

**BOWLING GREEN ENTERPRISE COMMUNITY, INC.
FY 2009 GRANT FUNDING APPLICATION**

**** Return the original and twenty copies of this application to the EC office at 1017 College Street by 4:00 p.m. Thursday, June 19, 2008. Read carefully and make sure all required attachments are submitted and application is signed.**

Indicate Primary Benchmark to be addressed with a (P), indicate any secondary benchmark(s) with a (S):		
_____ Education	_____ Equal Opportunity	_____ Create Quality Jobs
_____ Youth Development	_____ Affordable Child Care	_____ Affordable Health Care
_____ Transportation	_____ Public Safety	_____ Public Facilities
_____ Neighborhood Cleanup	_____ Affordable, Safe, Decent & Sanitary Housing	

Agency: _____

Project Title: _____

Amount Requested: Large Grant (\$10,001 - \$30,000) \$ _____ or
Mini Grant (up to \$10,000) \$ _____

Agency Executive: _____

Address: _____

Phone: _____ Fax: _____

Program Contact: _____

Phone: _____ Fax: _____ E-mail _____

Agency Federal Identification Number: _____

Non-Profit _____ Quasi-governmental _____ other (explain) _____

Are you a 501(c)(3)? _____ If so, provide a copy of the IRS determination.

Have you submitted an application for funding assistance to another agency for this project?
_____ If so, when do you expect to receive notice on the application? _____

All agencies submitting an application must be prepared to give a brief presentation on this proposal at the following meetings:

- **Service Provider Council meeting, Monday, July 7, 2008, Bowling Green Parks & Recreation Board Room at 12:00 noon**
- **Board of Directors meeting, Wednesday, July 16, 2008, at 12:00 noon, at the City Hall Commission Chambers.**

**Bowling Green Enterprise Community
Funding Application Notes**

All funding applications **must be received** in the Bowling Green Enterprise Community Office, 1017 College Street, Bowling Green, KY, by **4:00 p.m. on Thursday, June 19, 2008**.

Agencies may submit only one application for either a mini grant (<\$10,000) or large grant (<\$30,000), but not both.

All attachments must be clearly marked with the agency name and attached to the back of the application.

Applications must be in a size 10 font or larger.

Award amounts will be up to \$10,000 for the mini grant and up to \$30,000 for the large grants.

A cash match of 10% of total amount requested is required. (i.e. a \$1,000 cash match would be required for a grant request of \$10,000.)

All projects proposed must benefit current residents of the Enterprise Community and the submitting agency must be able to document beneficiaries.

Projects must have a quick turnaround and must be completed by 11/30/08. No extensions will be granted.

The applicant agency must submit a signed resolution from their Board of Directors authoring the submission of the application.

To learn more about the EC initiative and specific goals for each benchmark, go to the Bowling Green Enterprise Community Web Site: www.bgky.org

For further information contact Lisa Ryan @ 393-3658 or e-mail at Lisa.Ryan@bgky.org

Part I
Agency Background Information

Agency Background Narrative: Provide an overall narrative of your agency. (Type may be no smaller than 10 font size.) Include the following points (in the space provided):

1. Agency's mission statement
2. Programs and services provided by the agency
3. Agency's target population (age, sex, special interest, etc.)
4. Geographic area served by the agency and % of clients who reside in the EC

Part II
Project Description
(Use only the pages provided in this application)

Project Synopsis: Describe project briefly. (Max 75 words)

1. Clearly and concisely describe the project or services for which the grant funds requested will be used including the following:
 - target population served and expected number of beneficiaries;
 - expected outcomes and how they will be measured (A final grant report will be required at the end of the grant and these outcomes must be addressed in that final report.);
 - describe the Benchmark needs that will be addressed;
 - project timeline (Project must be completed by 11/30/08);
 - show a demonstrated need and document the need for this project;
 - explain how you will ensure that only EC residents will be served with this funding.

Project Description continued:

2. Is the proposed project a new service offered by your agency? ____yes ____no
If no, explain why your agency no longer funds the program. Supplanting of funds is not allowed with this grant. (If this program/service is currently offered, the EC funds cannot be used to replace an existing funding source and those funds shifted to another budget area.)

**Part III
Budget & Narrative**

	Bowling Green Enterprise Community	Cash Match (10% of request)		Total Project Funds
Supplies				
Equipment				
Other (specify)				
Total Expenses:				

Budget Notes: Use this section to fully explain all line items. Be as descriptive as possible. The use for EC funds plus agency funds must be explained.

Example - *supplies*- list types of supplies and how they will be used.

CERTIFICATION

Current Board of Directors (list here or attach a separate page) _____

How often does your Board meet? _____

All collaborating agencies must provide a letter detailing their involvement in this project on their letterhead and signed by the agency Executive Director.

Are you aware of any apparent conflict of interest with regards to the EC Board or Service Provider Council and this application for funding assistance? (i.e., Is any member of your organization/board on the Service Provider Council or EC Board? Check the EC website for a list of Board Members and Service Provider Agencies.)

Yes _____ No _____

If yes, please identify: _____

To the best of my knowledge and belief, the information in this application is true and correct and has been duly authorized by the governing body of the applicant. I certify that I have read the entire funding application and understand the requirements of this grant. I further understand that all funding decisions made by the Enterprise Board of Directors are final.

Signature, Chief Executive Officer

Title

Date