



City of Bowling Green  
 Neighborhood and Community Services  
 1017 College Street  
 P O Box 430  
 Bowling Green, Ky. 42102-0430  
 Phone: (270) 393-3676  
 Fax: (270) 393-3223  
 Web: www.bgky.org

# Swimming Pool Permit Application

*Please print clearly in Ink or Type.*

**PERMIT #** **SP2011-\_\_\_\_\_**

1.0) **Parcel ID #** \_\_\_\_\_ **Filing Date:** \_\_\_\_\_

1.1) **Permit's Address:** \_\_\_\_\_ **Suite/Apt #** \_\_\_\_\_

1.2) **Subdivision :** \_\_\_\_\_ **Lot #:** \_\_\_\_\_ **Project Name:** \_\_\_\_\_

1.3) **Permit Construction Activity:** *(Check one that applies)*  New  Addition  Alterations/Repairs

1.4) **Items Required:**

1.4.1) Plot Plan showing location of all structures and drainage requirements.

1.4.2) If the plot plan is larger than 11x17 (paper size), then you must provide five(5) copies.

1.4.3) See Section 122, Kentucky Building Code, Table 122.1 Design Professional Seals for Requirements.  
If Required, you must provide three (3) sets of drawings.

1.4.4) If a deck is being installed with an Out-of-Ground Pool then a permit is required.

1.4.5) Must complete attached standard EPSC form unless an engineered grading & drainage plan has been required by City Ordinance 21-2.03 and includes EPSC measures.

1.4.6) A City of Bowling Green Erosion Prevention & Sediment Control (EPSC) Certified Contractor must be identified below (2.5).  
*(Permit will not be approved unless this information is provided. Effective April 1, 2006)*

1.5) **Inspections which are required are:**  
 Site: Pool must be staked and inspected prior to or during excavation.  
 Enclosure - A fence and gate(s) meeting the requirements of the KBC or KRC are to be installed and are a part of this permit.  
 Final: When all items checked on line 1.5 are complete then call for Final Inspection.

1.6) **Items being installed on this permit:** **Type:**  Commercial  Private  
**Pool:**  In ground pool  Spa  Hot Tub  Power safety cover  Fence

1.7) **Description** \_\_\_\_\_ **Length** \_\_\_\_\_ **Width** \_\_\_\_\_

1.8) **Square Footage:** \_\_\_\_\_ Pool \_\_\_\_\_ Spa \_\_\_\_\_ Hot Tub  
**Total Square Footage/Acreage to be disturbed:** \_\_\_\_\_

1.9) **Construction Cost: \$** \_\_\_\_\_ **Construction Start Date** \_\_\_\_\_ **End Date** \_\_\_\_\_

**(Skip this line, Office Use Only)** **Use Group:** \_\_\_\_\_ **Zoning:** \_\_\_\_\_ **Const. Type:** \_\_\_\_\_

2.0) **Applicant** \_\_\_\_\_ **Day Phone :** \_\_\_\_\_ - \_\_\_\_\_

2.1) **Address** \_\_\_\_\_ **Suite/Apt #** \_\_\_\_\_ **Evening :** \_\_\_\_\_ - \_\_\_\_\_

2.2) **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_ **Fax :** \_\_\_\_\_ - \_\_\_\_\_

2.3) **Email Address** \_\_\_\_\_ **Mobile :** \_\_\_\_\_ - \_\_\_\_\_

2.4) **Check all that apply to Applicant's Roll...**  Contractor  Property Owner  Lessee  Other \_\_\_\_\_

2.5) **EPSC Certified Contractor** \_\_\_\_\_ **Certification #** \_\_\_\_\_

**Contractor is Required to be properly Licensed to work in the City of Bowling Green.**  
**If Contractor or Property Owner are different from Applicant then fill-in back page.**

3.0) **I the Applicant of this Permit do hereby understand the following:**

a.) This Permit will be issued when all Reviews have been approved or the Building Inspector may issue the permit subject to approvals which have not yet been approved.

b.) It will be the Applicant's responsibility to meet all conditions for all Plan Review Approvals which have either been or not been approved.

c.) Work cannot commence until the permit is issued by the Building Inspector and all fees have been paid.

d.) This permit is subject to conditions set-forth by the Building Inspector and/or his plan reviewers.

e.) KBC or KRC codes with referenced codes and City Ordinances will govern this permit.

f.) Phase 2 Erosion Prevention & Sediment Control Practices will be implemented during all phases of construction as defined in City Ordinance 21-2.03

g.) A list of Sub-contractors is to be submitted to Occupational License Division prior to the issuance of this permit.

h.) To the best of my knowledge all information given herein is true.

i.) This permit does not include pool houses or other accessory structures.

PERMIT #

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1.1) Permit Address: \_\_\_\_\_

**If Contractor is not the Applicant, fill-in Contractors Information:**

5.0) Contractor \_\_\_\_\_ Day Phone: \_\_\_\_\_ - \_\_\_\_\_

5.1) Address \_\_\_\_\_ Suite/Apt # \_\_\_\_\_ Evening Phone: \_\_\_\_\_ - \_\_\_\_\_

5.2) City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax: \_\_\_\_\_ - \_\_\_\_\_

5.3) Email Address \_\_\_\_\_ Mobile: \_\_\_\_\_ - \_\_\_\_\_

**If Property Owner is not the Applicant, fill-in Property Owner's Information:**

6.0) Property Owner \_\_\_\_\_ Day Phone: \_\_\_\_\_ - \_\_\_\_\_

6.1) Address \_\_\_\_\_ Suite/Apt # \_\_\_\_\_ Evening Phone: \_\_\_\_\_ - \_\_\_\_\_

6.2) City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax: \_\_\_\_\_ - \_\_\_\_\_

6.3) Email Address \_\_\_\_\_ Mobile: \_\_\_\_\_ - \_\_\_\_\_

**Office Use Only:**

Plot Plan NOT Required  Construction Drawings NOT Submitted

Number Drawings Submitted

\_\_\_\_\_  
\_\_\_\_\_

**Inspections Required**

- Site, Staked Location
- Footings
- Enclosure
- Final

**Reviews Required:**

	Date	Reviewer	A	D
<input type="checkbox"/> Airport Board	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> BGMU	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
Water	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
Sewer	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
Electric	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> City Engineer	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Planning & Zoning	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> WCWD	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
Water	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
Sewer	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Reviews not required.				

**Summary of Permit Fees**

	Amount
Occupancy	\$ <b>3.00</b>
Construction	\$ _____
Pouch Protector	\$ _____
Plan Review	\$ _____
Fast-track Fee	\$ _____
Sprinklers	\$ _____
Fire Detection	\$ _____
Standpipe	\$ _____
Carbon Dioxide	\$ _____
Clean Agent	\$ _____
Foam Suppression	\$ _____
Com. Range Hood	\$ _____
Dry Chemical	\$ _____
EPSC Fee	\$ _____
<b>Total...</b>	\$ _____

**Reviewer's Comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- a) Filing Processor: \_\_\_\_\_
- b) Plan Review Referred to: \_\_\_\_\_
- c) HCD Reviewer: \_\_\_\_\_
- d) Issuance Processor: \_\_\_\_\_
- e) Check if Page 3 is not Required

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7.0) **Building Specifications:**

7.1) **See table 122.1 of the Kentucky Building Code for when a Design Professional Seal is Required on Construction Documents.**

7.2) Are you submitting a complete set of Architectural Drawings?  YES  NO

7.3) If you checked YES then list the Architect's information and do not fill out the rest of Section 7 of this application, we will refer to the construction documents.

7.4) Architect/Engineer \_\_\_\_\_ Day Phone: \_\_\_\_\_ - \_\_\_\_\_

7.5) Address \_\_\_\_\_ Suite/Apt # \_\_\_\_\_ Evening Phone: \_\_\_\_\_ - \_\_\_\_\_

7.6) City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax: \_\_\_\_\_ - \_\_\_\_\_

7.7) Email Address \_\_\_\_\_ Mobile: \_\_\_\_\_ - \_\_\_\_\_

7.8) **STOP HERE IF YOU CHECKED YES ON LINE 7.2**

7.9) **Type of Construction:**  Masonry Other: describe.. \_\_\_\_\_

7.10) **Sanitation Disposal:**  Sewer  Septic Other: describe.. \_\_\_\_\_

7.11) <b>Footing:</b>	Concrete PSI	Rebar Size	Width (inches)	Depth (inches)	Excavation Depth (inches)

7.12) **Foundation:**  Concrete Block  Formed Concrete Other : \_\_\_\_\_ Height \_\_\_\_\_ Thickness \_\_\_\_\_

7.13) <b>Concrete Floors:</b>	Concrete PSI	Reinforcement	Concrete Depth (inches)	Insulation Thickness	Expansion Joint

7.14) **Comments:** \_\_\_\_\_  
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