electric, water and wastewater treatment services at the lowest reasonable rates that are consistent with sound business practices.

BOWLING GREEN-WARREN COUNTY DRUG TASK FORCE

Duties: Combat the sale, use and otherwise dealing of illegal drugs or substances by investigating trafficking, and taking action against the illegal use of drugs and substances.

Membership: Nine members comprised of various officials in the city and county appointed for their terms of office.

Meetings: Monthly on the second Thursday at 7:00 p.m. in the Partnership for a Drug Free Community Board Room (1110 College Street).

Mission Statement: (None available)

BUILDING CODE BOARD OF APPEAL

Duties: Hear appeals from the assessment of civil penalties for violations of specific city codes.

Membership: Five members who are technically qualified with professional experience related to the building industry appointed by the Mayor to serve four-year terms.

Meetings: Meet on as-needed basis.

Mission Statement: This board will listen to appeals from all parties to any contested decision of a local building code inspector. Decisions will be made in such a manner as to support the building codes of the Commonwealth of Kentucky and the health, safety and welfare of the citizens of Bowling Green.

CONTRACTORS LICENSING BOARD

Duties: Regulates construction activity according to current ordinances and laws, furnishes contracting licenses for individuals, partnerships and corporations, and provides a method of administration and enforcement of these provisions.

Membership: Seven members appointed by Mayor and County Judge Executive for three-year terms, and one city commissioner and one representative from Fiscal Court to serve their terms of office.

Meetings: Monthly on the first Wednesday at 5:00 p.m. in the Conference Room of the City-County Planning Commission-2nd floor.

Mission Statement: The goal of the Contractors Licensing Board is to protect the public's health, safety and welfare by guarding against unreliable contractors.

THE CONVENTION CENTER CORPORATION

Duties: Responsible for the oversight of the management and operation of the Sloan Convention Center and its related properties. These responsibilities include operational and financial oversight, as well as oversight of the management contract with John Q. Hammons Hotels, Inc.

Membership: Six members to include the Mayor, four City Commissioners and the County Judge Executive.

Meetings: Second Tuesday of March, June, September and December at 3:30 p.m. in the City Hall Commission Chamber.

Mission Statement: (None available)

DEPOT DEVELOPMENT AUTHORITY, A CORPORATION

Duties: Provide oversight in the restoration and management of the L & N Depot and surrounding properties.

Membership: Five members, three of which are appointed by Mayor and County Judge Executive to serve four-year terms.

Meetings: Monthly on the second Monday at 12:00 p.m. at the Operation PRIDE office.

Mission Statement: It is the mission of the Depot Development Authority to plan, promote, restore and develop the historic L & N Depot and its surrounding properties located in Bowling Green, Kentucky, and to identify a positive public purpose for its use.

DOWNTOWN REDEVELOPMENT AUTHORITY

Duties: Coordinate downtown redevelopment and revitalization activities as the official designated agent.

Membership: Fifteen members, one of which is an elected official and other positions open to the community.

Meetings: Monthly on the fourth Tuesday at 11:30 a.m. at the Chamber of Commerce.

Mission Statement: The Downtown Redevelopment Authority exists to lead the growth and revitalization of the expanding downtown district.

GREENWAYS COMMISSION OF BOWLING GREEN AND WARREN COUNTY

Duties: Develop recommendations to the City of Bowling Green and Warren County in the implementation of the Greenbelt System Master Plan that was developed in 1998 by Lose and Associates of Nashville, Tennessee. The board shall also establish priorities, develop cost estimates for implementation of greenbelt developments, solicit public input and recommend detailed master plans for each of the specific phases of the Greenbelt System Master Plan. The Greenways Commission is also authorized to apply for grant funds subject to City and County approval, and shall develop policies and procedures for its operation and shall report to the Board of Commissioners and Fiscal Court on a periodic basis.

Membership: Twelve voting members serving three-year terms; three nonvoting ex-officio members.

Meetings: First Monday of each month at 4:00 p.m. in the City-County Planning Commission conference room.

Mission Statement: The mission of the Greenways Commission is to develop a network of walking and biking pathways that bring the community and nature together.

HISTORIC PRESERVATION BOARD

Duties: Promote and preserve the historic resources of the City of Bowling Green and Warren County by (1) initiating programs and projects that will promote historic preservation, (2) developing cooperative efforts to address preservation issues at the local level, (3) protecting Bowling Green's historic resources and promoting preservation and revitalization in Bowling Green and Warren County, (4) identifying historic places, both architectural and natural, that

give the community special character, (5) promoting the historical integrity of local historic districts, (6) educating citizens of all ages and building civic pride in our community's heritage, (7) promoting preservation awareness among city agencies and programs, (8) ensuring that historic preservation becomes a viable part of Warren County's Comprehensive Plan, and (9) coordinating preservation with zoning, land use, and growth management policies.

Membership: Five members appointed by the Mayor and two members appointed by the County Judge Executive for three-year terms.

Meetings: Monthly on the first Tuesday at 5:00 p.m. at the City-County Planning Commission Conference Room.

Mission Statement: The primary mission of the Bowling Green-Warren County Historic Preservation Board is to preserve, protect and maintain the architectural, cultural and archaeological resources within our community.

HOBSON HOUSE COMMISSION

Duties: Direct the use and management of the Hobson House facility.

Membership: Six members appointed by the Mayor to serve a four-year term.

Meetings: Monthly on the third Tuesday at 12:00 noon at the Hobson House.

Mission Statement: The Hobson House Commission is charged by ordinance of the City of Bowling Green to operate and maintain the city-owned facility as an historical attraction dedicated to the preservation of the education about the 1860-1890 time period. Reflective of an historic home of the period, the Commission and its sister nonprofit group, the Friends of Riverview, seek to interpret the history of the site and the American Victorian period, to own property, to publish materials, to conduct educational programs, to increase public awareness, and to do whatever else is worthwhile to achieve these objectives.

HOUSING ASSISTANCE AND DEVELOPMENT SERVICES (HANDS)

Duties: Assist in making affordable housing available to the communities we serve and to educate individuals regarding budget and credit issues, and the general public regarding the economic problems faced by low-income neighborhoods. We also champion neighborhood revitalization and foster partnerships that will provide financial and support services to those of low and moderate income in order that they may acquire decent, safe, affordable housing.

Membership: Nine member volunteer board consisting of one member appointed by the City (for term of office), one member appointed by the County, one member appointed by the Builders Association, three low-income representatives and three community members.

Meetings: Third Monday of January, March, May, July, August, September and November at 10:00 a.m. at the HANDS office.

Mission Statement: HANDS is a community-based organization whose mission is to create affordable housing opportunities for low to moderate-income families and to revitalize neighborhoods.

HOUSING AUTHORITY OF BOWLING GREEN

Duties: Set policy guidelines and innovative programs to achieve the goal of providing decent, safe and sanitary housing for very low and low-income families.

Membership: Five members, including one elected official and one resident appointed by the Mayor for a term of four years.

Meetings: Monthly on the third Wednesday at 4:00 p.m. in the Housing Authority Board Room.

Mission Statement: Our goal is to provide drug-free, decent, safe and sanity housing for eligible families and to provide opportunities and promote self-sufficiency and economic independence for residents.

HUMAN RIGHTS COMMISSION

Duties: Encourage fair treatment and equal opportunity for all persons regardless of race, color, religion, national origin, sex, age (over 40) and disability, promote mutual understanding and respect among all economic, social, racial, religious and ethnic groups and endeavor to eliminate discrimination against and antagonism between religious, racial and ethnic groups and their numbers.

Membership: Fifteen members appointed by the Mayor representing a broad cross-section of society for three-year terms.

Meetings: Monthly on the third Tuesday at 12:00 p.m. at 730 Fairview Avenue.

Mission Statement: The Bowling Green Human Rights Commission promotes equal opportunity and fair treatment. It investigates allegations of discrimination in the following areas: housing, employment and public accommodations for the protected classes which include race, color, religion, national origin, age (over 40), sex and disability.

LIBRARY BOARD OF TRUSTEES

Duties: Supervise, care and take custody of all property of the library, allot funds for the purchase of materials and conduct all other acts necessary for the orderly and efficient management and control of the library.

Membership: Seven members appointed by the Mayor to serve four-year terms.

Meetings: Monthly on the fourth Monday at 4:00 p.m. at the Bowling Green main library on State Street.

Mission Statement: Our mission is to provide equal access to the discovery of ideas, the joy of reading and the power of information.

MILITARY LIAISON BOARD

Duties: Promote community and local government participation in preserving and enhancing military commands and missions in Bowling Green and Warren County.

Membership: Ten members appointed jointly by Mayor and County Judge Executive to serve a three-year term. Board is also composed of nine nonvoting ex-officio members.

Meetings: Monthly on the fourth Monday at 11:00 a.m. in the Commission Chamber of City Hall.

Mission Statement: (None available)

NATIONAL CORVETTE MUSEUM FOUNDATION, INC.

Duties: Manage the affairs and property of the corporation by: (1) promoting the restoration, preservation and conservation of America's only sports car; (2) being a repository of and preserving printed technical materials and historical information on the Corvette automobile; (3) enhancing the knowledge of the general public regarding the design, development, construction, and history of the Corvette automobile; (4) providing information to the general public, collectors and automobile historians about the Corvette automobile; (5) providing a facility to house and display the Corvette automobile for public exhibition, and research in the areas of the automotive sciences and automobile mechanics; and (6) providing historical literature and memorabilia on the Corvette automobile, from its development to the present day, for the general public and collectors.

Membership: Consists of up to fifteen members, two of which are appointed by the City to an indefinite term of office.

Meetings: Quarterly (times and places to be announced).

Mission Statement: The mission of the National Corvette Museum Foundation, Inc. is to celebrate the Corvette's invention and preserve the legendary automobile's past, present and future. The museum will serve as an educational and research model for all to enjoy.

OPERATION P.R.I.D.E.

Duties: Provide oversight and participate in efforts to beautify the Bowling Green community.

Membership: Fifteen members, three appointed by Mayor and three appointed by the County Judge Executive to serve three-year terms; nine other members serving term of office

Meetings: Monthly on the first Tuesday at 11:30 at the City-County Planning Commission Upstairs Conference Room - 2nd Floor, 1141 State Street.

Mission Statement: Operation P.R.I.D.E. is a nonprofit organization that hopes to instill in every citizen a sense of responsibility for our community's appearance. We will set an example for communities throughout the nation of what can be accomplished by pulling together the talent and energy of a community determined to project a proud, progressive and professional image. We are dedicated to making Bowling Green – Warren County a better place to live by providing the framework for businesses, individuals, civic organizations, neighborhood groups, churches and schools to work together for a more beautiful city and county.

BOARD OF PARK COMMISSIONERS (ADVISORY BOARD)

Duties: Render advice on appropriate park and recreational programs and projects of the city, promoting the full use of all park facilities in the interest of the public.

Membership: Seven members appointed by the Mayor to serve four-year terms.

Meetings: Monthly on the second Monday at 4:30 p.m. in the Parks and Recreation Board Room.

Mission Statement: This board's mission is to assist the Bowling Green Parks and Recreation Department in meeting its mission statement of providing a comprehensive year-round program of leisure services to the citizens of Bowling Green, Kentucky and surrounding areas by studying and addressing issues relevant to the department's responsibilities. Recommendations

concerning solutions/answers to these issues will be forwarded to the Parks and Recreation Department and the City's Board of Commissioners for their consideration in making informed decisions.

CITY-COUNTY PLANNING COMMISSION

Duties: Prepare and implement the Comprehensive Plan and zoning regulations, as well as maintain the 911 database.

Membership: Twelve members, four of which are appointed by the Mayor, four appointed by the County Judge Executive and one each appointed by Chairman of Trustees of Smiths Grove, Woodburn, Plum Springs and Oakland to serve four-year terms.

Meetings: Monthly on the first and third Thursdays at 7:00 p.m. in the City Hall Commission Chamber.

Mission Statement: The broad mission of the Planning Commission is to provide balance to a dynamic community between the economic forces that give vitality, and the common good that promotes a certain quality of life. The commission seeks to provide an information framework that enables the community and its representatives to make optimum choices about the future. The commission's goal is to promote through comprehensive planning and regulatory action the orderly, efficient and aesthetically pleasing development of land within an area that is adequately served with infrastructure and amenities. The commission further seeks to provide its services to the community in a positive, timely, consistent and fair manner.

POLICE AND FIREFIGHTERS RETIREMENT FUND BOARD OF TRUSTEES

Duties: Oversee and direct issues relating to the retirement annuities and disability benefits for the members of the police and fire departments who become aged or otherwise incapacitated, and widows' annuities and other benefits to the dependents of such fund members.

Membership: One retired representative and one alternate of the Police Department, one retired representative and one alternate of the Fire Department, the Mayor and the City's CFO.

Meetings: Quarterly on the third Wednesday of January, April, July and October at 3:00 p.m. in the City Hall Conference Room.

Mission Statement: (None available)

LOCAL BOARD OF ASSESSMENT (PROPERTY TAX) APPEALS

Duties: Review sales files and consider recent sales of comparable properties, as well as hear and consider evidence presented by the taxpayer and the PVA designated deputy to make a ruling on the properties being appealed. Board members have the power to issue subpoenas to compel the attendance of witnesses and must provide a written opinion justifying their actions on each assessment. Board members must also review the assessments of properties owned by the PVA and his or her deputies.

Membership: Three members, one appointed by the Mayor, one appointed by the County Judge Executive and one appointed by Fiscal Court. Members must be reputable real property owners and have lived in the county for at least five years. They must have extensive knowledge of real estate values, sales, management, financing or construction. They each serve for increments of three years and only one member rotates off each year.

Meetings: Normally meets no more than five days beginning 25-35 days after the Tax Roll Inspection Period. After the first recap approval by the Revenue Cabinet, there is a Tax Roll Inspection Period that lasts 13 days, including Saturdays. The inspection period normally takes place in May and then the board meets in June.

Mission Statement: (None available)

TREE ADVISORY BOARD

Duties: Consider and promote Arbor Day celebrations and other educational functions related to urban forestry and any other duties as granted by the Board of Commissioners of the City.

Membership: Five members appointed by the Mayor to serve four-year terms.

Meetings: Quarterly on the last Friday of March, June, September and December at 12:00 p.m. Board may also determine additional meeting times in order to prepare for Arbor Day.

Mission Statement: (None available)

UNIVERSITY DISTRICT REVIEW COMMITTEE

Duties: Implement the Detailed Development and Monitoring Plans and oversee/enforce compliance.

Membership: Seven members, five of which are appointed by the Mayor to serve four-year terms, and an elected official, as well as the Planning Commission Chairman appointment.

Meetings: Monthly on the second Tuesday at 5:30 p.m., as needed, in the City Hall Commission Chamber.

Mission Statement: (None available)

URBAN GROWTH DESIGN REVIEW BOARD

Duties: Administer Urban Growth Overlay District-UG of the Joint Zoning Ordinance of Warren County as set forth in City Ordinance BG2000-56 and Warren County Ordinance No. 00-90WC, and all amendments and regulations promulgated thereby.

Membership: Seven members, three of whom are appointed by the Mayor, three appointed by the County Judge Executive and one appointed jointly to serve two-year terms.

Meetings: Monthly on the third Wednesday at 3:00 p.m. in the City Hall Commission Chamber.

Mission Statement: (None available)

WELFARE CENTER BOARD

Duties: Assist residences of Warren County with rent, utilities, food, medication and county burials.

Membership: Thirteen members, one of whom is appointed by the Mayor, one appointed by the County Judge Executive, others appointed by different organizations and some at-large members.

Meetings: Monthly on the third Tuesday at 3:30 p.m. at the First Christian Church.

Mission Statement: The Bowling Green-Warren County Welfare Center is committed to helping people maintain a standard of life while they are experiencing a difficult time in their life. It only offers temporary assistance and does not provide any type of income to the client.