



City of Bowling Green
 Neighborhood & Community Services
 1017 College Street
 P O Box 430
 Bowling Green, Ky. 42102-0430
 Phone: (270) 393-3676
 Fax: (270) 393-3223
 Web: www.bgky.org

Manufactured Home Permit Application

Please print clearly in Ink or Type.

PERMIT # MFH2012-_____

1.0) **Parcel ID #** _____ **Filing Date:** ____/____/____

1.1) **Permit's Address:** _____ **Suite/Apt #** _____

1.2) **Subdivision :** _____ **Lot #:** _____ **Project Name:** _____

1.4) Items Required:

- 1.4.1) **Sketch Plan is sufficient for new construction or addition under 750 square feet.**
- 1.4.2) **Plot Plan needed for new construction or addition over 750 square feet.**
- 1.4.3) **If the plot plan is larger than 11x17(paper size), then you must provide five (5) copies.**
- 1.4.4) **See Section 122, Kentucky Building Code, Table 122.1 Design Professional Seals for Requirements. If Required, you must provide three (3) sets of drawings.**
- 1.4.5) **Must complete attached standard EPSC form if submitting at a lot plan level unless an engineered grading & drainage plan has been required by City Ordinance 21-2.03 and includes EPSC measures.**
- 1.4.5) **A City of Bowling Green Erosion Prevention & Sediment Control (EPSC) Certified Contractor must be identified below (2.5) for all permits at a plot plan level and above.**
(Permit will not be approved unless this information is provided. Effective April 1, 2006)

1.5) **General Description of Use and Construction Activity:** _____

(Skip this line, Office Use Only) **Use Group:** _____ **Zoning:** _____ **Const. Type:** _____

1.6) **Manufactured Home Make:** _____ **Year:** _____

Is this unit a ... Single Width Double Width **Half # 1: B-Seal/Hud # :** _____
Serial # : _____ **Half # 2: B-Seal/Hud # :** _____

1.7) **MFG Home Dimensions:** _____ **Width** _____ **Length** _____ **Square Footage** _____

1.8) **Total Square Footage/Acreage to be disturbed:** _____

1.9) **Improvement Value: \$** _____ **Construction Start Date** ____/____/____ **End Date** ____/____/____

2.0) **Applicant** _____ **Day Phone :** () _____ - _____

2.1) **Address** _____ **Suite/Apt #** _____ **Evening :** () _____ - _____

2.2) **City** _____ **State** _____ **Zip** _____ **Fax :** () _____ - _____

2.3) **Email Address** _____ **Mobile :** () _____ - _____

2.4) **Check all that apply to Applicant's Roll...** Contractor Property Owner Lessee Other _____

2.5) **EPSC Certified Contractor** _____ **Certification #** _____

Contractor is Required to be properly Licensed to work in the City of Bowling Green.
If Contractor or Property Owner are different from Applicant then fill-in back page.

(Skip this line, Office Use Only) **This permit will be issued on** ____/____/____

- 3.0) **I the Applicant of this Permit do hereby understand the following:**
- a.) This Permit will be issued on the above date, if all Reviews have been approved or the Building Inspector may issue the permit subject to approvals which have not yet been approved.
 - b.) It will be the Applicant's responsibility to meet all conditions for all Plan Review Approvals which have either been or not been approved.
 - c.) Work cannot commence until the permit is issued by the Building Inspector and all fees have been paid.
 - d.) This permit is subject to conditions set-forth by the Building Inspector and/or his plan reviewers.
 - e.) Kentucky Building Code, Current Edition with referenced codes and City Ordinances will govern this permit.
 - f.) Phase 2 Erosion Prevention & Sediment Control Practices will be implemented during all phases of construction as defined in City Ordinance 21-2.03.
 - g.) To the best of my knowledge all information given herein is true.

3.1 **Applicant's Signature** _____ **Date** ____/____/____

PERMIT #

MFH2012- _____

City of Bowling Green

Neighborhood & Community Services

Permit Address: _____

If Contractor is not the Applicant, fill-in Contractors Information:

5.0) Contractor _____ Day Phone: () - _____

5.1) Address _____ Suite/Apt # _____ Evening Phone: () - _____

5.2) City _____ State _____ Zip _____ Fax: () - _____

5.3) Email Address _____ Mobile: () - _____

If Property Owner is not the Applicant, fill-in Property Owner's Information:

6.0) Property Owner _____ Day Phone: () - _____

6.1) Address _____ Suite/Apt # _____ Evening Phone: () - _____

6.2) City _____ State _____ Zip _____ Fax: () - _____

6.3) Email Address _____ Mobile: () - _____

Office Use Only:

**Inspections
Required**

- Site
- Footings
- Foundation
- Final

Reviews Required:

	Reviewer	A	D
<input type="checkbox"/> Airport Board	/ /	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> BGMU	/ /	<input type="checkbox"/>	<input type="checkbox"/>
Water	/ /	<input type="checkbox"/>	<input type="checkbox"/>
Sewer	/ /	<input type="checkbox"/>	<input type="checkbox"/>
Electric	/ /	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> City Engineer	/ /	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Plan & Zoning	/ /	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> WCWD	/ /	<input type="checkbox"/>	<input type="checkbox"/>
Water	/ /	<input type="checkbox"/>	<input type="checkbox"/>
Sewer	/ /	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Reviews not required.			

Summary of Permit Fees

	Amount
Occupancy	\$ 3.00
Construction	\$ _____
Pouch Protector	\$ _____
EPSC Fee	\$ _____
Total...	\$ _____

Reviewer's Comments:

- a) Filing Processor: _____ / /
- b) Plan Review Referred to: _____ / /
- c) HCD Reviewer: _____ / /
- d) Issuance Processor: _____ / /



STANDARD EPSC PLAN FOR PLOT PLAN

This form can serve as the EPSC plan if the following conditions are met:

- Disturbs less than 1 acre, and
 - Adds less than 3400 sq. ft. of new impervious surfaces, and
 - Contains no critical slope or flood hazard areas.
- Otherwise, a detailed EPSC plan, prepared by an appropriate professional will be required.

PERMIT # _____

Address of Permit Site: _____

If questions, please contact the Public Work Department at (270) 393-3628.

Please read and complete the bottom of this form before completing this section.

For plot plans, choose one of the following options:

? The most appropriate, from the options below, is option ___ or a combination of options ___ & ___.

? The sedimentation control devices will be installed and maintained as drawn in Option G below.

Does the site have a sinkhole, drainage inlet, drainage easement, or stream? ? Yes ? No If yes, indicate additional measures on appropriate Option selected below.

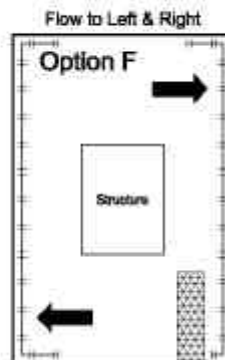
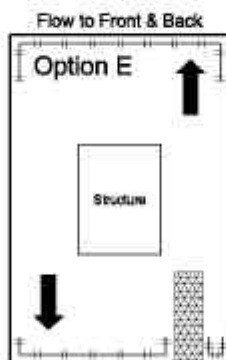
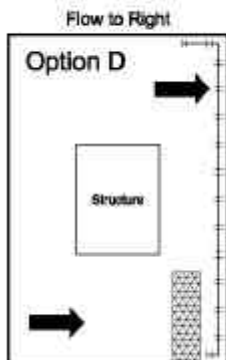
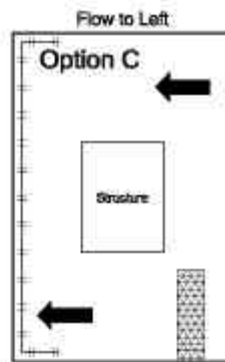
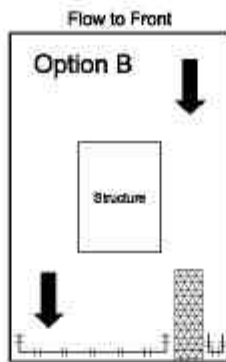
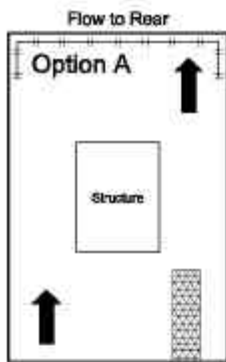
Will excavated materials be stockpiled or used as fill on site? ? Yes ? No If yes, show the location of the stockpiling or filling on the schematic below, with additional measures to protect adjacent properties or drainage features.

ANTICIPATED START DATE OF CONSTRUCTION: _____

EPSC Certified Contractor: _____ Certification No. _____

EPSC OPTIONS

INSTRUCTIONS: Identify one or any combination of letters for the EPSC schematic that best describes the measures that will be used on this property during construction.



Legend

- Silt fence or straw wattle
- Stabilized Construction Entrance
- Direction of flow (point downhill)

For Option G, show flow lines and proposed EPSC measures.

STANDARD CONDITIONS

The applicant will comply with the following conditions:

1. EPSC must be installed to prevent off-site sedimentation.
2. Perimeter controls shall be in place prior to beginning construction.
3. All EPSC measures shall be installed and maintained as specified in the City of Bowling Green's BMP Manual.
4. The contractor shall be responsible for keeping streets, drainage structures, streams and other properties free of sediment and other construction materials generated by this project.
5. Areas at final grade must be seeded and stabilized within 14 days. Disturbed areas not at final grade must be stabilized within 21 days.
6. Upon final stabilization (with at least 80% coverage), EPSC measures must be removed.

The undersigned hereby certifies that he/she will follow the Plot Plan EPSC Plan as described above and will protect all storm drainage structures on this lot. Furthermore, the undersigned will fully comply with the specifications in the City of Bowling Green's *BMP Manual* and Storm Water Management Ordinance. The undersigned will take all necessary actions to prevent off-site sedimentation from occurring. Once the building permit is issued, this document becomes an enforceable EPSC plan for the project site.

Applicant's Signature

Applicant's Printed Name

Date